

# *Londonderry, New Hampshire*

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2003



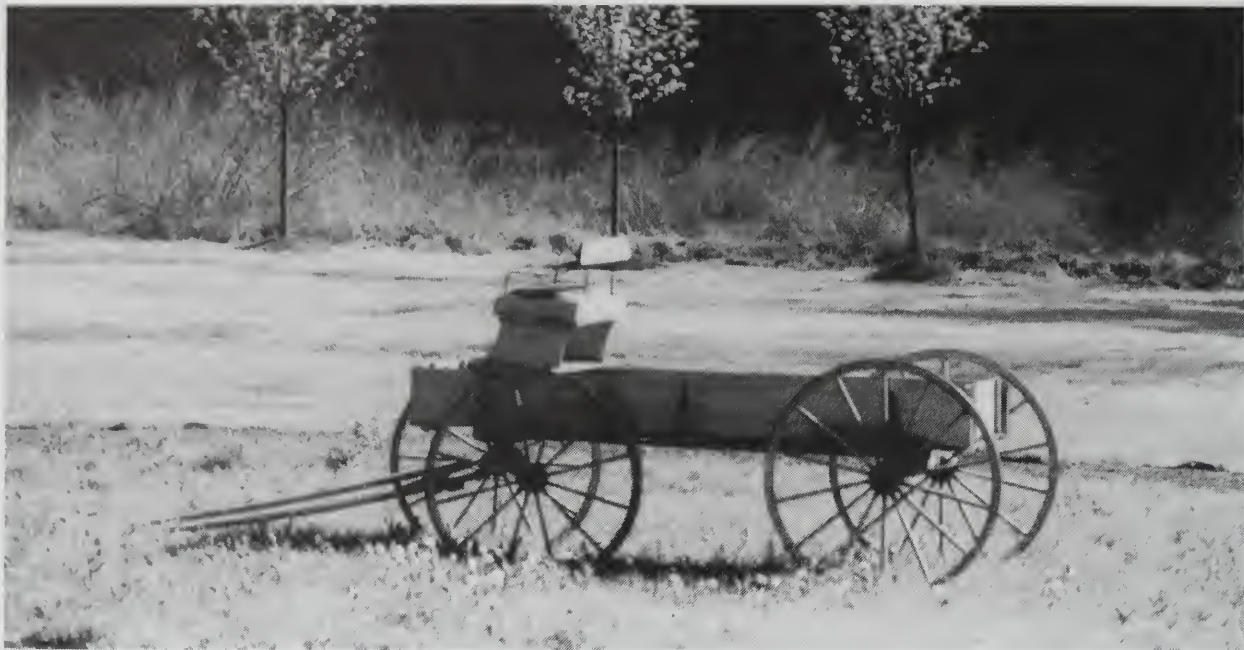
Photo: Bob Ross

*Springtime scene at a property on Mammoth Road, So. Londonderry at the Windham line.*

## 2003



*Cover photo.....*



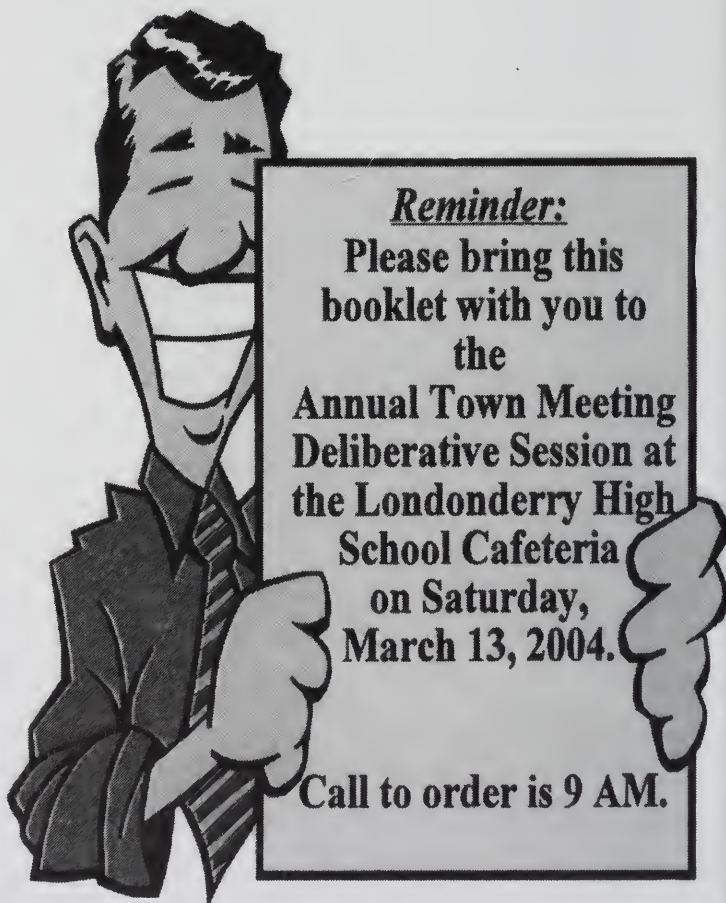
*Trees in blossom provide a backdrop to the grassy field hosting an old buckboard on a property located on Mammoth Road, South Londonderry*



*Your Annual Report Booklet cost this year is \$1.88/each.*



*Printed  
on  
recycled papers*



**Reminder:**

**Please bring this  
booklet with you to  
the  
Annual Town Meeting  
Deliberative Session at  
the Londonderry High  
School Cafeteria  
on Saturday,  
March 13, 2004.**

**Call to order is 9 AM.**

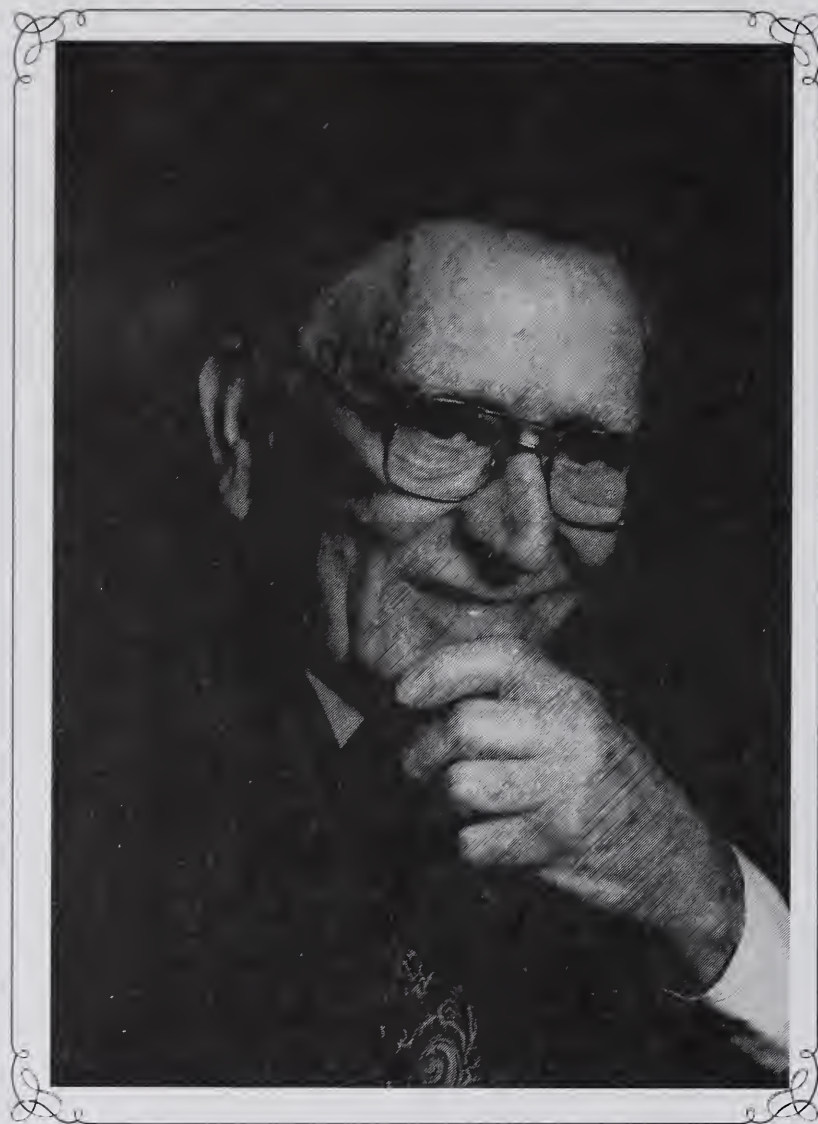
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2003

***Town of Londonderry,  
New Hampshire***



***2003 ANNUAL REPORT***

*2003 Annual Town Report  
Dedication*



*Long time resident and former Town Historian Melvin E. Watts passed away on January 8, 2003. He served as the first President of the Londonderry Historical Society when it was formed in 1956, compiled and co-edited Willey's book, "The History of Londonderry - Vol. 2", created video documentaries, "History of Londonderry", and "Discovering the Settlement" which portray the rich heritage of Londonderry. Melvin's service to the community is gratefully remembered, and it is to his memory that this annual report is dedicated.*



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*Town of Londonderry, N.H.*



*Elected Town Officials  
Members of  
Boards/Committees/Commissions  
and  
Town Employees*

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**LOCAL OFFICIALS**

**TOWN COUNCIL**

Tom Dolan	Chairman	Term Expires 2004
Martin Bove	V. Chairman	Term Expires 2006
John Silvestro		Term Expires 2004
Mark G. Oswald		Term Expires 2005
Michael Brown		Term Expires 2005

**BUDGET COMMITTEE**

Denise Southmayd	Chairman	Term Expires 2005
Mary Tetreau	V. Chairman	Term Expires 2005
Ron Chandler		Term Expires 2006
Kenneth Hajjar		Term Expires 2004
Bob Lincoln		Term Expires 2004
James Finch		Term Expires 2005
Joseph Paradis		Term Expires 2006

**MODERATOR**

John Michels	Term Expires 2004
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**TOWN CLERK/TAX COLLECTOR**

Marguerite Seymour	Term Expires 2004
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**TREASURER**

Richard Bielinski	Term Expires 2004
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**SUPERVISORS OF THE CHECKLIST**

Geraldine M. VanGrevenhof	Term Expires 2006
Deborah A. Currier	Term Expires 2004
Marlene Thompson	Term Expires 2008

**TRUSTEES OF LEACH LIBRARY**

Richard Matchie	Chairman	Term Expires 2005
Vickie Stachowske	V. Chairman	Term Expires 2006
Janice Anagnos	Secretary	Term Expires 2004
Ginny Dahlfred	Treasurer	Term Expires 2004
Robert Collins		Term Expires 2005
William Bringham		Term Expires 2006
Patricia Verani		Term Expires 2004

**TRUSTEES OF TRUST FUNDS**

Beth Bartlett	Term Expires 2004
Arlene Hajjar	Term Expires 2006
Betsy McKinney	Term Expires 2005

**STATE/FEDERAL OFFICIALS**

**EXECUTIVE COUNCILOR:** Ray Wieczorek  
(District #4) 166 Concord Street  
Manchester, NH 03102

**HOUSE REPRESENTATIVES TO THE GENERAL COURT:** (District #75 - 9 Seats)

Sharon Carson	19 Tokanel Drive	Londonderry, NH 03053-0000
Dudley D. Dumaine	7 Homestead Lane	Londonderry, NH 03053
James Headd	Rattlesnake Hill Road	Auburn, NH 03032
Karen Hutchinson	11 Buttrick Ave.	Londonderry, NH 03053-0000
Robert Introne	8 Everts Street	Londonderry, NH 03053-0000
Betsy McKinney	3 Leland Circle	Londonderry, NH 03053-7407
Sherman A. Packard	72A Old Derry Road	Londonderry, NH 03053-2218
Paul C. Smith	103 Chester Road	Auburn, NH 03032
Vacant		

**SENATE REPRESENTATIVE TO THE GENERAL COURT:** (District #14)

Bob Clegg, Jr.	39 Trigate Road	Hudson, NH 03051
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**U. S. HOUSE and SENATE - CONGRESSIONAL DELEGATES:**

**Londonderry - District #1:**

Representative Jeb Bradley	Senator John E. Sununu
1218 Longworth Hse. Ofc. Bldg.	U.S. Senate SRC-4
Washington, DC 20515	Washington, DC 20510
(Manchester Ofc. Tel: 641-9536)	(Manchester Ofc. Tel: 647-7500)
(Web: <a href="http://www.house.gov/bradley">www.house.gov/bradley</a> )	(Web: <a href="http://www.sununu.senate.gov">www.sununu.senate.gov</a> )
(EMail: <a href="mailto:bradley@hr.house.gov">bradley@hr.house.gov</a> )	(Mail: <a href="mailto:mailbox@sununu.senate.gov">mailbox@sununu.senate.gov</a> )



**CAPITAL PLANNING COMMITTEE (Position Appointments)**

Ron Campo	School Board Member	Term Expires 2003
Ken Hajjar	Budget Committee Member	Term Expires 2003
Thomas Moran	Planning Board Member	Term Expires 2003
John Silvestro	Council Liaison	Term Expires 2003
Peter J. Curro	School Business Director	Position Appointment
Andr� Garron	Planning/Econ. Dev. Director	Position Appointment
Susan Hickey	Finance Director	Position Appointment
Victoria H. Venuti	Secretary	Position Appointment

**CONSERVATION COMMISSION (Three Year Term)**

Deborah Lievens	Chairman	Term Expires 2005
Eugene A. Harrington	Co-Chairman	Term Expires 2006
Michael Considine		Term Expires 2005
Daniel F. Hicks	(Res. 2/10/03)	Term Expires 2003
Nancy Hobbs		Term Expires 2005
Tony Jimino		Term Expires 2004
Michael Speltz		Term Expires 2004
Sarah Jane Nelson	Alternate	Term Expires 2003
(Open Position)	Alternate	Term Expires 2005
(Open Position)	Alternate	Term Expires 2003
Mark G. Oswald	Council Liaison	

**CULTURAL AFFAIRS COMMITTEE (Ad Hoc)**

Don Tongue	Chairman	Ad Hoc
Joy Dean O'Connor		Ad Hoc
Brian Farmer		Ad Hoc
Stephen Lee		Ad Hoc
Ann Krupp		Ad Hoc
Marty Bove	Council Liaison	Ad Hoc

**ELDER AFFAIRS COMMITTEE (Ad Hoc)**

Chester R. Ham	Chairman	Ad Hoc
Gladys Frederick	V. Chairman	Ad Hoc
Dorothy Greenler	Acting Secretary	Ad Hoc
Kenneth J. Barton	(Res. 2/2003)	Ad Hoc
Norm Belanger		Ad Hoc
Helen Conti		Ad Hoc
Francis Gile		Ad Hoc
Florence Silva		Ad Hoc
Tom Dolan	Council Liaison	Ad Hoc

**ENVIRONMENTAL BASELINE STUDY COMMITTEE**

Robert A. Malloy	Co-Chairman	Ad Hoc
Bruce Burgess	Co-Chairman	Ad Hoc
Paul Sussman	Secretary	Ad Hoc
Joseph Paradis		Ad Hoc
Anne Jacoby		Ad Hoc
Richard Picanso		Ad Hoc
John Silvestro	Council Liaison	Ad Hoc
Mike Speltz	Conservation Comm. Rep.	Ad Hoc
Troy Brown	Town Adm. Rep.	Ad Hoc

**EXIT 4-A CITIZENS' ADVISORY COMMITTEE (Ad Hoc)**

James P. Anagnos, Jr.	Planning Board Rep.	Ad Hoc
Andr� Garron	Planning Director	Ad Hoc
Gene Harrington	Conservation Comm. Rep.	Ad Hoc
Sherman Packard	Londonderry State Rep.	Ad Hoc
Elaine St. Jean	Chamber Liaison	Ad Hoc
Gerry Shuck	Citizen at Large	Ad Hoc

**HERITAGE COMMISSION (Three Year Term)**

Joseph Caldarola	Chairman	Term Expires 2003
Arthur E. Rugg	V. Chairman	Term Expires 2004
Junie Vickers (Res. 12/03)	Secretary	Term Expires 2005
Sharman Cohen		Term Expires 2005
Marilyn V. Ham	Alternate	Term Expires 2005
Vickie Stachowske (Res. 12/03)		Term Expires 2003
James Schwalbe		Term Expires 2005
James P. Anagnos, Jr.	Plan Bd. Rep.	
Tim Thompson	Asst. Planner	
Mark Oswald	Council Liaison	

**HISTORIAN**

Marilyn Ham

**HOUSING & REDEVELOPMENT AUTHORITY (Five Year Term)**

Earle Rosse	Chairman	Term Expires 2004
Edward David	Treasurer	Term Expires 2007
Robert Lievens	Secretary	Term Expires 2008
Paul Donehue		Term Expires 2006
Robert McDonald		Term Expires 2005
Tom Dolan	Council Liaison	



**INTERNATIONAL EXCHANGE COMMITTEE (Three Year Term)**

Julie A. Liese	Chairman	Term Expires 2006
Gayle Graichen	Secretary	Term Expires 2004
Reed Page Clark		Term Expires 2006
Rosemary Dann		Term Expires 2005
John Michels		Term Expires 2004
Arthur Rugg		Term Expires 2006
Tom Dolan	Council Liaison	

**MANCHESTER AIRPORT AUTHORITY REP. (Five Year Term)**

Brian Cashman		Term Expires 3/01/06
Steve Young		Term Expires 3/01/06
Mark Oswald	Council Liaison	

**MASTER PLAN STEERING COMMITTEE**

Dana Coons	Planning Board Rep.	Position
Ed David	LHRA Rep.	Position
Tom Dolan	Town Council Rep.	Position
Nate Greenberg	School Board Rep.	Position
Ken Hajjar	Budget Committee Rep.	Position
Harry Hegg	Zoning Board Rep.	Position
Nancy Hobbs	Conservation Commission Rep.	Position
Sandara Lagueux	Londonderry Trailways Rep.	Position
William Manning	Recreation Commission Rep.	Position
Junie Vickers	Heritage Commission Rep.	Position
Garrett Adie	At Large Member	Ad Hoc
Jim Marcotte	At Large Member	Ad Hoc
John Moskowitz	At Large Member	Ad Hoc
Jane Vickery	At Large Member	Ad Hoc
Steve Young	At Large Member	Ad Hoc
Andre Garron, AICP	Staff	Position
Tim Thompson, AICP	Staff	Position
Barbara Camm	Staff	Position

**OLD HOME DAY COMMITTEE**

Joseph Applegate	Ad Hoc
Bert Boucher	Ad Hoc
Chris Childs	Ad Hoc
Bob Ciarletta	Ad Hoc
Reed Clark	Ad Hoc
James Finch	Ad Hoc
Patty Hanley	Ad Hoc
Sheila McLean	Ad Hoc
Debra Paul	Ad Hoc
Robert Steenson	Ad Hoc
Kathy Wagner	Ad Hoc
Tom Dolan	Council Liaison
Troy Brown	Adm. Svcs. Director

**OPEN SPACE COMMITTEE**

Michael Speltz	Chairman	Ad Hoc
Joseph Caldarola	Heritage Comm. Rep.	Ad Hoc
John Farrell	Planning Board Rep.	Ad Hoc
Sandra Lagueux	Trailways Comte. Rep.	Ad Hoc
Deb Lievens	Cons. Commission Rep.	Ad Hoc
Joseph Paradis	Bud. Comte. Rep.	Ad Hoc
Susie Swenson	Rec. Comte. Rep.	Ad Hoc
Mark Oswald	Council Liaison	Ad Hoc

**PLANNING BOARD (Three Year Term)**

James P. Anagnos, Jr.	Chairman	Term Expires 2005
Mark L. Cohen	V. Chairman	Term Expires 2005
Arthur E. Rugg	Secretary	Term Expires 2005
Dana Coons	V. Secretary	Term Expires 2004
Rob Collins (Res. 03)		Term Expires 2006
John Farrell		Term Expires 2004
Thomas Moran		Term Expires 2006
Paul Di Marco	Alternate	Term Expires 2006
Bruce Heiser	Alternate	Term Expires 2006
Dani-Jean Stuart	Alternate	Term Expires 2004
Steve Young	School Bd. Liaison	Charter Position
Richard Brideau	Ex-Officio	Charter Position
Mike Carrier	Ex-Officio	Charter Position
Charles Tilgner	Ex-Officio	Charter Position
Andr� Garron	Planning Director	Charter Position
Michael Brown	Council Ex Officio	Charter Position

**POLICE FACILITY BUILDING COMMITTEE (Ad Hoc)**

Michael Bennet	Police Dept. Rep.	Ad Hoc
Dean Kacos	Citizen Member at Large	Ad Hoc
Russell Lagueux	Citizen Member at Large	Ad Hoc
Denise Southmayd	Budget Comte. Rep.	Ad Hoc
Martin Bove	Council Liaison	Ad Hoc

**RECREATION COMMISSION (Three Year Term)**

Kenneth LaMarca	Chairman	Term Expires 2005
William Manning	V. Chairman	Term Expires 2006
Patti Hanley		Term Expires 2005
Tony Matos	Alternate	Term Expires 2005
Bob Slater	Alternate	Term Expires 2006
Suzie Swenson	Alternate	Term Expires 2004
Tom Dolan	Council Liaison	Position

**SEWER ADVISORY COMMITTEE**

William O. Merrill	Chairman	Term Expires 2005
James Doucakis		Term Expires 2005
James Finch	(Res. 12/31/03)	Term Expires 2003
James Kopacz		Term Expires 2006
Paul Moulton		Term Expires 2006
Martin Bove	Council Liaison	Term Expires 2002

**SOLID WASTE ADVISORY COMMITTEE (Three Year Term)**

Duane Himes		Term Expires 2004
Paul Lockwood	(Res.12/31/03)	Term Expires 2005
Paul Margolin		Term Expires 2005
Marissa Palisoul		Term Expires 2004
Gary Stewart		Term Expires 2005
Martin Bove	Council Liaison	Term Expires 2002

**SOUTHERN N.H. PLANNING COMMISSION REPS. (Four Year Term)**

Sharon Carson	Term Expires 2004
Arthur E. Rugg	Term Expires 2005

**TRAFFIC SAFETY COMMITTEE (Ad Hoc)**

Robert Ramsay	Chairman	Ad Hoc
Suzanne Hebert	Secretary	Ad Hoc
Joseph E. Ryan	Police Rep.	Ad Hoc
William Cullen	Citizen At Large	Ad Hoc
David R. Caron	Town Manager	Position
Nate Greenberg	School District Rep.	Position
Janusz Czyzowski	Public Works Director.	Position
Michael Carrier	Acting Fire Chief	Position
Mark Oswald	Council Rep.	Position



**WEBSITE DEVELOPMENT COMMITTEE (Ad Hoc)**

Daron H. Libby	Chairman	Ad Hoc
Larry O'Neill		Ad Hoc
Victoria Venuti	Secretary	Ad Hoc
Brian Farmer	Citizen At Large	Ad Hoc
Dyan Ciccone	Citizen	Ad Hoc
William Stewart	Town IT (MIS) Coordinator	Ad Hoc
Marty Bove	Council Liaison	Ad Hoc

**ZONING BOARD OF ADJUSTMENT (Three Year Term)**

Mark Officer	Chairman	Term Expires 2005
Kenneth Hajjar	V. Chairman	Term Expires 2006
Larry O'Sullivan	Clerk	Term Expires 2004
Jaye Trottier	Secretary	Position
Brian Blais		Term Expires 2006
Harry Hegg	(Res. 12/31/03)	Term Expires 2003
Stephen Lee		Term Expires 2004
Neil Dunn	Alternate	Term Expires 2002
Lloyd Godson	Alternate(Res. 12/3/03)	Term Expires 2003
Vacant	Alternate	Term Expires 2005
Michael Brown	Council Liaison	Term Expires 2003

**TOWN MANAGER**

David R. Caron

**EXECUTIVE ASSISTANT/COUNCIL & TOWN MANAGER**

Victoria H. Venuti

**ADMINISTRATIVE SERVICES DIRECTOR**

Troy R. Brown

**ASSESSING DEPARTMENT**

Karen G. Marchant, C.N.H.A. - Town Assessor

Richard Brideau, Asst. Assessor

John Avila, Appraiser

Dorothy M. Ouellette, Secretary

Carol Fucarile, Clerk

**BUILDING INSPECTION/ZONING/HEALTH DEPARTMENTS**

James T. Smith, C.B.O. - Chief Building Inspector/Health Officer/Zoning Officer

Richard Canuel, Asst. Inspector

Frank Holdsworth, Code Enforcement Officer

Libby A. Canuel, Secretary

**CABLE STUDIO**

Dorothy A. Grover, Director

Drew Caron, Assistant

**FAMILY MEDIATION**

Joanne McCay, Director

**FIRE DEPARTMENT:**

**Administration:**

Alan J. Sypek, Chief (Ret. 7/1/03)

Michael W. Carrier, Acting Chief

**Chaplain**

Rev. Chester R. Ham

**Fire Prevention Division (Code Enforcement)**

Ronald D. Anstey Jr., Fire Marshal

Dorothy McPherson, Fire Inspector

**FIRE DEPARTMENT: (Cont'd)**

**Operations Division**( Emergency and Medical Response)

**Captains:**

James M. Carrier, Captain  
Darren M. O'Brien  
Ronald R. Raymond, Captain  
David R. Spahn, Captain

**Lieutenants:**

Douglas G. Cardwell	Gordon F. Joudrey	David J. Tallini
Jonathan R. Cares	James A. Roger	
Frederick A. Heinrich	Jesse E. Roberts, EMS Coordinator	

**Firefighters:**

Jeffrey Anderson	Peter S. Devoe	Michael A. McQuillen
Andrew Benson	Gary Dion	Michael E. Roberts
Claude Benjamin	Patricia Hamman-Durrett	Arthur G. Moreau
Albion D. Benton	James Gagne	Brad W. Stocks
James E. Bilodeau	Scott Gerahty	Mark E. Vandebogart
Mark R. Brien	Michael Gillespie	Donald M. Waldon
William J. Brown, Jr.	Eugene J. Jastrem	Michael J. Walsh
Michael Buco	David W. Johnson	Kevin J. Zins
George R. Calligandes	Anthony Maccarone	
Shawn Carrier	Jeremy P. Mague	

**Communications Division:**

Brian G. Johnson	Elizabeth A. Mahon	Robert Simard
Gerald C. Johnson	Suzanne K. Roy	Robert Rice (part time)

**Call Firefighters:**

Michael Benoit	David Iarrobino	Paul McDaniel
Mark Bickford	Kevin Kearney	Chris Santamaria
Byron A. Breda	Bruce Kenison	David Sullivan
Vincent Curro	Steve Lawson	
Donald Emerson	Wayne McClellan	



***Town of Londonderry  
2003 Annual Report***

***Town Employees***

**FINANCE DEPARTMENT:**

Susan Hickey, Finance Director  
Lynne Wagner, Accountant

Cindy Holroyd, Payroll Clerk.  
Leinn Cotton, A/P Clerk

**INFORMATION TECHNOLOGIES:**

Bill Stewart, Coordinator

**LEACH LIBRARY:**

Barbara J. Ostertag-Holtkamp, Dir.

Eric Beaulieu

Cecile M. Benson

Beth Davis

Arlene F. Delorey

Linda Dubois

Marion Guilbert

Katherine Jacques

Laurie Kay

Ellen Knowlton

Erika Lindquist

Kathy Mague

Kim Major

Sally Nelson

Jennifer Opolski

Deanne Paiva

Terese Picard

Linda Reinhart

Shannon Seekamp

Heather Stockwell

William Thayer

**POLICE DEPARTMENT:**

*~~~~Administrative Personnel~~~~*

Joseph E. Ryan, Chief

Kevin Coyle, Prosecutor

William R. Hart, Jr., Capt

Suzanne J. Hebert, Exec.Secty

Steve Tatham, Capt.

Janice E. Butler, Adm. Secty

*~~~~Lieutenants~~~~*

Michael W. Bennett

Mark J Cagnetta

Gerard J. Dussault

Paul Fulone

Scott Saunders

*~~~~Sergeants~~~~*

David Carver

Christopher Gandia

Russell L. Goodnow

Robert Michaud

Daniel G. Murphy

James Rand

*~~~~Support Services~~~~*

Glen L. Aprile, Trng.Ofc.

Daniel Bouchard, DARE Ofc

Michael Corl, SRO

Joseph Maccarone, SRO

Christopher Childs, CRO

John W. Perry, III - K-9 Ofcr.

Maureen M. VanScoten, SRO

*~~~~Officers~~~~*

Scott A. Balukonis

Joseph R. Bellino

Kim A. Bernard

Jason Y. Breen

Kevin M. Cavallaro

Patrick L. Cheetham

Shannon B. Coyle

Adam W. Dyer

Randy A. Dyer

Shaun Goodnow

Kriston L. Gore

Ryan J. Kearney

Donald A. LaDuke

Matthew Laquerre

Mark P. Morrison

Mark A. Page

Stephen J. Parsons

Jack R. Slade

Bradford G. Warriner

*~~~~Detectives~~~~*

Mark Biggar, Juv. Ofcr

Michael McCutcheon

Richard N. Heilingenstadt

Timothy Jones

**POLICE DEPARTMENT: (Cont'd)**

*~~~~~Telephone Communications~~~~~*

Elizabeth A. Hopkins, CRO	Cynthia E. McCann, Supvr.	Maria S. Schacht
Barbara A. Jones	Carol O'Keefe	Cindy A. Tuck
Robert W. Jones, Jr.	Jason A. Pinault, Trng.	

*~~~~~Records~~~~~*

Patricia A. Melcher, Rec. Supvr.	Irene L. Major	Denise S. Saucier
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*~~~~~Building Maintenance~~~~~*

Michael G. Simpson

*~~~~~Animal Control Officer~~~~~*

David M. Simpson

*~~~~~Crossing Guards~~~~~*

Kathleen M. Brodeur	Lori A. Curtin	Elaine Rosenberg
Nancy F. Cooper	Paula Pastore	Nancy Sullivan

**PLANNING & ECONOMIC DEVELOPMENT:**

Andr  Garron, AICP - Planning/Econ. Dev. Director  
Timothy Thompson, Asst. Planner  
Barbara Camm, Secretary

**PLANNING BOARD:**

Barbara Camm, Secretary

**PUBLIC WORKS DEPARTMENT:**

Janusz Czyzowski, P.E. - Director of Public Works and Engineering  
John Trottier, P.E., Asst. Director of Public Works and Engineering  
Carolyn O'Connor, Administrative Asst.  
Donna M. Hines, Secretary

**Highway Division:**

Russell N. Pickering, Hwy. Foreman  
Donald J. Blanchette, Asst. Foreman

**Equipment Operator:**

Scott A. Lacourse  
Leonard McLaughlin

**Truck Driver/Laborer:**

Mark Greenwood	William A. Payson
Brian K. Hovey	Brian Stowell
Dennis Lantaigne	Walter R. Trow

**Equipment Operator/Mechanic:**

Charles R. Pickering (Res. 2003)  
Paul W. Schacht, Jr.

**PUBLIC WORKS DEPARTMENT: (Cont'd)**

**Recycling/Solid Waste Division:**

Carolyn O'Connor, Administrative Asst.  
John Kebler, Solid Waste Facility Operator  
Ron Luken, Solid Waste Facility Operator

**Sewer Division:**

G. "Garry" Tendler, Superintendent

**RECREATION DEPARTMENT:**

Arthur T. Psaledas, Director

**TOWN CLERK/TAX COLLECTOR:**

Marguerite Seymour, TC/TC  
Jane E. Hicks, Deputy Tax Collector

Melanie Cavedon, Clerk  
Kathleen Ross, Clerk  
Joanne Peterson, Clerk

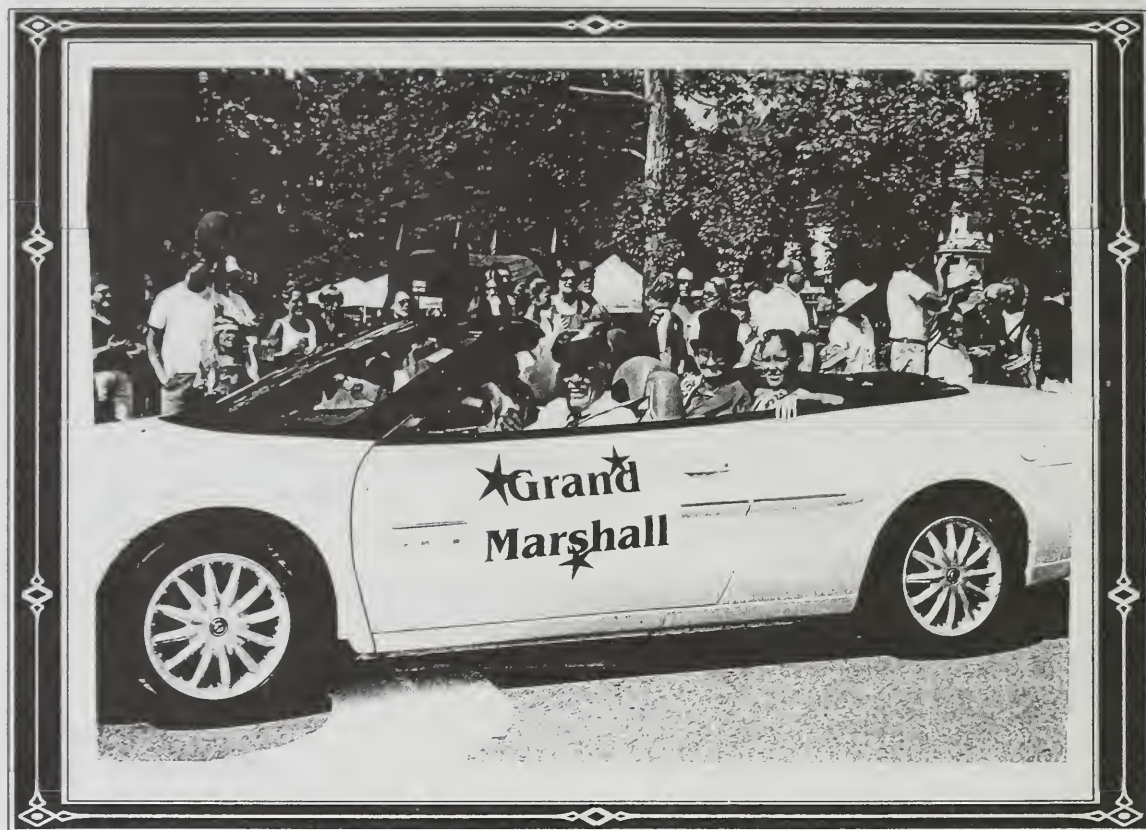
**WELFARE DEPARTMENT:**

Troy R. Brown, Director  
Elaine LaFond, Technician

**ZONING BOARD OF ADJUSTMENT:**

Jaye Trottier, Secretary





*Photo by Bob Steenson*

## **OLDE HOME DAY - 2003**

Grand Marshal John Madden, the oldest citizen of Londonderry at 100 years  
and the current holder of the *Boston Post Cane*.  
(Driver is Chet Ham, Chairman of the Elder Affairs Committee)

*Town of Londonderry, N.H.*



*FY 2004  
Town Meeting Warrant*

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To the inhabitants of Londonderry in the County of Rockingham in said State qualified to vote in Town Affairs:

Voters are hereby notified to meet at the Londonderry High School Gymnasium in Londonderry on Tuesday the ninth (9th) day of March, 2004, at seven o'clock in the morning to choose all necessary Town Officers for the ensuing year, and to act upon bond and note articles, together with any amendments to the Town Charter, all by official ballot, the polls to be open at seven o'clock in the morning and to close not earlier than eight o'clock in the evening.

Voters are further notified to meet at the Londonderry High School Cafeteria on Saturday, March 13, 2004 at nine o'clock in the morning to discuss, amend and act upon articles, the proposed Fiscal Year 2005 budget and all other matters to come before the meeting.

**ARTICLE NO. 1      [ELECTION OF OFFICERS]**

To choose all necessary Town Officers for the ensuing year, or until another is chosen or appointed and qualified.

**ARTICLE NO. 2      [BOND ISSUE FOR OPEN SPACE/CONSERVATION PROGRAM]**

To see if the Town will vote to raise and appropriate **ONE MILLION DOLLARS (\$ 1,000,000)** for the reservation of open space and/or agricultural land.

Said sum to be raised by the issuance of serial bonds or notes not to exceed **ONE MILLION DOLLARS (\$1,000,000)** under and in compliance with the provisions of the Municipal Finance Act (NH Revised Statutes Annotated Chapter 33) and to authorize the Town Council to issue and negotiate such bonds or notes, to determine the rate(s) of interest thereon and to take such other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Londonderry, and to authorize the Town Council to accept any funds from the State of New Hampshire, the Federal Government, and private sources, as may become available, and pass any vote relating thereto and further, to raise and appropriate **TWENTY-TWO THOUSAND FIVE HUNDRED DOLLARS (\$22,500)** for the first year's interest payment on said bond and to authorize the transfer of the June 30 fund balance in that amount for this purpose. (Ballot Vote – 2/3 approval required)

**(If passed, this article will require the Town to raise \$0.00 in property taxes, resulting in a tax rate increase of \$0.00 in FY 05; \$ 95,000 in property taxes, resulting in a tax rate increase of \$0.04 in FY 06; and \$92,750 in property taxes, resulting in a tax rate increase of \$0.04 in FY07, based upon projected assessed values.)**

***This article is supported by:***

***Town Council - (Yes: 5-0-0 )***

***Budget Committee - (Yes: 6-0-0)***

**ARTICLE NO. 3    [BOND ISSUE FOR SO. LONDONDERRY INTERCEPTOR SEWER PROJECT]**

To see if the Town will vote to raise and appropriate **THREE MILLION TWO HUNDRED THOUSAND DOLLARS (\$ 3,200,000)** for the design engineering, construction, right-of-way acquisition and other costs associated with the South Londonderry Interceptor Sewer Project including the purchase of additional treatment capacity from the Town of Derry, and construction of infrastructure improvements at Century Village. Said sum to be raised by the issuance of serial bonds or notes not to exceed **THREE MILLION TWO HUNDRED THOUSAND DOLLARS (\$ 3,200,000)** under and in compliance with the provisions of the Municipal Finance Act (NH Revised Statutes Annotated Chapter 33) and to authorize the Town Council to issue and negotiate such bonds or notes, to determine the rate(s) of interest thereon and to take such other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Londonderry, and to authorize the Town Council to accept any funds from the State of New Hampshire, the Federal Government, and private sources, as may become available, and pass any vote relating thereto and further, to appropriate the sum of **SEVENTY TWO THOUSAND DOLLARS (\$72,000)** for the first year's interest payment on said bond, to authorize the use of Forty Five Thousand Dollars (\$45,000) from the June 30 South Londonderry Phase II Capital Project Fund Balance for this purpose, with the balance of Twenty Seven Thousand Dollars (\$27,000) to be recovered from the residents of Century Village through a betterment assessment pursuant to RSA 149-I. (Ballot Vote - 2/3 approval required)

**(If passed, this article will require the Town to raise \$0.00 in property taxes, resulting in a tax rate increase of \$0.00 in FY 05; \$190,000 in property taxes, resulting in a tax rate increase of \$0.08 in FY 06; and \$185,500 in property taxes, resulting in a tax rate increase of \$0.08 in FY07, based upon projected assessed values.)**

*This article is supported by:*

**Town Council - (Yes: 4-1-0 )**

**Budget Committee - (Yes: 4-0-0)**

**ARTICLE NO. 101**                      ***[SHALL THE TOWN APPROVE the Charter Amendment reprinted below?]***

**ARTICLE 5 - Finance**

Section 5.4.    Final Date for Budget Adoption

- E. The second session of the annual meeting will be held on the date specified *to* explain, discuss, debate, amend, finalize and vote on the Town budget; and special warrant articles calling for appropriations, except those articles calling for the issuance of bonds or notes *as voted upon in the first session, which shall require a 3/5 (or 60%) majority for passage.*

**(This Charter Amendment will only take effect if the General Court passes SB391)**

*This article is supported by:*

**Town Council - (Yes: 5-0-0 )**

**Budget Committee - (No vote required)**

**ARTICLE NO. 102**                      ***[SHALL THE TOWN APPROVE the Charter Amendment reprinted below?]***

**ARTICLE 3 Town Council**

Section 3.3    Qualifications of Councilors

- D. Incompatible Offices - Except as otherwise provided in this Charter, members of the Council shall not hold any ~~office or~~ employment with the Town. Former members of the council shall not be eligible for appointment as a compensated Town officer or employee until one year after the expiration of their service.

**(This Charter Amendment allows Council members to become members of Boards and Committees of the Town).**

*This article is supported by:*

**Town Council - (Yes: 5-0-0 )**

**Budget Committee - (No Vote Required)**



**ARTICLE NO. 4:    [SIDEWALK CONSTRUCTION PROJECT – CMAQ GRANT]**

To see if the Town will vote to raise and appropriate **ONE HUNDRED THOUSAND DOLLARS (\$100,000)** for the design, survey and other related costs associated with Phase I of the Bikeway and Pedestrian Trails Master Plan - CMAQ project, (the project includes the construction of a sidewalk from Moose Hill Kindergarten along Pillsbury Road easterly to Mammoth Road, then northerly along Mammoth Road to the Londonderry Middle School); to authorize the Town Council to accept a grant from NHDOT- Congestion Mitigation/Air Quality Improvement Program in the amount of \$80,000.00, and to authorize the use of the June 30 Fund Balance in the amount of \$20,000.00.

(Voters will be requested at the 2005 Town Meeting to raise and appropriate funds for the construction portion of the project. Construction costs are anticipated to be \$588,490, offset by a state grant in the amount of \$470,792.)

**(If passed, this article will require the Town to raise an additional \$0.00 in property taxes, resulting in a tax rate increase of \$00.00 in FY 05, based upon projected assessed values.)**

*This article is supported by:*

**Town Council - (Yes: 5-0-0)    Budget Committee - ( Yes: 6-0-0)**

**ARTICLE NO. 5    [FUND SPECIAL REVENUE ACCOUNTS]**

To see if the Town will vote to raise and appropriate the sums set forth below from the special revenue funds already established. Such appropriations shall be used for the purpose of covering Police Outside Details, Cable and Sewer Expenses, and shall be funded from various vendors and users of Police, Cable and Sewer Services. Any surplus in said funds shall not be deemed part of the General Fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said funds for a specific purpose related to the purpose of the funds or source of revenue.

Article 16	1974	Board of Sewer Commissioners/Fund	\$1,053,322
Article 27	1983	Cable Franchise Fee Fund	194,000
Article 3	2002	Police Outside Detail Fund	<u>551,600</u>
			\$1,798,922

**(These services are funded through user fees and require no property tax support)**

*This article is supported by:*

**Town Council - (Yes: 5-0-0)    Budget Committee - ( Yes: 6-0-0)**

**ARTICLE NO. 6    [FUND GIS – GEOGRAPHICAL INFORMATION SYSTEM]**

To see if the Town will vote to raise and appropriate **ONE HUNDRED THOUSAND DOLLARS (\$100,000)** for the purpose of completing the Geographical Information System and to authorize the transfer of the June 30 fund balance in that amount for this purpose. This appropriation shall be non-lapsing pursuant to RSA 32:7, for a period of five years.

**(If passed, this article will require the Town to raise \$0.00 in property taxes, resulting in a tax rate increase of \$00.00 in FY 05 based upon projected assessed values.)**

*This article is supported by:*

**Town Council - (Yes: 5-0-0)    Budget Committee - ( Yes: 6-0-0)**

ARTICLE NO. 7 [EXPENDABLE MAINTENANCE TRUST FUND]

To see if the Town will vote to raise and appropriate the sum of TWO HUNDRED FIVE THOUSAND DOLLARS (\$205,000) to be placed in the Town’s Maintenance Trust Fund created by the voters at the 2003 Town Meeting for the purpose of repairing and maintaining town facilities.

(If passed, this article will require the Town to raise \$205,000 in property taxes, resulting in a tax rate increase of \$0.09 in FY 05 based upon projected assessed values.)

This article is supported by:  
Town Council - (Yes 5-0-0 ) Budget Committee - ( Yes 6-0-0)

ARTICLE NO. 8 [FISCAL YEAR 2005 TOWN OPERATING BUDGET]

To raise such sums of money and make appropriations of the same as may be necessary to defray Town charges, exclusive of warrant articles and increases resulting from collective bargaining agreements, for the ensuing fiscal year, July 1, 2004 through June 30, 2005.

(If passed, this article will require the Town to raise \$ 11,807,840 in property taxes, resulting in a tax rate of \$5.18 in FY 05 based upon projected assessed values.)

Town Council – (\$21,668,453- Yes 5-0-0 ) Budget Committee - (\$21,705,453 - Yes 6-0-0)

ARTICLE NO. 9: [APPROPRIATE FUNDS TO CAPITAL RESERVE FUNDS TO REPLACE AMBULANCES, HIGHWAY HEAVY EQUIPMENT, FIRE TRUCKS AND HIGHWAY TRUCKS]

To see if the Town will vote to raise and appropriate the sums set forth below to be placed in capital reserve funds already established, and to authorize the Town Council to act as agents to expend said funds.

Article 7 - 1996	Ambulances	\$ 23,143
Article 7 - 1996	Highway Trucks	\$ 50,000
Article 6 - 1994	Highway Heavy Equipment	\$ 24,250
Article 11 -1995	Fire Trucks	\$ <u>000</u>
		\$ 97,393

(If passed, this article will require the Town to raise \$97,393.00 in property taxes, resulting in a tax rate of \$0.04 in FY 05 based upon projected assessed values.)

This article is supported by:  
Town Council - ( Yes: 5-0-0 ) Budget Committee - (Yes: 6-0-0 )



**ARTICLE NO. 10    [ACQUISITION OF FIRE EQUIPMENT]**

To see if the Town will vote to raise and appropriate **ONE HUNDRED SIXTY THOUSAND DOLLARS (\$160,000)** towards the lease payments due on two vehicles for the Fire Department purchased under Article 8 of the 2003 Town Meeting Warrant. The lease agreement contains a "fiscal funding" clause. (Estimated total cost of vehicles is \$563,000; the final lease payment of approximately \$160,000.00 will be requested at the 2005 Town Meeting).

**(If passed, this article will require the Town to raise \$160,000.00 in property taxes, resulting in a tax rate impact of \$0.07 in FY 05 based upon projected assessed values.)**

*This article is supported by:*

**Town Council - (Yes: 5-0-0)**

**Budget Committee - (Yes: 6-0-0)**

**ARTICLE NO. 11    [RATIFY COLLECTIVE BARGAINING AGREEMENT BETWEEN the LONDONDERRY EXECUTIVE EMPLOYEES ASSOCIATION (LEEA) and THE TOWN OF LONDONDERRY]**

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Town of Londonderry and the Londonderry Executive Employees Association (LEEA), which calls for the following appropriations for salaries and benefits over what was raised under any current agreements and policies for the employees of the Union:

<u>Year</u>	<u>Cost Increase From Prev. FY</u>	<u>Tax Increase From Prev. FY<sup>1</sup></u>	<u>Total Estimated Annual Cost</u>	<u>Average Salary Incr.</u>
FY 05	\$ 55,159.00	\$ 0.02	\$ 55,159.00	5.6%
FY 06	\$ 32,395.00	\$ 0.01	87,554.00	3.0%
FY 07	\$ 30,172.00	\$ 0.01	117,726.00	3.0%

and further, to raise and appropriate the sum of \$ 55,159.00 (\$0.02 on the tax rate) for the FY 05 expenses, such sum representing the additional cost attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid under any existing agreements. (LEEA represents 9 full time and 3 part time Department Heads, and the Police Prosecutor.)

**(If passed, this article will require the Town to raise \$55,159.00 in property taxes, resulting in a tax rate increase of \$0.02 in FY 05 based upon projected assessed values.)**

*This article is supported by:*

**Town Council - (Yes: 5-0-0)**

**Budget Committee - (Yes: 6-0-0)**

**ARTICLE NO. 12 [RATIFY COLLECTIVE BARGAINING AGREEMENT between the Londonderry Administrative Employees Association – (LAEA) and the Town of Londonderry.]**

To see if the Town will vote to ratify the Collective Bargaining Agreement between the Londonderry Administrative Employees Association (LAEA) and the Town of Londonderry, and in doing so, to approve the cost items within said Agreement, which calls for the following appropriations for salaries and benefits over what was raised under any current agreements and policies for the employees of the Association:

<u>Year</u>	<u>Cost Increase From Prev. FY</u>	<u>Tax Increase From Prev. FY</u> <sup>1</sup>	<u>Total Estimated Annual Cost</u>	<u>Average Salary Incr.</u>
FY 04 (retroactive)	\$105,199.00	\$ 0.04	\$ 105,199.00	6.1%
FY 05	\$ 45,810.00	\$ 0.02	151,009.00	3.0%
FY 06	\$ 47,184.00	\$ 0.02	198,193.00	3.0%

and further, to raise and appropriate the sum of \$256,208.00 (\$0.11 on tax rate) for the FY04 and the FY 05 expenses, such sum representing the additional cost attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid under any existing agreements and policies. (LAEA represents 26 full time and 1 part time management and professional positions in eight Departments.) (*\*Retroactive payments awarded to current employees only.*)

*This article is supported by:*

*Town Council - (Yes: 5-0-0) Budget Committee - ( Yes 6-0-0)*

<sup>1</sup> Projections are based upon projected assessed values.

**(If passed, this article will require the Town to raise \$256,208.00 in property taxes, resulting in a tax rate increase of \$0.11 in FY 05 based upon projected assessed values.)**

**ARTICLE NO. 13: [RATIFY COLLECTIVE BARGAINING AGREEMENT BETWEEN AFSCME Local 3657 and THE TOWN OF LONDONDERRY]**

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Town of Londonderry and the American Federation of State, County and Municipal Employees (AFSCME), Local 3657, which calls for the following appropriations for salaries and benefits over what was raised under any current agreements and policies for the employees of the Union:

<u>Year</u>	<u>Cost Increase From Prev. FY</u>	<u>Tax Increase From Prev. FY</u> <sup>1</sup>	<u>Total Estimated Annual Cost</u>	<u>Average Salary Incr.</u>
FY 05	\$ 79,060.00	\$ 0.03	\$ 79,060.00	2.9%
FY 06	\$ 82,226.00	\$ 0.04	161,286.00	3.0%
FY 07	\$113,772.00	\$ 0.05	275,058.00	4.0%

and further, to raise and appropriate the sum of \$ 79,060.00 (\$0.03 on the tax rate) for the FY 05 expenses, such sum representing the additional cost attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid under any existing agreements. (AFSCME Local 3657 represents 48 full time and 0 part time Police employees.)

**(If passed, this article will require the Town to raise \$79,060.00 in property taxes, resulting in a tax rate increase of \$0.04 in FY 05 based upon projected assessed values.)**

*This article is supported by:*

*Town Council - (Yes: 5-0-0) Budget Committee - ( Yes: 6-0-0)*

<sup>1</sup> Projections are based upon projected assessed values.



**ARTICLE NO. 14: [RATIFY FACTFINDER REPORT FOR COLLECTIVE BARGAINING AGREEMENT BETWEEN IAFF Local 3160 and THE TOWN OF LONDONDERRY]**

To see if the Town will vote to accept the Fact Finder's report for the Collective Bargaining Agreement between the Town of Londonderry and the International Association of Firefighters (IAFF), Local 3160, and in doing so, to approve the cost items within said Agreement, which calls for the following appropriations for salaries and benefits over what was raised under any current agreements and policies for the employees of the Union:

<u>Year</u>	<u>Cost Increase From Prev. FY</u>	<u>Tax Increase From Prev. FY<sup>1</sup></u>	<u>Total Estimated Annual Cost</u>	<u>Average Salary Incr.</u>
FY 05	\$147,363.00	\$ 0.07	\$147,363.00	9.25%
FY 06	\$110,028.00	\$ 0.03	257,391.00	3.0%
FY 07	\$112,371.00	\$ 0.04	369,762.00	3.0%

and further, to raise and appropriate the sum of \$ 147,363.00 (\$0.07 on the tax rate) for the FY 05 expenses, such sum representing the additional cost attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid under any existing agreements. (IAFF Local 3160 represents 41 full time and 0 part time Fire Department employees.)

**(If passed, this article will require the Town to raise \$147,363.00 in property taxes, resulting in a tax rate increase of \$0.07 in FY 05 based upon projected assessed values.)**

*This article is supported by:*

**Town Council - (No: 5-0-0)      Budget Committee - ( No: 4-0-0)**

<sup>1</sup> Projections are based upon projected assessed values

**ARTICLE NO. 15: [RATIFY COLLECTIVE BARGAINING AGREEMENT BETWEEN Teamsters Local 633 and THE TOWN OF LONDONDERRY]**

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Town of Londonderry and the International Brotherhood of Teamsters, Local 633, which calls for the following appropriations for salaries and benefits over what was raised under any current agreements and policies for the employees of the Union:

<u>Year</u>	<u>Cost Increase From Prev. FY</u>	<u>Tax Increase From Prev. FY<sup>1</sup></u>	<u>Total Estimated Annual Cost</u>	<u>Average Salary Incr.</u>
FY 03 (retroactive)*	\$ 9,936.00	\$ 0.01	\$ 9,936.00	4.3%
FY 04 (retroactive)*	\$ 13,547.00	\$ 0.01	23,483.00	3.0%
FY 05	\$ 29,962.00	\$ 0.01	53,445.00	3.0%

and further, to raise and appropriate the sum of \$53,445 (\$0.02 on the tax rate) for the FY 05 expenses, such sum representing the additional cost attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid under any existing agreements. (Teamsters Local 633 represents 5 full time and 10 part time Library Employees.) (*\*Retroactive payments awarded to current employees only.*)

**(If passed, this article will require the Town to raise \$53,445.00 in property taxes, resulting in a tax rate increase of \$0.02 in FY 05 based upon projected assessed values.)**

*This article is supported by:*

**Town Council - (Yes: 5-0-0)      Budget Committee - ( Yes: 6-0-0)**

<sup>1</sup> Projections are based upon projected assessed values.

(If passed, this article will require the Town to raise \$53,445.00 in property taxes, resulting in a tax rate increase of \$0.02 in FY 05 based upon projected assessed values.)

*This article is supported by:*  
*Town Council - (Yes: 5-0-0)      Budget Committee - ( Yes: 6-0-0)*  
<sup>1</sup> Projections are based upon projected assessed values.

**ARTICLE NO. 16:    [TOWN HALL RELOCATION/INSPECTION/EQUIPMENT COSTS]**

To see if the Town will vote to raise and appropriate **TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000)** for the purpose of funding the acquisition of communications, furnishings and other equipment for the Town Office Complex, and to fund construction inspection testing and other associated costs; and to authorize the use of the June 30 Fund Balance for these purposes.

(If passed, this article will require the Town to raise \$0.00 in property taxes, resulting in a tax rate increase of \$00.00 in FY 05 based upon projected assessed values.)  
*This article is supported by:*  
*Town Council - (Yes: 5-0-0)      Budget Committee - ( Yes: 6-0-0)*

<sup>1</sup>Projections are based upon projected assessed values

**ARTICLE NO. 17:    [REPLACE POLICE VEHICLE COMPUTERS]**

To see if the Town will vote to raise and appropriate the sum of **FORTY THOUSAND DOLLARS (\$40,000)** to replace computers in police vehicles, and to authorize the use of this amount from the Police Outside Detail Special Revenue Fund.

(If passed, this article will require the Town to raise \$0.00 in property taxes, resulting in a tax rate increase of \$00.00 in FY 05 based upon projected assessed values.)  
*This article is supported by:*  
*Town Council - (Yes: 5-0-0)      Budget Committee - ( Yes: 6-0-0)*

**ARTICLE NO. 18:    [POLICE FACILITY FURNISHINGS]**

To see if the Town will vote to raise and appropriate **ONE HUNDRED EIGHTY THOUSAND DOLLARS (\$180,000)** for the purpose of funding the acquisition of furnishings for the Police Facility, and to authorize the use of the June 30 Fund Balance for these purpose.

(If passed, this article will require the Town to raise an additional \$0.00 in property taxes, resulting in a tax rate increase of \$00.00 in FY 05 based upon projected assessed values.)  
*This article is supported by:*  
*Town Council - (Yes: 5-0-0)      Budget Committee - ( Yes: 6-0-0)*

**ARTICLE NO.19:    [EXTEND WATER LINE ON LONGWOOD AVENUE AND SHADY LANE]**

**ARTICLE NO. 20:**                    **[FUND REPAIRS TO MORRISON HOUSE and PARMENTER BARN]**

To see if the Town will vote to raise and appropriate TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) for the purpose of funding the costs associated with obtaining running water, repair Morrison House exterior and chimney and to complete the interior of the Parmenter Barn; and further, to authorize the Historical Society to enter into such contracts as necessary to complete the work. *(By Petition by Ginny Dahlfred, et al.)*

**(If passed, this article will require the Town to raise an additional \$25,000.00 in property taxes, resulting in a tax rate increase of \$0.01 in FY 05 based upon projected assessed values.)**

*This article is supported by:*

**Town Council - (Yes: 5-0-0)    Budget Committee - ( Yes: 4-0-0)**

**ARTICLE NO. 21:**                    **[TRANSACTION OF OTHER BUSINESS]**

To transact any other business that may legally come before this meeting. No business enacted under this article shall have any binding effect upon the Town.

Given under our hands and seal, this 10th of February, in the year of our Lord, Two Thousand and Four. (February 10, 2004).



***Town of Londonderry, N.H.***



***Proposed FY 2004/05  
Budget***



*Town of Londonderry*  
*2003 Annual Report*

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Town Council's FY 2004/05 Proposed Budget  
Summary by Department

Department/ Account Description	Expend Last Year	Current Budget	YTD as of Dec. 31, 2003	Dept Heads	Town Manager	Town Council	Dollar Variance	Percent Variance
Town Council	16,070	14,909	8,866	14,909	14,909	14,909	-	0.00%
Town Manager	347,718	372,941	195,711	394,365	394,364	388,737	15,796	4.24%
Moderator	-	300	-	300	300	300	-	0.00%
Budget Committee	-	100	-	100	100	100	-	0.00%
Conservation Commission	5,632	2,500	825	5,000	3,000	3,000	500	20.00%
Town Clerk/Tax Collector	310,495	372,533	177,713	407,244	402,864	402,164	29,631	7.95%
Supvr. - Checklist/Voter Adm	18,877	8,971	57	13,922	11,060	11,060	2,089	23.29%
Finance Department	316,122	319,469	239,846	455,092	380,106	374,931	55,462	17.36%
Assessing Department	298,300	363,157	195,605	432,473	355,473	352,473	(10,684)	-2.94%
Information Technology (I.T.)	321,778	423,454	154,238	547,057	405,714	389,969	(33,485)	-7.91%
Legal Services	163,108	175,000	74,065	175,000	175,000	160,000	(15,000)	-8.57%
Zoning Board	30,158	34,614	14,716	38,076	37,076	35,911	1,297	3.75%
General Services	457,204	442,877	218,595	453,902	453,903	437,152	(5,725)	-1.29%
Cemetery Expenses	71,582	23,000	19,116	23,000	23,000	22,000	(1,000)	-4.35%
Municipal Insurances	147,585	137,125	151,989	147,000	147,000	147,000	9,875	7.20%
Police Department	4,544,474	4,958,619	2,372,649	5,357,234	5,097,360	5,076,290	117,671	2.37%
Fire Department	4,021,110	4,215,698	2,133,904	4,911,169	4,413,588	4,378,233	162,535	3.86%
Building Department	254,901	285,845	142,028	339,104	307,677	295,677	9,832	3.44%
Highway Department	3,231,382	3,201,639	1,046,015	3,884,179	3,269,732	3,231,637	29,998	0.94%
Solid Waste Division	1,326,336	1,354,836	595,859	1,455,473	1,455,473	1,454,058	99,222	7.32%
Welfare Department	183,255	189,818	102,158	220,226	220,226	214,826	25,008	13.17%
Family Mediation	16,534	21,755	1,899	22,378	22,378	22,378	623	2.86%
Recreation Department	113,367	131,217	83,876	147,610	145,110	157,218	26,001	19.82%
Library	853,442	922,871	424,240	1,004,153	977,454	965,354	42,483	4.60%
Planning/Economic Development	396,306	305,930	135,569	390,892	309,429	297,254	(8,676)	-2.84%
Debt Service	1,818,884	2,253,744	603,500	2,872,822	2,872,822	2,835,822	582,078	25.83%
Grand Total	\$ 19,264,619.77	\$ 20,532,922.00	\$ 9,093,039.00	\$ 23,712,680.00	\$ 21,895,118.00	\$ 21,668,453.00	\$ 1,135,531.00	5.53%

*Town of Londonderry*  
*2003 Annual Report*

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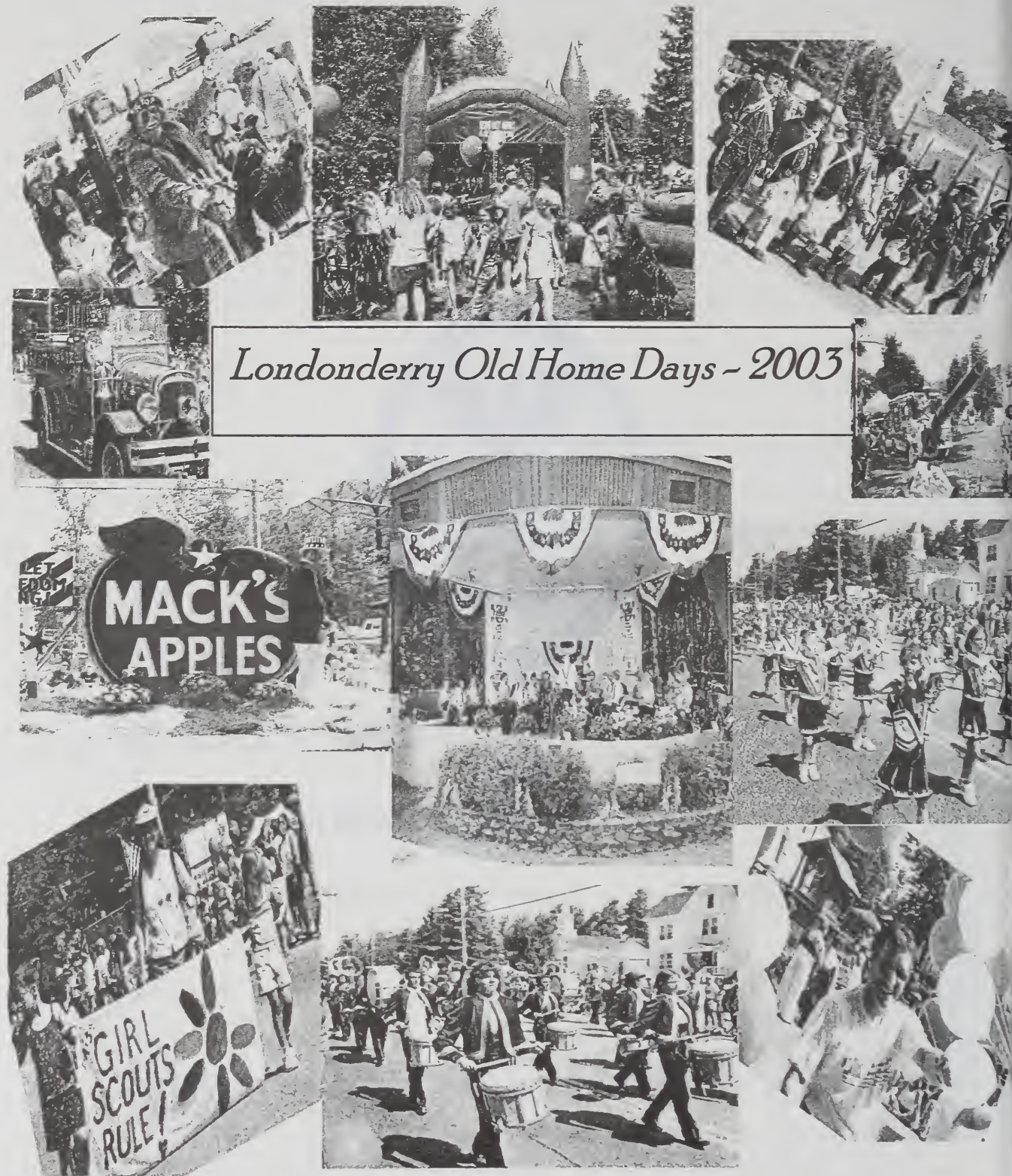
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*Town of Londonderry, N.H.*



*2003  
Town Meeting Minutes*





*Londonderry Old Home Days - 2003*

Annual Town Meeting of Londonderry, County of Rockingham, State of New Hampshire, Tuesday, March 11, 2003 at the Londonderry High School.

Moderator ..... John Michels  
Assistant Moderator ..... Cindy Rice-Conley  
Town Clerk ..... Marguerite Seymour  
Councilors ..... Mark Oswald, John Silvestro, Mike Brown

The meeting was called to order at 7:00 A.M. and the reading of the warrant began.

Mark Oswald: "I move to eliminate the reading of the Warrant."  
Second John Silvestro:  
Voted affirmatively.

Mark Oswald: "I move that the elections of town officers be by ballot with the use of the checklist and that the polls open immediately and remain open until eight o'clock this evening."  
Second John Silvestro:  
Voted affirmatively.

Mark Oswald: " move that we recess the deliberative session to Saturday, March 15<sup>th</sup>, 2003 at 9:00 AM at the New Londonderry High School Gym."  
Second John Silvestro  
Voted affirmatively.

Mr. Michels announced that we would commence processing absentee ballots at three o'clock in the afternoon.  
Voting machines were shown to have a zero balance and that the ballot boxes were empty.

Polls opened at 7:00 A.M.  
Polls closed at 8:05 P.M.

The Moderator proceeded with the ballot count.

<b>TOTAL NUMBER REGISTERED VOTERS -----</b>	<b>12,307</b>
On voter list -----	12,271
Registered at polls -----	36

<b>TOTAL NUMBER BALLOTS CAST -----</b>	<b>2,307*</b>
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\* Includes absentee ballots (40)

Received sealed ballots at 8:35 P.M.



**ARTICLE NO. 1: [ELECTION OF OFFICERS]**

To choose all necessary Town Officers for the ensuing year or until another is chosen or appointed and qualified.

**TOWN OFFICERS**

**For Councilor - Three Year Term - Vote for Two**

Martin Bove .....	1,875*
Write-in .....	32
Blanks .....	400

**For Budget Committee - Three Year Term - Vote for Three**

Ronald F. Chandler .....	1,685*
Joe Paradis .....	1,781*
Write-in .....	25
Blanks .....	1123

**For Trustees of Leach Library - Three Year Term - Vote for Two**

William Bringhurst .....	1,723*
Vicki L. Stachowske .....	1,797*
Write-in .....	17
Blanks .....	1072

**For Trustees of Trust Funds - Three Year Term - Vote for One**

Arlene Hajjar .....	1,806*
Write-in .....	26
Blanks .....	475

**ARTICLE NO. 2 [BOND ISSUE FOR INFRASTRUCTURE PROJECTS AND OPEN SPACE PURCHASES]**

To see if the Town will vote to raise and appropriate ELEVEN MILLION, FIVE HUNDRED FIFTY TWO THOUSAND, SIX HUNDRED SEVENTY FOUR (\$11,552,674) for the purposes as set forth below:

<u>Project</u>	<u>Project Costs</u>
New Police Facility	\$4,901,400
Open Space Purchase	4,000,000
Town Hall Reconstruction	2,651,274

Said sum to be raised by the use of revenues from the sale of the present Town Hall in the amount of EIGHT HUNDRED THOUSAND DOLLARS (\$800,000) with the remaining sum is to be raised by the issuance of serial bonds or notes not to exceed TEN MILLION SEVEN HUNDRED FIFTY TWO THOUSAND, SIX HUNDRED SEVENTY FOUR DOLLARS (\$10,752,674) under and in compliance with the provisions of the Municipal Finance Act (NH Revised Statutes Annotated Chapter 33) and to authorize the Town Council to issue and negotiate such bonds or notes, to determine the rate(s) of interest thereon and to take

**ARTICLE NO. 2 [BOND ISSUE FOR INFRASTRUCTURE PROJECTS AND OPEN SPACE PURCHASES] (cont'd)**

such other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Londonderry, and to authorize the Town Council to accept any funds from the State of New Hampshire, the Federal Government, and private sources, as may become available, and pass any vote relating thereto and further, to raise and appropriate TWO HUNDRED FORTY ONE THOUSAND, NINE HUNDRED THIRTY SIXTY DOLLARS (\$241,936) for the first year's interest payment on said bond, and to authorize the transfer of the June 30 fund balance in that amount for this purpose. (Ballot Vote - 2/3 approval required)

(Yes - 1,520)

(No - 671)

(Blanks - 116)

**Article 101: "Shall the Town approve the Charter Amendment reprinted below?"**

**3.1 - Membership: Term of Office**

- A. Except as otherwise provided in this Charter, all of the powers of the Town shall be vested in a Town Council (hereafter referred to as the "Council"), of five (5) Councilors. The Councilors shall be elected from the Town at large for a three (3) year term of office, *with staggered terms*.
- B. All Councilors shall take office *following their election and after being duly sworn at the conclusion of the budgetary town meeting* and shall hold office until their successors are duly elected and qualified.

(Yes - 1,763)

(No - 377)

(Blanks - 167)

**Article No. 102: "Shall the Town approve the Charter Amendment reprinted below?"**

**Section 10.8. Other Committees**

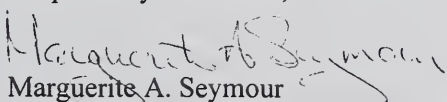
- A. A person presently serving in an office or position, who would be prohibited from holding that office or position by any provision of this Charter, may resign said position or office, or shall continue in said office or position until the expiration of his/her term.

(Yes - 1,516)

(No - 556)

(Blanks - 235)

Respectfully Submitted,

  
Marguerite A. Seymour  
Town Clerk/Tax Collector Londonderry



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The Annual Town Meeting, budgetary/deliberative session, Saturday, March 15, 2003, was called to order at 9:05 AM at the Londonderry High School Gymnasium, Londonderry, New Hampshire by Moderator John Michels.

MEMBERS OF THE MEETING PANEL

Moderator	John Michels
Asst. Moderator	Cynthia Rice-Conley
Panel Members:	
Tom Dolan	V. Chairman - Town Council
Martin Bove	- Town Council
John Silvestro	Chairman - Councilor
Mark G. Oswald	Councilor
Michael Brown	Councilor
David R. Caron	Town Manager
Susan Hickey	Finance Director
Robert Upton	Town Counsel
Marguerite Seymour	Town Clerk/Tax Collector
Victoria H. Venuti	Stenographer

OPENING REMARKS

Moderator John Michels introduced Jennifer Buffington, who then sang the National Anthem. Moderator Michels then introduced Post Commander Jim Sievert from the American Legion, Londonderry Post #27, who cited the presence of several other veterans, including: VFW Cmdr. Chuck Mitchell, members Steve Costa, and John McCarthy. He then explained the Blue Star Program, and offered a banner to anyone present who had a loved one in the service. He also noted that Bill Stewart was recently elected Chairman of the American Legion Post #27.

Moderator Michels requested a moment of silence to honor the passing of Rockingham County Commissioner Ernest P. Barka this past Tuesday.

Council Chairman John Silvestro, noting that there are several awards to be presented this morning, stated that this is the Emmys of Londonderry. Cable Director Dottie Grover presented an award to Pat Vitale, noting that he served over 804 hours this past year. Councilor Dolan then honored Robert Lincoln for his dedicated service to the community by presenting him with a new street sign, "Robert Lincoln Way", which will be placed at the roadway from the new gym to the Town Hall Complex across the street.

Councilor Oswald presented Kathy Carr and the Library with the Council's donation of a marble bench in memory of former Town Attorney, Bob Carr, who passed away in December, 2002. Mrs. Carr, Librarian Barbara Ostertag-Holtkamp and Library Trustee Chairman Richard Matchie accepted the presentations. He then presented Deb Lievens and Mike Speltz with clocks, keynoting their service as "Citizens of the Year" in their tireless work for the Conservation/Open Space Program.

**OPENING REMARKS** (Cont'd)

Councilor Dolan honored Malcolm Hope, who served the Recreation Commission for more than 20 years. Councilor Oswald recognized Daniel Hicks who served the Conservation Commission for over 33 years and was one of the founding members of the Commission. Both received clocks as recognition of their dedicated service, along with a crystal pyramid.

Councilor Silvestro honored Reed Page Clark with an "Outstanding Community Award" for his consistent and committed service to the community in many areas over the years. He also honored the members of the Police Facilities Building Committee, Dean Kacos, Mike Bennett, Marty Bove, Denise Southmayd, and Russ Lagueux for their work.

Moderator John Michels introduced the panel members on the stage and the non-voters present, noting that there were members of the press, Town employees and other non residents who would be either assisting in the presentation of Warrant Articles information or are Malloy Sound, Inc. workers. He asked the meeting if there were any challenges to those non voters present; hearing none, he continued with the meeting. He reviewed the fire evacuation procedures, indicating which groups of people should use which doors. He requested anyone with a cellular telephone to not use it in the building as it interferes with the video equipment. Mr. Michels also requested that all cell phones and pagers be turned off. Finally, he requested all newly-elected town officers to remain after the meeting so that he may swear them into office.

**RULES OF THE MEETING**

Moderator Michels explained the rules of the meeting pursuant to RSA 40 and the Londonderry Town Charter. He stated that all voters will be required to show their voter cards in order to enter the meeting and that, along with the coupon page of ballots, should remain with each person at all times. If a voter should leave before the meeting ends, he requested that all material be taken home.

All warrant articles will be moved, seconded and open to discussion. No more than two amendments will be allowed on the floor at the same time. All amendments must be forwarded to the Moderator in writing; there is paper, pencils and assistance available. Residents will only be recognized when standing at one of the microphones and must give their full name for the record. Residents must address the article only; no personal comments or speeches will be entertained. The Moderator will attempt to recognize everyone at the microphones at least once before recognizing a speaker for a second time. He added that there will be no personal attacks or unduly long speeches allowed. He stated that he may allow limited questioning of the speaker, but that there would be no running debates between individuals. He stated that he would establish the order of speaking, which is usually the proponent, usually a Council member or petitioner, then a Budget Committee member, and organized group representative and then individual voters who come to the microphone.

A motion to limit debate will not be entertained until there has been opportunity for discussion on all sides of the issue; thereafter, a motion to move the question would be accepted. A motion to *move the question* requires a second, is not debatable, and requires a 2/3 majority. If passed, discussion ends on the main motion or amendment previously under discussion and a vote is then taken on that motion or amendment.



**RULES OF THE MEETING (Cont'd)**

In accordance with RSA 40:10, a *motion to reconsider* or *restrict reconsideration* must be made immediately after the results of the vote on a financially substantive or otherwise meaningful article is known. Either motion is debatable; if there is a vote in favor of reconsideration, the article will not be discussed for at least seven days hence. If a secret ballot is requested on any article, the Moderator will determine which ballot sheet will be used for that particular question. He noted that there is to be no smoking in the building, and finally, if anyone is new at the procedures of Town Meeting, the clerks will be happy to assist with any questions.

**STATE OF THE TOWN ADDRESS**

Town Manager David R. Caron began by introducing members of the Town Hall staff who are present this morning to assist with questions that may arise on the warrant articles as they are presented. He then delivered his “*State of the Town*” address, giving particular attention to the accomplishments of the Council over the past year, including the successful continuation of the Open Space Program, continued work on the West Road Recreation Facility, known as “Continental Park”, installation of sewer service along Mammoth Road, the funding of a Master Plan Update, conceptual design of the industrial area at the airport, the airport access road plans, and the advent of the Community Profile Committee’s work, similar to last year’s Best Schools Initiative. He noted that the Town’s financial position is strong, despite the fact that some revenue sources are under-performing as a consequence of current economic conditions. Funds generated through excess revenues or unexpended appropriations are recommended to be re-appropriated towards the Town’s capital needs, including a Geographical State Information System, ancillary costs associated with the construction of the Police Facility, completion of Continental Park, air quality monitoring equipment, and the Litchfield Road drainage improvements. He thanked the members of the community for their continued support, and asked that anyone with questions about their Town Government to contact him.

Moderator Michels then read Article No. 3:

**ARTICLE NO. 3     [FUND SPECIAL REVENUE ACCOUNTS]**

To see if the Town will vote to raise and appropriate the sums set forth below from the special revenue funds already established. Such appropriations shall be used for the purpose of covering Police Outside Details, Cable and Sewer Expenses, and shall be funded from various vendors and users of Police, Cable and Sewer Services. Any surplus in said funds shall not be deemed part of the General Fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said funds for a specific purpose related to the purpose of the funds or source of revenue.

Article 16	1974	Board of Sewer Commissioners/Fund	\$ 894,029
Article 27	1983	Cable Franchise Fee Fund	218,382
Article 3	2002	Police Outside Detail Fund	<u>546,600</u>
			\$1,659,011

**ARTICLE NO. 3**     **[FUND SPECIAL REVENUE ACCOUNTS]** (Cont'd)

Councilor Bove **MOTION** to accept Article No. 3 as read.  
Councilor Dolan **SECOND**.

Councilor Silvestro explained that there is no tax impact to this article, since each of the funds represented are self funding accounts. He noted that the Cable Fund includes a new person, and the Sewer Fund includes the lease/purchase of a new vehicle.

Budget Committee member Bob Lincoln noted that the Committee supported the article 6-1-0. Budget Committee member Steve Young, noting that he was the dissenting vote on the article, stated that he was opposed to hiring a new person which will increase the budget over the coming years. Budget Committee member Bob Lincoln countered that the Cable Fund is the same as the Hot Lunch Program for the School District; it does not separate out the fact that it covers personnel, and is a self generating fund. Pat Vitale offered that the new person will allow the Studio to remain open additional hours and commented that staffing the facility with only two employees does not meet the needs of the community in the use of the facility.

Moderator Michels then asked if there were further comments; hearing none, he called the vote.  
**VOTE UNANIMOUS, article passes.**

Martin Bove **MOTION** to restrict reconsideration of Article No. 3  
Steve Young **SECOND**.  
**VOTE UNANIMOUS, article restricted from reconsideration.**

Moderator Michels then read Article No. 4:

**ARTICLE NO. 4**     **[FUND GIS – GEOGRAPHICAL INFORMATION SYSTEM]**

To see if the Town will vote to raise and appropriate THREE HUNDRED TWENTY THOUSAND DOLLARS (\$320,000) for the purpose of acquiring a Geographical Information System and to authorize the transfer of the June 30 fund balance in that amount for this purpose. This appropriation shall be non-lapsing pursuant to RSA 32:7, for a period of five years.

Councilor Bove **MOTION** to accept the article as read.  
Councilor Oswald **SECOND**.

Councilor Brown stated that this article represents the cost of the GIS hardware, and since it will be paid for out of the Fund Balance, there is no tax impact.

Budget Committee member Mary Tetreau indicated that the Budget Committee supported the article 7-0-0. Resident John Jacoby questioned how many vendors were contacted for pricing. Planning/Economic Development Director Andre Garron replied that a needs assessment was first completed, and an RFP sent out to vendors. The Department then reviewed equipment and capabilities before choosing its vendor.

**ARTICLE NO. 4**     **[FUND GIS – GEOGRAPHICAL INFORMATION SYSTEM]** (Cont'd)

Peter Curro stated that this was introduced five or six years ago, but never passed because of the cost. He added that this ongoing process of investigating the usefulness of the system should now end, as this is a valuable tool for all departments of the Town.

Peter Curro **MOTION TO MOVE THE QUESTION.**

Ken Hajjar **SECOND.**

**VOTE UNANIMOUS.**

Moderator Michels asked if there was further comment from the Council; hearing none, asked if there was further comment from the assembly; hearing none, he called the vote.

**VOTE UNANIMOUS, articles passes.**

Martin Bove **MOTION** to restrict reconsideration of Article No. 4

Mark Oswald **SECOND.**

**VOTE UNANIMOUS, article restricted from reconsideration.**

Council Chairman John Silvestro commented that for the folks at home, and from the camera angle, it appears that Town Meeting is totally unattended, at which point the camera operator moved to sweep the audience. Councilor Silvestro then asked that everyone at home come to this very important meeting.

Moderator Michels then read Article No. 5:

**ARTICLE NO. 5**     **[EXPENDABLE MAINTENANCE TRUST FUND]**

To see if the Town will vote to create an expendable general trust fund under the provisions of RSA 31:19-a to be known as the Maintenance Trust Fund for the purpose of repairing and maintaining town facilities, to raise and appropriate the sum of ONE HUNDRED THIRTY SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$137,500) for this purpose and to authorize the Town Council as agents to expend. This shall be a non-lapsing fund.

Councilor Oswald **MOTION** to accept the article as read.

Councilor Dolan **SECOND.**

Councilor Oswald noted that this article has a tax impact of \$.06/thousand dollars of evaluation and is similar to the program upheld by the School District.

Budget Committee member Steve Young stated that the Budget Committee voted 7-0-0 to support the article. He added that this is the first year this fund has been proposed and that it is important for the improvement and maintenance of the Town's current infrastructure.

Moderator Michels asked if there was further comment; hearing none, he called the vote.

**VOTE UNANIMOUS, article passes.**



**ARTICLE NO. 5**     ***[EXPENDABLE MAINTENANCE TRUST FUND]*** (Cont'd)

Martin Bove **MOTION** to restrict reconsideration of Article No. 5

Mary Tetreau **SECOND**.

**VOTE UNANIMOUS, article restricted from reconsideration.**

Moderator Michels then read Article No. 6:

**ARTICLE NO. 6**     ***[FISCAL YEAR 2004 TOWN OPERATING BUDGET]***

To raise such sums of money and make appropriations of the same as may be necessary to defray Town charges, exclusive of warrant articles and increases resulting from collective bargaining agreements, for the ensuing fiscal year, July 1, 2003 through June 30, 2004.

Councilor Dolan **MOTION** to accept Article No. 6 as read for a sum of **\$20,049,647**

Councilor Oswald **SECOND**.

Town Manager David Caron stated that Article No. 6 provides the funding for the continued operation of all municipal services, including Public Safety, Public Works, Trash Removal, Debt Service, Administrative costs, Planning and Economic Development, Recreation, and Legal. The additional amount to be raised in this budget, which will begin July 1, 2003 is \$1.1M, which is the results of having to cover several uncontrollable expenses. He stated that all New Hampshire communities experienced a large increase in the contributions to the NH Retirement Fund, which was increased \$382,000; Employee Health Care Costs increased \$236,900; additional Debt Service for both the \$1.65M bond approved in, 2002 and the development rights purchase approved by the voters at a special Town Meeting in October is \$242,500; employee contractual wage adjustments is \$324,600; and there is an increase in the Solid Waste contract of \$127,150. These items total a little over \$1.3M, and in an effort to limit the expenses incurred within this article, and with the cooperation of the Department Heads, a second round of reductions were made. He added that there are no new positions included in the operating budget, and discretionary cost increases outside of those previously enumerated is under 1% of the total town budget.

Assistant Moderator Cindy Rice-Conley recognized Budget Committee member Joe Paradis, who stated that the Budget Committee supports the article on a 7-0-0 vote.

Assistant Moderator Cindy Rice-Conley asked if there was further comment on the article; hearing none, called the vote.

**VOTE UNANIMOUS, article passes. with a town budget of \$20,049,647**

Martin Bove **MOTION** to restrict reconsideration of Article No. 6

Tom Dolan **SECOND**.

**VOTE UNANIMOUS, article restricted from reconsideration.**

Moderator Michels then read Article No.7:

**ARTICLE NO. 7**     ***[APPROPRIATE FUNDS TO CAPITAL RESERVE FUNDS TO REPLACE  
AMBULANCES, HIGHWAY HEAVY EQUIPMENT, FIRE TRUCKS AND  
HIGHWAY TRUCKS]***

To see if the Town will vote to raise and appropriate the sums set forth below to be placed in capital reserve funds already established, and to authorize the Town Council to act as agents to expend said funds.

Article 7 - 1996	Ambulances	\$ 23,143
Article 7 - 1996	Highway Trucks	\$ 50,000
Article 6 - 1994	Highway Heavy Equipment	\$ 24,250
Article 11 -1995	Fire Trucks	\$ <u>000</u>
		\$ 97,393

Councilor Dolan **MOTION** to accept Article No. 7 as read.  
Councilor Bove **SECOND**.

Councilor Silvestro stated that the article represents the capital items that the Town has these reserve funds set up for, which were passed at prior Town Meetings and funded annually. The reason the Article 11 - Fire Trucks line is zeroed out is because the fire trucks will be voted upon in the following article, which will allow a purchase this year out of the Capital Reserve Fund.

Budget Committee member Ken Hajjar stated that the Budget Committee supports the article on a 7-0-0 vote.

Moderator John Michels asked if there was further comment on the article; hearing none, called the vote. **VOTE UNANIMOUS, article passes.**

Martin Bove **MOTION** to restrict reconsideration of Article No. 7  
Mary Tetreau **SECOND**.  
**VOTE UNANIMOUS, article restricted from reconsideration.**

Moderator Michels then read Article No. 8:

**ARTICLE NO. 8**     ***[ACQUISITION OF FIRE EQUIPMENT]***

To see if the Town will vote to raise and appropriate TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) towards the acquisition of a pumper truck and tanker truck for the Fire Department and to authorize the Town Council to enter into a three year lease agreement to finance the remaining cost for the two vehicles. The lease agreement shall contain a "fiscal funding" clause. (Estimated total cost of vehicles is \$550,000).

Councilor Oswald **MOTION** to accept Article No. 8 as read.  
Councilor Bove **SECOND**.

**ARTICLE NO. 8**      **[ACQUISITION OF FIRE EQUIPMENT]** (Cont'd)

Councilor Oswald stated that this covers the acquisition of much needed fire equipment. The schedule to replace current apparatus is as follows: FY04, replace a 1982 pumper truck, and a 1971 tanker truck; FY06, replace a 1990 pumper, FY07, replace a 1993 pumper truck; FY09, replace a 1994 pumper truck, and FY11, replace a 1998 rescue truck. The Council believes that this is another example of good fiscal management in getting more for less in taxpayer dollars.

Budget Committee member Jim Finch stated he reviewed the fire apparatus presently in place, and recounted an incident where a responding pumper truck failed to operate at a fire incident. He stated that the Budget Committee supports the article 7-0-0.

Moderator John Michels asked if there was further comment on the article; hearing none, called the vote. **VOTE UNANIMOUS, article passes.**

Martin Bove **MOTION** to restrict reconsideration of Article No. 8  
Mark Oswald **SECOND**.

**VOTE UNANIMOUS, article restricted from reconsideration.**

Moderator Michels then read Article No. 9:

**ARTICLE NO. 9**      **[LITCHFIELD ROAD DRAINAGE PROJECT]**

To see if the Town will vote to raise and appropriate the sum of TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) for the purpose of repairing and constructing drains along Litchfield Road, and to authorize the transfer of the June 30 fund balance in that amount for this purpose.

Councilor Oswald **MOTION** to accept Article No. 9 as read.  
Councilor Dolan **SECOND**.

Councilor Dolan stated that this funds the repair of two severe drainage problems along Litchfield road; one at Little Cohas Brook and one at Watts Brook. He added that the Council supports this article which has no tax impact, since funds will be transferred from the Fund Balance.

Budget Committee member Denise Southmayd noted that the Budget Committee supports the article 7-0-0.

Bob LeBreux noted that tax impact is zero, but questioned why the Council would expend the monies in the General Fund Balance rather than return it to the taxpayers. Councilor Silvestro responded that the Fund Balance is made up of unanticipated revenues received, and unexpended budget amounts. He stated that the Town's Mammoth Road Sewer project was completed under budget, which saved \$700K. When the Fund Balance builds up, the Council's Fund Balance Policy restricts the fund to 5% of the combined School and Town operating budgets. The Council then has two choices: address the Town's needs in the community with infrastructure projects, or return it as a one-time reduced tax rate. He stated that the Council is against the latter option because returning the amount to taxpayers would result in homeowners



ARTICLE NO. 9                      [LITCHFIELD ROAD DRAINAGE PROJECT]

seeing only half the return because commercial entities would receive the rest.

Budget Committee member Steve Young asked that Councilor Silvestro explain where the funds came from. Councilor Silvestro replied that the Mammoth Road Sewer project came in under budget by \$700K; the town sold tax acquired property for a \$300K profit, AES did not file for a tax abatement, thereby freeing up the Overlay Account in the amount of \$900K; and a payment is anticipated from the Airport for \$500K, which will be for the next 30 years with a 2% escalator.

Sydney Stenger questioned the bond monies for the Sewer project, noting that bond issue funds may only be spent upon the project for which they were voted. Councilor Silvestro stated that the bond was voted at \$4.2M, but this amount was reduced by \$1.8M of the \$4M realized from the Auburn Road project as unanticipated revenues, with the remaining going to a one-time tax decrease. It was this extra revenue which comprises the \$700K, not the bond proceeds.

Ken Hajjar **MOTION TO MOVE THE QUESTION.**  
Ron Campo **SECOND.**  
**VOTE UNANIMOUS.**

Moderator John Michels asked if there was further comment on the article; hearing none, called the vote. **VOTE UNANIMOUS, article passes.**

Martin Bove **MOTION** to restrict reconsideration of Article No. 9  
Denise Southmayd **SECOND.**  
**VOTE UNANIMOUS, article restricted from reconsideration.**

Moderator Michels then read Article No. 10:

ARTICLE NO. 10                      [RATIFY COLLECTIVE BARGAINING AGREEMENT BETWEEN AFSCME Local 1801 and THE TOWN OF LONDONDERRY]

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Town of Londonderry and the American Federation of State, County and Municipal Employees (AFSCME), Local 1801, which calls for the following appropriations for salaries and benefits over what was raised under any current agreements and policies for the employees of the Union:

<u>Year</u>	<u>Cost Increase From Prev. FY</u>	<u>Tax Increase From Prev. FY<sup>1</sup></u>	<u>Total Estimated Annual Cost</u>	<u>Average Salary Incr.</u>
FY 04	\$ 34,764.45	\$ 0.02	\$ 34,764.45	3.0%
FY 05	\$ 31,816.16	\$ 0.02	66,580.61	3.0%
FY 06	\$ 32,713.69	\$ 0.02	99,294.30	3.0%

and further, to raise and appropriate the sum of \$ 34,764.45 (\$0.02 on the tax rate) for the FY 04 expenses, such sum representing the additional cost attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid under any existing agreements. (AFSCME Local 1801

**ARTICLE NO. 10**     ***[RATIFY COLLECTIVE BARGAINING AGREEMENT BETWEEN AFSCME Local 1801 and THE TOWN OF LONDONDERRY]*** (Cont'd)

represents 19 full time and 2 part time employees, consisting of Public Works employees and Town Office staff support positions.)

Councilor Dolan **MOTION** to accept Article No. 10 as read.  
Councilor Brown **SECOND**.

Town Manager David Caron stated that financial implications of the collective bargaining agreement are represented in the article wording. He added that this is a three year agreement which represents 21 town employees with an average salary increase of 3%.

Councilor Silvestro added that insurance co-pay for new employees hired after July 1, 2003 will be a 25% contribution. He added that there is an incentive for employees who opt not to take insurance coverages at a 50% family plan buyout for existing employees, and 50% of the single plan for new employees.

Budget Committee member Bob Lincoln noted that the Committee supports the article on a 6-0-0 vote.

Moderator John Michels asked if there was further comment on the article; hearing none, called the vote.  
**VOTE UNANIMOUS, article passes.**

Martin Bove **MOTION** to restrict reconsideration of Article No. 10  
Mary Tetreau **SECOND**.  
**VOTE UNANIMOUS, article restricted from reconsideration.**

Mark Oswald **MOTION** to address Article No. 21 next.  
Mike Brown **SECOND**.

Moderator John Michels asked if there was further comment on the motion; hearing none, called the vote.  
**VOTE UNANIMOUS.**

Moderator Michels then read Article No. 21:

**ARTICLE NO. 21**     ***[AUTHORIZATION FOR SPECIAL MEETING ON COST ITEMS]***

To see if the Town will, if Article 11 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 11 cost items only.

Councilor Bove **MOTION** to accept Article No. 10 as read.  
Councilor Silvestro **SECOND**.

Councilor Silvestro stated that Article 11 requires a vote upon the Fact Finder's Report for L.E.E.A., and in the time since the report was issued and Town Meeting, the Town Council and L.E.E.A. have reached

**ARTICLE NO. 21    [AUTHORIZATION FOR SPECIAL MEETING ON COST ITEMS]**

a tentative agreement which the Council is prepared to bring to the voters. This request is for permission to hold a Special Town Meeting in May to address just this cost item.

Budget Committee member Mary Tetreau stated that the Committee supports the article on a 7-0-0 vote.

Betsey McKinney questioned whether the Town needs permission of the Court for a Special Town Meeting. Atty. Robert Upton replied that this is related to a Fact Finder's Report, which the Town will presumably go on to reject under Article 11, and the new question of approving an agreement reached between the bargaining unit and the Council; therefore, a Special Town Meeting can be held without approval of the court.

Perry Craver questioned the cost of the bargaining agreement. Councilor Silvestro stated that the agreement reached is for a two year contract, which would allow a 6% increase for two years, with a 1.7% retroactive cost for FY03, and 6% for FY04. If this is passed in May, the Council will then return to the bargaining table with the unit to reach a new agreement. He added that the agreement reached with regard to medical insurance payments is the same as noted in the Article for the 1801 bargaining unit.

Robert LeBreux questioned why the Town Meeting could not just amend Article No. 11 rather than have a Special Town Meeting. Atty. Upton replied that the contract was accepted after the Warrant had been posted, and therefore timely warning of the contract issue could not be added for consideration today.

Betsy McKinney suggested amending the Article No. 11 dollar amount and then there would be no need for a Special Town Meeting. Moderator Michels responded that the question is only upon Article No. 11, which is to authorize a Special Town Meeting; this is not a question of money. Atty. Upton added that the approval of a collective bargaining agreement could be changed if it were presented; however, there is no collective bargaining agreement being presented for the L.E.E.A and it cannot be presented to the meeting because it was not properly warned.

John Jacoby questioned whether the Special Town Meeting would be on the L.E.E.A. contract issue only. Councilor Silvestro replied in the affirmative.

Ken Hajjar **MOTION TO MOVE THE QUESTION.**

Peter Curro **SECOND.**

**VOTE UNANIMOUS.**

Moderator John Michels asked if there was further comment on the article; hearing none, called the vote. **VOTE UNANIMOUS, article passes.**

Martin Bove **MOTION** to restrict reconsideration of Article No. 21

Mary Tetreau **SECOND.**

**VOTE UNANIMOUS, article restricted from reconsideration.**



Moderator Michels then read Article No. 11:

**ARTICLE NO. 11 [RATIFY FACT FINDER REPORT FOR COLLECTIVE BARGAINING AGREEMENT between the Londonderry Executive Employees Association – (LEEA) and the Town of Londonderry.]**

To see if the Town will vote to accept the Fact Finder's Report for the Collective Bargaining Agreement between the Londonderry Executive Employees Association (LEEA) and the Town of Londonderry, and in doing so, to approve the cost items within said Agreement, which calls for the following appropriations for salaries and benefits over what was raised under any current agreements and policies for the employees of the Association:

<u>Year</u>	<u>Cost Increase From Prev. FY</u>	<u>Tax Increase From Prev. FY <sup>1</sup></u>	<u>Total Estimated Annual Cost</u>	<u>Average Salary Incr.</u>
FY 03 (retro)	\$ 57,692.24	\$ 0.02	\$ 57,692.24	11.5%
FY 04	\$ 100,032.08	\$ 0.05	188,039.00	10.8%
FY 05	\$ 27,992.06	\$ 0.01	216,031.06	3.0%
FY 06	\$ 29,543.71	\$ 0.01	245,574.77	3.0%

and further, to raise and appropriate the sum of \$245,731.24 (\$0.10 on tax rate) for the remaining balance of the FY03 expense not raised in the FY03 budget, and for the FY 04 expenses, such sum representing the additional cost attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid under any existing agreements and policies. (LEEA represents 10 full time and 3 part time Department Heads and the Police Prosecutor).

Councilor Oswald **MOTION** to accept Article No. 11 as read.  
Councilor Brown **SECOND**.

Councilor Brown, noting the discussion held under the previous article, stated that the Council is desirous of having this Article defeated so that a Special Town Meeting on the new agreement could be held.

John Silvestro **MOTION TO MOVE THE QUESTION**.

Moderator Michels **REJECTED THE MOTION**, noting that each article should be subject to discussion by the assembly. He added that procedurally, if Article No. 11 is in fact defeated, then the previously voted Special Town Meeting under Article No. 21 will be held to address the L.E.E.A. contract.

Budget Committee member Joe Paradis stated that the Committee reached a "no position" vote on this article because it is a Fact Finder's Report and not a contract. He added that the Committee is pleased that a tentative agreement with the L.E.E.A. has been reached, and agreed with the Council's request that Article No. 11 be defeated.

Peter Curro **MOTION TO MOVE THE QUESTION**.  
Steve Young **SECOND**.  
**VOTE UNANIMOUS**.

**ARTICLE NO. 11**    ***[RATIFY FACT FINDER REPORT FOR COLLECTIVE BARGAINING AGREEMENT between the Londonderry Executive Employees Association – (LEEA) and the Town of Londonderry.] (Cont'd)***

Moderator John Michels asked if there was further comment on the article; hearing none, called the vote.  
**VOTE UNANIMOUS TO DEFEAT, article defeated.**

Martin Bove **MOTION** to restrict reconsideration of Article No. 11.

Mary Tetreau **SECOND**.

**VOTE UNANIMOUS, article restricted from reconsideration.**

Moderator Michels then read Article No. 12:

**ARTICLE NO. 12**    ***[RECREATION FACILITIES STUDY]***

To see if the Town will vote to raise and appropriate FIFTY THOUSAND DOLLARS (\$50,000) for the purpose of engaging professional assistance to evaluate various sites in the Town for possible use as Recreation Areas, and to authorize the transfer of the June 30 fund balance in that amount for this purpose.

Councilor Dolan **MOTION** to accept Article No. 12 as read.

Councilor Oswald **SECOND**.

Councilor Dolan stated that the funds were approved under an amended article last year; however, the Department of Revenue Administration rejected the article because they felt the intent of the original article was revised too much to be acceptable. The Council feels that a Master Plan Study is important to the community, and the article, with the proper language, is once again being presented for approval. He added that this is being presented at no tax increase, as the funds from last year lapsed to the Fund Balance and will now be spent from that Fund.

Budget Committee member Bob Lincoln noted that the Committee voted 6-1-0 to support the article.

Moderator John Michels asked if there was further comment on the article; hearing none, called the vote.  
**VOTE UNANIMOUS, article passes.**

Martin Bove **MOTION** to restrict reconsideration of Article No. 12.

Bob Lincoln **SECOND**.

**VOTE UNANIMOUS, article restricted from reconsideration.**

Moderator Michels then read Article No. 13:

**ARTICLE NO. 13 [FINAL PHASE - WEST ROAD FACILITY]**

To see if the Town will vote to raise and appropriate THREE HUNDRED FIFTY THOUSAND DOLLARS (\$350,000) for the purpose of funding the final phase of construction of recreation fields at the West Road Facility, said sum to be covered by the authorization to expend ONE HUNDRED THOUSAND (\$100,000) of State Grant Funds received, and to authorize the use and transfer of TWO HUNDRED FIFTY THOUSAND (\$250,000) of the June 30 fund balance for this purpose. This appropriation shall be non-lapsing pursuant to RSA 32:7, for a period of five years.

Councilor Bove **MOTION** to accept Article No. 12 as read.  
Councilor Oswald **SECOND**.

Councilor Dolan stated that this funds the final phase of the West Road Facility, now known as "Continental Park". A grant for \$100K is anticipated to be received from the State of New Hampshire which will assist with these final costs.

Budget Committee member Ken Hajjar stated that this is the culmination of several years' work on the fields, on land donated by Continental Paving. He added that the costs for creating the fields would be much higher if it were not for the services donated by Continental Paving.

David Kelley noted that he has worked for twelve years on various recreation programs for the Town and this will meet the needs of the community. Bill Hanley noted that he was also involved in recreation programs and that the Londonderry Soccer program is regarded as the best in the State. Anne Jacoby questioned whether irrigation of the final phase fields was included in this amount. Councilor Dolan replied that it is anticipated that Recreation Impact Fees along with efforts by the various organizations using the fields to raise the funds necessary to install the system.

Ron Campo **MOTION TO MOVE THE QUESTION**.  
Ken Hajjar **SECOND**.  
**VOTE UNANIMOUS**.

Moderator John Michels asked if there was further comment on the article; hearing none, called the vote **VOTE UNANIMOUS, article passes**.

Martin Bove **MOTION TO RESTRICT RECONSIDERATION** on Article No. 13.  
Mary Tetreau **SECOND**.  
**VOTE UNANIMOUS TO RESTRICT RECONSIDERATION**.

Moderator Michels then read Article No. 14:



**ARTICLE NO. 14    [AIR QUALITY MONITORING STATION]**

To see if the Town will vote to raise and appropriate SIXTY THOUSAND DOLLARS (\$60,000) for the purpose of funding the acquisition of air quality monitoring equipment for the placement of an air monitoring station in Londonderry, and to authorize the transfer of the June 30 fund balance in that amount for this purpose.

Councilor Brown **MOTION** to accept Article No. 14 as read.  
Councilor Oswald **SECOND**.

Environmental Baseline Study Committee Chairman Bob Malloy explained the purpose of the air monitoring station and the State of New Hampshire, Department of Environmental Services involvement.

Budget Committee member Steve Young stated that the article is supported by the Committee on a 7-0-0 vote.

Ben Parker questioned the benefit of having the information that the air quality monitoring station would produce. Mr. Malloy replied that the Town is trying to balance the residential and commercial quality of life and to control the expansion of Londonderry. He stated that the DES will collect and analyze the data.

Councilor Silvestro added that the EBSC has conducted water testing, and now feels that the testing of the air quality around the Airport and the AES Granite Ridge plant is necessary to obtain a baseline for future use in tracking and monitoring the Town's air quality. Councilor Bove noted that there is an air quality monitoring station in Manchester; however, there is none in the Town of Londonderry and the Manchester station does not measure the industrial area at the Airport. He added that the Rte. 93 expansion project will also be an impact to the Town. Councilor Dolan stressed the importance to understand the need for a baseline which is necessary to pinpoint any new pollution that may occur in the future.

Ken Hajjar **MOTION TO MOVE THE QUESTION**.  
Denise Southmayd **SECOND**  
**VOTE UNANIMOUS**.

Moderator John Michels asked if there was further comment on the article; hearing none, called the vote.  
**VOTE UNANIMOUS, article passes.**

Martin Bove **MOTION TO RESTRICT RECONSIDERATION** on Article No. 14.  
Ken Hajjar **SECOND**.  
**VOTE UNANIMOUS TO RESTRICT RECONSIDERATION**.

Moderator Michels then read Article No. 15

**ARTICLE NO. 15 [POLICE STATION ENGINEERING/INSPECTION/EQUIPMENT COSTS]**

To see if the Town will vote to raise and appropriate THREE HUNDRED SIXTY ONE THOUSAND DOLLARS (\$361,000) for the purpose of funding the acquisition of communications and other equipment for the Police Facility, and to fund construction inspection testing and other associated costs; and to authorize the use of the June 30 Fund Balance for these purposes.

Councilor Dolan **MOTION** to accept Article No. 15 as read.  
Councilor Bove **SECOND**.

Councilor Bove stated that this article represents the items not included in the bond issue voted on Tuesday for the new Police Facility, such as Clerk of the Works, special communications equipment and telephone systems, and materials testing.

Budget Committee member Denise Southmayd stated that the Budget Committee supports the article on a 7-0-0 vote.

Assistant Moderator Cindy Rice-Conley asked if there was further comment on the article; hearing none, called the vote.

**VOTE UNANIMOUS, article passes.**

Martin Bove **MOTION TO RESTRICT RECONSIDERATION** on Article No. 15.  
Denise Southmayd **SECOND**.

**VOTE UNANIMOUS TO RESTRICT RECONSIDERATION.**

Moderator Michels then read Article No. 16

**ARTICLE NO. 16 [FUND OPEN SPACE/CONSERVATION PROGRAM]**

To see if the Town will vote to raise and appropriate FIVE HUNDRED NINETY FIVE THOUSAND, TWO HUNDRED TWENTY DOLLARS (\$595,220) for the preservation of open space and/or agricultural land. Said sum is to be placed in the Conservation Fund to be expended under the provisions of RSA 36A:5 and will fund current agreement obligations. This article will be withdrawn if Article No. 2 is approved.

Councilor Silvestro **MOTION**, based upon the vote of the bond issue on Tuesday, that the reading of the article be waived, and that the article be tabled.

Councilor Oswald **SECOND**.

Robert LeBreux **POINT OF ORDER**. Assistant Moderator Cindy Rice-Conley recognized Mr. LeBreux, asking what his point was. Mr. LeBreux replied that a motion to table could not be accepted, since the rules stated at the beginning of the meeting require all articles to be heard and discussed.

Councilor Silvestro **WITHDRAW MOTION**

Councilor Oswald **WITHDRAW SECOND**.

**ARTICLE NO. 16**    **[FUND OPEN SPACE/CONSERVATION PROGRAM]** (Cont'd)

Councilor Silvestro **MOTION TO WITHDRAW Article No. 16.**  
Councilor Oswald **SECOND.**

Councilor Oswald expressed his appreciation to the voters for having approved Article No. 2, the infrastructure bond issue, on Tuesday, March 11. He stated \$4M of that bond issue will go towards the Open Space/Orchard Preservation Program, which is the reason for the withdrawal of this article.

Budget Committee member Mary Tetreau stated that the Budget Committee supports the withdrawal of Article No. 16 on a 7-0-0 vote.

Mary Tetreau **MOTION TO MOVE THE QUESTION.**  
Ken Hajjar **SECOND.**  
**VOTE UNANIMOUS.**

Moderator John Michels asked if there was further comment on the article; hearing none, called the vote.  
**VOTE UNANIMOUS, Article No. 16 is withdrawn.**

Martin Bove **MOTION TO RESTRICT RECONSIDERATION** on Article No. 16.  
Ken Hajjar **SECOND.**  
**VOTE UNANIMOUS TO RESTRICT RECONSIDERATION.**

Moderator Michels then read Article No. 17:

**ARTICLE NO.17**    **[ASSESSING MANAGEMENT SERVICES]**

To see if the Town will vote to raise and appropriate the sum of TWENTY FIVE THOUSAND DOLLARS (\$25,000) for the purpose of retaining a consultant to assist with the review of commercial and industrial properties to insure that non-residential property values remain fair and equitable compared to all other property types within the Town.

Councilor Silvestro **MOTION** to accept Article No. 17 as read.  
Councilor Bove **SECOND.**

Councilor Silvestro stated that there are specific mechanisms for assessment of Londonderry's properties, which is sales data comparison. He stated that for residential, this is rather simple; however, there have been very few commercial sales over the last year. For this reason, the Council feels it necessary to review the regional area beyond the bounds of Londonderry for commercial values as comparisons of worth. He added that the Council wants to be assured that everyone is paying their fair share and that there is not an artificial shift between residential property values and commercial property values; and to do that, it feels it necessary to hire an outside consultant. If what the Town is doing in assessing commercial values is found to be accurate, this is a one-time cost for that assurance.



**ARTICLE NO.17    *[ASSESSING MANAGEMENT SERVICES]* (Cont'd)**

Budget Committee member Ken Hajjar noted that the Budget Committee voted 7-0-0 to support the article.

Moderator John Michels asked if there was further comment on the article; hearing none, called the vote.  
**VOTE UNANIMOUS, Article 17 passes.**

Martin Bove **MOTION TO RESTRICT RECONSIDERATION** on Article No. 17.  
Ken Hajjar **SECOND.**  
**VOTE UNANIMOUS TO RESTRICT RECONSIDERATION.**

Moderator Michels then read Article No. 18:

**ARTICLE NO. 18    *[PLANNING DEPARTMENT INTERNS]***

To see if the Town will vote to raise and appropriate SIXTEEN THOUSAND ONE HUNDRED FORTY THREE DOLLARS (\$16,143) for the purpose of funding two intern positions in the Planning/Economic Development Department who would assist with records management, planning projects and GIS preparatory work.

Councilor Brown **MOTION** to accept Article No. 18 as read.  
Councilor Oswald **SECOND.**

Councilor Brown stated that this article funds assistance to the Planning Department with the hiring of two interns. He stated that the current staff has done exemplary work over the last several years and particularly over the last twelve months. He added that this includes the Planning Board, who works hand-in-hand with the staff. The Town is working on its Master Plan, developing the Community Profile Committee, and the Plan NH design charette; so Londonderry is certainly leading the way in southern NH in terms of proactively planning and managing our future.

Budget Committee member Bob Lincoln stated that the Budget Committee voted 5-2-0 to support this article. He added that the Town has a lot of good students, and hopes that the Planning Department may consider them.

Moderator John Michels asked if there was further comment on the article; hearing none, called the vote.  
**VOTE UNANIMOUS, Article 18 passes.**

Martin Bove **MOTION TO RESTRICT RECONSIDERATION** on Article No. 18.  
Denise Southmayd **SECOND.**  
**VOTE UNANIMOUS TO RESTRICT RECONSIDERATION.**

Moderator Michels then read Article No. 19

**ARTICLE NO. 19 [ESTABLISH A MOTOR VEHICLE RECLAMATION FUND and  
ADDITIONAL TOWN CLERK/TAX COLLECTOR PERSONNEL]**

To see if the Town will vote to authorize the Town Clerk to collect a motor vehicle registration surcharge, the amount of which is set forth in RSA 261:153,V, as follows:

\$3 for automobiles, and light vehicles including trucks under 12,000 pounds;

\$2 for recreation all-terrain vehicles, 2-wheeled vehicles including mopeds, motorcycles, and boat trailers;

And further, to require the Town Clerk, after deducting fifty cents (\$0.50) from each fee to cover administrative costs, to deposit the remainder into a Town Reclamation Trust Fund, which is hereby created pursuant to RSA 149-M:18, to be held by the Trustees of the Trust Funds in a separate account, and to be spent under the direction of the Town Council to pay for the collection and disposal of used motor oil, motor vehicle batteries, and motor vehicle tires, (maximum four tires up to 17" in diameter and one battery per registration per year); any excess in the fund may be used for the recycling and reclamation of other types of solid waste. And Further, to see if the town will vote to raise and appropriate FOURTEEN THOUSAND SIXTY EIGHT DOLLARS (\$14,068) for the purpose of funding a part-time clerk position in the Town Clerk/Tax Collector office, such position to be funded from the administrative portion of the fees received.

Councilor Bove **MOTION** to accept Article No. 19 as read.  
Councilor Dolan **SECOND**.

Councilor Bove stated that the Solid Waste Advisory Committee voted to recommend that this fund be established, since there is currently no funds available in the budget to pay for improvements and maintenance to the Drop Off Center.

Budget Committee member Joe Paradis noted that the Budget Committee voted 6-0-0 to support the article.

Town Manager David Caron stated that the Town registers approximately 34,000 vehicles which would be subject to this fee, thereby raising approximately \$102,000. The State has mandated that \$0.50 be taken by the Clerk which would go to the General Fund and support the additional clerk position, and any excess in the fund is to be used for recycling and reclamation of other types of solid waste.

Bob Ramsey asked if this is an additional fee to the Drop Off Center fees, and asked if campers and other two-wheeled vehicles would be included. Councilor Silvestro replied in the affirmative to both questions.

Budget Committee member Bob Lincoln stated that this is needed to support the recycling center, and will result in less trash by the roadside.

Bob Lincoln **MOTION TO MOVE THE QUESTION**.

Moderator John Michels denied the request, noting there were more residents in line to speak.

**ARTICLE NO. 19    *[ESTABLISH A MOTOR VEHICLE RECLAMATION FUND and  
ADDITIONAL TOWN CLERK/TAX COLLECTOR PERSONNEL]* (Cont'd)**

Tony George noted that when he has his tires changed, the place of business doing that work usually charges a dollar or two for disposal of the used tires. Councilor Silvestro stated that this article goes beyond tires and used oil and batteries; it addresses the needs of the Drop Off Center itself. The Center has been cited by the DES as requiring work to change collection areas and address drainage issues. He added that the facility use could also be expanded to more than just the warmer months.

Solid Waste Advisory Committee member Paul Margolin explained the Committee's work on this article, noting that this program has been very successful in Peterborough and several other communities surveyed by the Committee.

Ken Hajjar **MOTION TO MOVE THE QUESTION.**  
Denise Southmayd **SECOND.**  
**VOTE UNANIMOUS.**

Moderator John Michels asked if there was further comment on the article; hearing none, called the vote.  
**VOTE UNANIMOUS, Article 19 passes.**

Martin Bove **MOTION TO RESTRICT RECONSIDERATION** on Article No. 19  
Denise Southmayd **SECOND.**  
**VOTE UNANIMOUS TO RESTRICT RECONSIDERATION.**

Moderator Michels then read Article No. 20:

**ARTICLE NO. 20    *[FUND SITE FEASIBILITY STUDY FOR FUTURE CONSTRUCTION OF A  
COMMUNITY CULTURAL CENTER]* – on Petition of Voters**

To see if the Town will vote to raise and appropriate the sum of FIFTEEN THOUSAND DOLLARS (\$15,000), for the purpose of conducting building site feasibility studies for the future construction of a community Cultural Center.

Moderator Michels noted that this was a citizen-petitioned article, and asked for the representative.

Don Tongue **MOTION** to accept Article No. 20 as read.  
Ken Hajjar **SECOND.**

Cultural Arts Committee Chairman Don Tongue explained the process the Committee undertook last year in preparing its needs assessment for a cultural arts building. A site feasibility study was first conducted, including research of tax map information to determine available sites within the community, certified soils information and availability of sewer and water hookups. Two companies were requested to give estimates for that work; and both came in with a site studies estimate of \$4,800 each.



**ARTICLE NO. 20     *[FUND SITE FEASIBILITY STUDY FOR FUTURE CONSTRUCTION OF A  
COMMUNITY CULTURAL CENTER] – on Petition of Voters (Cont'd)***

Mr. Tongue then noted that the design charette held last Fall and covered by funding of Article No. 10 for \$25K two years ago, which paid for these studies and a building draft design which would meet the needs of the community.

Budget Committee member Jim Finch stated that the Budget Committee voted 4-2-0 to support the article.

Mike Speltz questioned the business plan of the Committee. Mr. Tongue replied that a budget is presently being worked upon with the Architect. He added that currently, the band spends \$50K per year to practice and perform in other facilities.

Sandra Lagueux, referring to the \$25K voted several years ago, stated that the design charette presented a building design estimate of \$29M which is far too much for a building of this nature. The Committee should have given a ceiling figure or a Not-To-Exceed amount for the building to the architect, and this lack of direction is unacceptable. Also unacceptable is the design of the building, which returned as something not in character with the community, and certainly not acceptable to the Heritage Commission; so there was no direction to the Architect with regard to this issue, either. She stated that she is in favor of the concept, but noted that there was discussion that this facility would be a designation point for big name acts, which the community definitely would not want. She concluded her statements with the comment that if the Committee needs more funding for further study, it should raise funds similar to the Historical Society when they worked on the Morrison House. And that the Committee could have spent their original funding more wisely.

Don Tongue, referring to recent newspaper articles on the facility plans, stated that they received a draft plan from the Architect, and before the Committee could review it, there was an article in the paper about it. As far as the facility being a "destination venue", the Committee feels that the facility should first support the community; however, the facility would need some outside support.

Budget Committee member Steve Young stated that he did not support the \$25K voted two years ago, and does not support this article as well. He added that Vermont supports their facilities with fund raising and grants. Further discussion included statements that the article presented today is premature because the size of the facility is unknown, that the plan presented to the Committee is merely a draft and does not reflect the final wishes of the Committee; that the tone of the discussion today is one of mismanagement when the Committee has been working so hard, and finally, that the design presented is only an artist's rendering and has not been accepted by the Committee.

Peter Curro stated that he is in support of cultural arts and noted that the School Board cut out \$2M for a gymnasium to the addition project to save money. He added that the Committee should have given the Architect a ceiling of \$6M, which would have been more reasonable.

John Silvestro **MOTION TO MOVE THE QUESTION.**

Moderator Michels denied the request, noting there were more residents wishing to speak on the issue.

**ARTICLE NO. 20**    ***[FUND SITE FEASIBILITY STUDY FOR FUTURE CONSTRUCTION OF A COMMUNITY CULTURAL CENTER] – on Petition of Voters (Cont'd)***

Former Cultural Arts Committee Chairman Joy Dean O'Connor mentioned that it was too bad that a school performance had to take place in a gymnasium rather than a nice facility such as the one being proposed.

Councilor Silvestro **MOTION TO MOVE THE QUESTION.**  
Jim Finch **SECOND.**

Mike Speltz **POINT OF ORDER**, noting he wished to make an amendment to the Article.  
Moderator Michels recognized the Point of Order, noting that an amendment could be accepted after the vote on the motion presently on the floor. He then called the vote on the motion to move the question.  
**VOTE UNANIMOUS to MOVE THE QUESTION.**

Moderator John Michels then noted that the vote is upon the Article as presented, and asked if there was further comment on the article; hearing none, he called the vote.  
**VOTE UNANIMOUS, Article 20 is defeated.**

Martin Bove **MOTION TO RESTRICT RECONSIDERATION** on Article No. 20  
Steve Young **SECOND.**  
**VOTE UNANIMOUS TO RESTRICT RECONSIDERATION.**

Moderator Michels then read Article No. 22:

**ARTICLE NO. 22:**    ***[TRANSACTION OF OTHER BUSINESS]***

No business enacted under this article shall have any binding effect upon the Town.

Ken Hajjar offered congratulations to the Town Council for their work this year noting that they were the most productive and proactive Council that the Town has seen in years. He offered special thanks to Chairman Silvestro. The assembly offered applause in agreement.

Perry Craver, noting the assessment letter received last year, asked what he could expect his assessment and tax bill to be when all the article approved today would be added. Councilor Silvestro stated that last year the tax rate was based upon sales, with some homes realizing a 25% increase in assessments; however, the Council implemented a two year program for the increase. What was learned this past year was not to include the assessing increase in the tax rate calculation for Town Meeting. When a tax calculation is presented, based upon what was voted here today, it only includes new construction. The net of that is that any assessment increase will directly reduce the tax rate, so the increase in property assessments will not increase a tax bill; the only thing that will increase the tax bill is what was voted to be spent here today, the School District vote, the State of NH determines is the rate for education, and whatever the County votes to spend.


**ARTICLE NO. 22:** ***[TRANSACTION OF OTHER BUSINESS]*** (Cont'd)

Mr. Craver questioned what the tax bill will be for the Town and School this year. Councilor Silvestro stated that the rate last year was \$5.25, and this year it is \$5.24.

Moderator Michels then offered thanks to Asst. Moderator Cindi Rice-Conley, and the Supervisors of the Checklist, all the clerks, and the School personnel who set up the meeting room and facilities. He then reminded all those who have been elected to remain after the meeting for their swearing in ceremony.

Mary Tetreau **MOTION TO ADJOURN AT 12:15 PM.**  
Ken Hajjar **SECOND.**  
Vote **UNANIMOUS.**

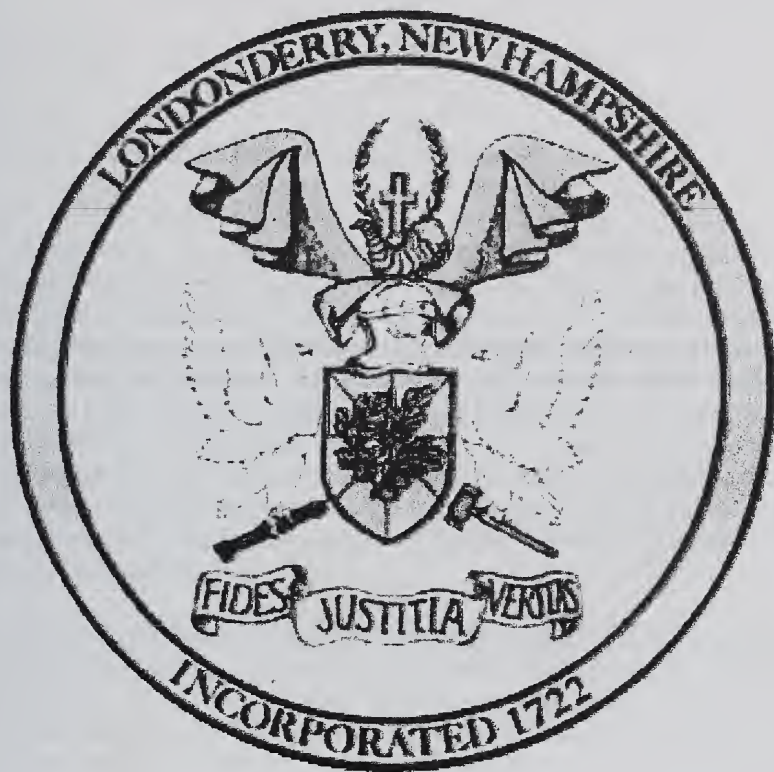
*Respectfully submitted,*

  
Marguerite Seymour  
Town Clerk/Tax Collector



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***TOWN OF  
LONDONDERRY, NEW HAMPSHIRE***



***COMPREHENSIVE  
ANNUAL FINANCIAL REPORT***

For the Fiscal Year Ended  
June 30, 2003

Sections of this report have been omitted due to space limitations, including the footnote section of the Auditors report. To view the report in its entirety, please visit [www.Londonderry.org](http://www.Londonderry.org)





## ***Town of Londonderry***

***50 Nashua Road, Ste. 100***

***Londonderry, NH 03053***

***(603) 432-1100***

August 14, 2003

To the Citizens and Members of the Town Council:

The Comprehensive Annual Financial Report (CAFR) of the Town of Londonderry, New Hampshire for the fiscal year ended June 30, 2003, is hereby submitted. Responsibility for both the accuracy of the data, and the completeness and fairness of the presentation, including all disclosures, rest with the Town's management. To the best of our knowledge and belief, the following data, including the financial statements, supporting schedules and statistical tables, is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the Town. We also believe that the Town's existing internal control systems are adequate. All disclosures necessary to enable the reader to gain an understanding of the Town's financial activities have been included.

The Comprehensive Annual Financial Report is presented in three sections: introductory, financial and statistical. The introductory section includes this transmittal letter, the Town's organizational chart and a list of principal officials. The financial section includes management's discussion and analysis, basic financial statements and supplementary statements and schedules, as well as the auditors' report on the financial statements and schedules. We direct our readers to the management's discussion and analysis for additional narrative overview and analysis of the Town's activities. The statistical section includes selected financial and demographic information, generally presented on a multi-year basis.

This report includes all funds of the Town. This report does not report on the funds of the Londonderry School District or Rockingham County. These governmental units are independent of the Town and do not meet the criteria for inclusion in this CAFR.

## **GOVERNMENT STRUCTURE**

The Town of Londonderry is located in Rockingham County in southern New Hampshire, approximately 40 minutes northwest of Boston via Interstate - 93, and is situated between Salem and Derry, New Hampshire's two largest towns. The Town has a population of 23,326 (according to the 2000 census) and occupies 44 square miles of land.

Londonderry was incorporated in 1722 and since 1996 has operated under a charter with a Council-Manager form of local government. The Town Council consists of five members elected to staggered three-year terms. The Council acts as the legislative body of the Town (except for the adoption of the actual budget) and appoints a Town Manager to serve an indefinite term as the Town's chief executive. The Manager is responsible for the administrative and financial affairs of the Town, and implements policies established by the Town Council. A Budgetary Town Meeting approves long-term debt, in addition to the annual budget.

Londonderry has a diverse character, combining residential, commercial, industrial and recreational activities. The Town has experienced significant tax base growth with an increasing amount of the growth occurring in commercial and industrial property. This is due to Londonderry's proximity to one of New Hampshire's major north/south highways, as well as the presence of Manchester Airport (MHT) within the community. MHT offers direct flights to many major cities around the nation.

The Town provides a full-range of services to residents including waste water treatment, refuse collection and disposal; highway construction and maintenance, including snow plowing, storm sewer system and related infrastructure maintenance and construction; police and fire protective services; library and recreational facilities and services; human services, including health and welfare services; and planning, economic and community development, zoning and code enforcement services. The Town accounts for its sewer utilities in a special revenue fund.

## **ECONOMIC CONDITION AND OUTLOOK**

The economy has continued to be strong with an unemployment rate for Londonderry of 4.6%, which is under the overall U.S. unemployment rate of 5.8%.

Londonderry is one of the fastest growing communities in the state of New Hampshire. With I-93 running along the eastern segment, Rte. 128 through the middle, Rte. 28 in the northern segment and Rte. 102 in the southern segment, Londonderry has ample access to the major highway systems. The total workforce of the Londonderry/Manchester area was greater than previous years with overall earnings increasing over the prior year. Over 3,500 jobs have been

created over the year in the Londonderry/Manchester area according to the New Hampshire Employment Security Bureau.

The development that occurred within the Town over the past year has been substantial, with approximately 893,000 square feet of new or expanded commercial value. This has led to a number of new jobs and further commercial expansion of the local tax base.

Throughout the year Londonderry has increased its commercial and industrial growth significantly. Many businesses have been approved to build new facilities or expand existing facilities in the Town. Londonderry welcomes the following new or expanded businesses:

- Highlander Hotel (Expansion), hotel
- Vista Ridge Apartments (New Rental Units), multi-family housing
- Ecco Shoe Co. (Expansion), shoe manufacturer
- Tedeschi Food Mart (Expansion), food distributor
- Donovan Springs (New), heavy truck components and accessories
- Buderus Hydronics (New), domestic boiler distributor
- MicroMetrics (Expansion), semi-conductor business
- V&W Office Bldg.(New), realty office building
- Home Depot (New), retail store
- Shop-N-Save (New), supermarket
- Federal Express Ground (New), mail distributor
- Crossroads Mall (Expansion), various retail stores
- Stonyfield Farm Yogurt (Expansion), yogurt manufacturer
- Kamco Supply (New), building supply business

The Town's Planning and Economic Development Department, along with the dedicated service of the individuals from the various land use and development boards, continue to promote economic development to make Londonderry an even better place to live and do business.

### **MAJOR INITIATIVES FOR THE YEAR**

Throughout the FY 2003, many notable projects and initiatives took place in the Town including the following:

Londonderry has taken a strong stance in managing its growth with the adoption of growth management ordinance and impact fee system. In 1988, Londonderry was one of the first communities to adopt a growth management ordinance. In 2002, the Town Council revised its growth ordinances in response to continuing growth pressures. In 1994, it was one of the first communities to adopt an impact fee ordinance. In 2002, the Town Council was able to appropriate approximately \$ 1.0 million received in impact fees for debt service payments associated with a \$ 12 million addition to Londonderry High School.



The Manchester Airport Authority completed a major expansion, which included the lengthening of MHT's main runway to over 9,000 feet, and construction of a new terminal building located in Londonderry. The terminal and expansion costs were between 65 and 70 million dollars. This airport expansion includes a new state-of-the art terminal facility, increased cargo and commercial flights and the designation of the airport and surrounding 939 acres as a U. S. Customs foreign trade zone. Value added within the zone is not taxed upon entry into the U. S. market, and no duty is paid on foreign products entering the zone. The majority of this area is in Londonderry. Manchester Airport had another successful year in fiscal year 2003, enjoying its best financial performance to date despite the devastating impact of September 11 on the aviation industry in general. MHT also continued its efforts to improve airline services and modernize airport facilities and infrastructure. Year-end passenger activity totals surpassed the three million mark, with nearly 3.5 million passengers using Manchester Airport. Air travelers from throughout Northern New England and Massachusetts continue to discover Manchester's easy access, competitive airfares, convenient jet service and inexpensive parking.

The Town and the City of Manchester renegotiated the Intermunicipal Agreement governing the operation of the airport; changes include a Payment-in-Lieu of Taxes to the Town in the amount of \$ 500,000 annually.

The industrial area south of the airport holds significant opportunities for job creation and commercial and industrial development. The area consists of approximately 800 acres of industrial land. It is one of the largest contiguous pieces of industrial land in the state. The Department of Transportation proposes to construct an airport access road from Rt. 3 in Bedford across the Merrimack River and into the Manchester Airport. A portion of the access road will encompass the northwestern section of Londonderry. Supported by a \$ 260,000 appropriation at the 2002 Town Meeting, the Planning & Economic Development and Public Works and Engineering Departments are actively working on the planning issues involved with constructing a roadway designed to connect to the state access road and facilitate the ultimate development of this area.

The Londonderry Economic Development Committee set up one of the most comprehensive town sites on the web. The site consists of 200-plus pages including dozens of photographs, extensive text information, hundreds of links to online resources and numerous interaction features. It is divided into six major sections: Living in Londonderry; Economic Development; Government and Services; Sustainable Londonderry and the Eco-Park; Education; News; and the Londonderry Chamber of Commerce (a separate site linked to the town site). The web site is <http://www.Londonderry.org>.

In addition to the above, the Town of Londonderry was chosen, along with 9 municipalities in the United States, to participate in a new pilot project sponsored by the U. S. Environmental Protection Agency for small and medium sized government organizations to implement ISO 14001 Environmental Management Systems at a

facility/organization of its choice. The Public Works Department, which includes the divisions of Sewer, Solid Waste, Highway and Engineering, was chosen for the project. Londonderry will also be able to encourage businesses located or hoping to locate in Town to become ISO 14000 certified and will be in the position to help them accomplish that goal.

The Town is in the process of updating its Master Plan. The Town engaged Behan Planning Associates to assist in the update of the Master Plan. The Master Plan, which was last updated in 1997, is now subject to a comprehensive rewrite relative to its current relevance and determination of future strategies. This process is being managed by the Planning and Economic Development Department, with the assistance of a citizen committee. Additional citizen input is being encouraged through the Best Towns Process, a comprehensive community engagement process designed to insure that the Town's development and preservation proceeds in accordance with the direction established by its citizenry.

Another tool being implemented to assist with the orderly development of the community and preservation of its natural and aesthetic resources is continued voter support of Open Space Preservation Bonds. A bond in the amount of \$ 1,000,000 was passed for the purpose of purchasing open space or development rights with the intent of preservation. In addition to open space preservation, the Town raised funds to continue the development of the West Road Athletic Complex. The complex has three regulation sized soccer fields and comprises 41 acres. In addition to raising funds, the Town received a \$ 100,000 Land and Water Conservation Fund grant towards the development of the complex. Currently, there are plans to construct an additional four regulation - sized soccer fields within the site. Finally, in response to demands by all segments of the community seeking passive and active recreation opportunities, the Town has formed a Recreation Facilities Planning Committee. The Committee is conducting an inventory of current recreation facilities, and identifying additional facilities necessary to meet residents' demands. The Committee's Findings and Recommendations will be included in the town-wide Master Plan.

A significant initiative, which gained universal community support in FY 2003 was the passage of a \$2.9 Million Limited Development Rights Bond. Proceeds of the bond were used to purchase partial development rights on a significant parcel of property in South Londonderry. The proposed development has now been transformed from its planned 361 units of multi-family housing to 125 single-family units. Occupancy of these units will be limited to one occupant of at least 55 years of age, with no occupants under the age of 21. This program guarantees affordable housing opportunities for the Town's elderly population; limits impact upon town services resulting from the construction of several other multi-family projects in the community, and further addresses current and anticipated traffic impacts on NH Rte. 102.

## **FOR THE FUTURE**

The Town continues to make changes to its budget review process to insure the efficient use of government resources, the application on non-recurring revenues for one-time capital items, and the presentation of revenue estimates consistent with anticipated performance levels in light of current economic conditions and operational policies. These and other financial policies are summarized in a comprehensive Financial Management Policy adopted by the Town Council.

In fiscal year 2004 the Town will be issuing a ten million dollar bond for the construction of a new Police Facility and Town Hall Facility, with four million being directed towards the Town's expanding of Open Space Preservation Program. This bond will make a great advancement towards updating our infrastructure.

The Town will continue its efforts to implement a Geographical Information System (GIS). This software system will enable all departments and committees to better plan for the future needs of the Town and will assist in making more informed land use and infrastructure improvement decisions.

The Town is conducting a Revenue Study to determine appropriate levels for its fee-for-service programs, including Emergency Medical Services; Building Inspection Programs; wastewater facilities; and other revenue programs. It is anticipated that the revised program will reflect actual costs and market rates for its services, thereby further solidifying its financial position.

In FY 2003, the adequacy of its Fire and Highway Equipment Capital Reserve Programs were reviewed and adjusted to insure that sufficient funds will be available in the future to purchase equipment at appropriate intervals, without reliance upon long-term bonding mechanisms. The Town is in the process of evaluating the Ambulance Capital Reserve Program. Completion of the evaluation will result in all reserve projects properly funded for the future.

In FY 2004, the Town Council and Town Meeting established an Expendable Maintenance Trust Fund for Buildings and Grounds. This program is designed to systematically plan for the repair and improvements of the Town's facilities over a multi-year period, resulting in safe, efficient Town facilities funded by a constant level of taxpayer investment.

## **RESULTS OF OPERATIONS – Governmental Funds**

### **Revenue Narrative**

Revenues for governmental funds totaled \$ 21,987,188 in fiscal year 2003, a 11.90% increase over 2002. New Hampshire has neither a general sales or income tax. The most significant source of local Town revenue continues to be derived from property taxes. The amount of revenues from various sources and variations from the previous year are summarized as follows:



<u>Revenues</u>	<u>2003 Amount</u>	<u>Percent of Total</u>	<u>2002 Amount</u>	<u>Amount of Increase (Decrease)</u>	<u>Percent of Increase (Decrease)</u>
Taxes	\$ 10,374,680	47.19%	\$ 8,831,387	\$ 1,543,293	17.48%
Interest, Penalties and Other Taxes	762,227	3.47%	283,440	478,787	168.92% (1)
Licenses and Permits	6,041,086	27.48%	5,873,392	167,694	2.86%
Intergovernmental	1,858,801	8.45%	1,528,525	330,276	21.61% (2)
Charges for Services	1,783,783	8.11%	2,024,584	(240,801)	-11.89% (3)
Investment Income	359,460	1.63%	385,637	(26,177)	-6.79%
Contributions	126,999	0.58%	-	126,999	100.00% (4)
Other Revenues	<u>680,152</u>	<u>3.09%</u>	<u>721,241</u>	<u>(41,089)</u>	<u>-5.70%</u>
Total	\$ <u>21,987,188</u>	\$ <u>100.00%</u>	\$ <u>19,648,206</u>	\$ <u>2,338,982</u>	<u>11.90%</u>

- (1) In fiscal year 2003, the Town received the first payment in lieu of taxes of \$ 500,000 per Intermunicipal Agreement described on page 4.
- (2) The Town received a new \$ 100,000 Land and Water Conservation Fund grant towards the development of West Road Fields Capital Project, described on page 5. Other significant increases in grant revenue include General Fund's COPS grant and Water Pollution grant of approximately \$ 93,000 and \$ 55,000, respectively.
- (3) The Town received revenue for services provided in the prior year and not in the current year in connection with West Road Fields and Sanborn Road of approximately \$ 223,000.
- (4) Private donations were made to Leach Library of approximately \$ 110,000 in fiscal year 2003.
- NOTE: For the purpose of this comparison, certain 2002 amounts were reclassified to conform to 2003 presentation.

### Expenditure Narrative

Governmental funds expenditures totaled \$ 23,922,732 in fiscal year 2003, which is an increase of 12.05% as compared to fiscal year 2002. The following schedule presents a summary of expenditures in the governmental funds for the year ended June 30, 2003, and comparisons to the previous fiscal year.

<u>Expenditures</u>	<u>2003 Amount</u>	<u>Percent of Total</u>	<u>2002 Amount</u>	<u>Amount of Increase (Decrease)</u>	<u>Percent of Increase (Decrease)</u>
General Government	\$ 3,857,551	16.13%	\$ 2,529,310	\$ 1,328,241	52.51%
Public Safety	9,645,099	40.32%	8,249,999	1,395,100	16.91% (1)
Highway and Streets	3,595,722	15.03%	3,067,842	527,880	17.21%
Sanitation	2,582,099	10.79%	4,196,816	(1,614,717)	-38.47% (2)
Health and Welfare	199,789	0.84%	181,719	18,070	9.94%
Culture and Recreation	1,227,397	5.13%	941,866	285,531	30.32%
Economic Development	259,381	1.08%	203,953	55,428	27.18%
Capital Outlay	736,810	3.08%	299,316	437,494	146.16% (3)
Debt Service	<u>1,818,884</u>	<u>7.60%</u>	<u>1,679,664</u>	<u>139,220</u>	<u>8.29%</u>
Total	\$ <u>23,922,732</u>	\$ <u>100.00%</u>	\$ <u>21,350,485</u>	\$ <u>2,572,247</u>	<u>12.05%</u>

- (1) Police Facility construction was a major capital event in 2003, as described on page 20.
- (2) Mammoth Road sewer construction expenditures totaled \$ 2.6 million in 2002 compared to \$ 0.6 million in 2003.
- (3) Purchase of the fire ladder truck is listed as a major capital event on page 20.
- NOTE: For the purpose of this comparison, certain 2002 amounts were reclassified to conform to 2003 presentation.

### Fund Balance

The audited general fund undesignated fund balance for the year ending June 30, 2003 is \$3,636,998, which is an increase of \$1,014,227 from the prior year. The increase was primarily due to unanticipated revenues such as sales of tax-acquired properties, a renegotiated payment-in-lieu of taxes from Manchester Airport Authority, motor vehicle permits and several other smaller unanticipated revenue sources. The table below shows the results of the Town's sound fiscal condition through its cooperative program of fiscal management and tax rate target setting.

<u>Year</u>	<u>Total General Fund Equity</u>	<u>General Fund Undesignated Fund Balance</u>
1996	\$ 3,690,776	\$ 2,655,233
1997	4,229,577	2,424,313
1998	4,368,876	2,733,444
1999	4,504,748	3,764,933
2000	6,168,846	3,040,936
2001	3,723,943	2,918,126
2002	3,424,923	2,622,771
2003	5,665,603	3,636,998

Maintenance of a strong fund balance and increased contribution to reserves comes primarily from revenues received in excess of budget, a reduction in reserves of fund balance for encumbrances and expenditures below budgeted appropriations.

### Debt Administration

On June 30, 2003, the Town had a number of debt issues outstanding. These general obligation issues totaled \$11,190,097. The Town's bond rating through Moody's Investment Service for general obligation debt remains consistent at a AA3. Under current state statutes, the Town's general obligation bonded debt issuances are subject to legal limitations based on various percentages of total assessed property value. As of June 30, 2003, the Town's net general obligation bonded debt was well below the legal limits.

### OTHER INFORMATION

#### Independent Audit

State statutes require an annual audit by independent public accountants. The Town's accounting firm is Melanson, Heath and Company, P.C. In addition to meeting the requirements set forth in state statutes, the audit is also designed to

meet any requirements of the Federal Single Audit Act amendments of 1996 and the U.S Office of Management Budget Circular A-133. The Town's expenditures of federal grants in fiscal year 2003 were below the limit requiring an audit by the Federal Single Audit Act. The financial statements, combining and individual fund statements and schedules are included in the financial section of this report.

### Cash Management

Cash temporarily idle during the year was invested in US Treasury Bills, certificates of deposit, a cash-sweep investment account at Citizens Bank, with collateral held in a joint custody account at the Federal Reserve Bank by repurchase agreements. All accounts are extremely liquid in nature and are developed and designed to meet the needs of municipal accounts and cash flows. The Town's investment policy is to minimize credit and market risks while maintaining a competitive yield, as well as, adhering to State of New Hampshire Investment Statutes.

### Risk Management

The Town's property and liability insurance coverage is provided by the Local Government Center. Workers Compensation insurance services are obtained through Primex Insurance Services. Health, Dental and Life Insurance benefits are also obtained through the Health Trust Division of the Local Government Center.

### Retirement Obligations

The Town participates in the New Hampshire Retirement System, which is a cost sharing, multi-employer public employee retirement system (PERS). By law, all full time employees, excluding the Town Manager, are members of the State of New Hampshire Retirement System.

### Award

The Government Finance Officers Association of the United States and Canada (GFOA) awards the Certificate of Achievement in Financial Reporting to various communities that meet specific requirements. In order to be awarded the Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report, whose contents conform to program standards. Such CAFR must satisfy both generally acceptable accounting principals and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only. We believe that our current CAFR meets the Certificate of Achievement Program's requirements and are submitting it to the GFOA to determine its eligibility for a certificate.



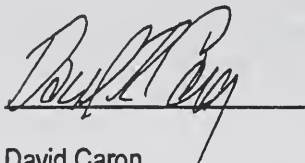
### Acknowledgements

The preparation of the Comprehensive Annual Financial Report on a timely basis was made possible by the dedicated staff of the Finance Department. Their efforts throughout the year are greatly appreciated. Special thanks to the Town Department Heads for their contribution made in the preparation of this report. A special thanks also to Jason Briere, a student at Londonderry High School who contributed to the preparation of this report through the Academy of Finance internship program.

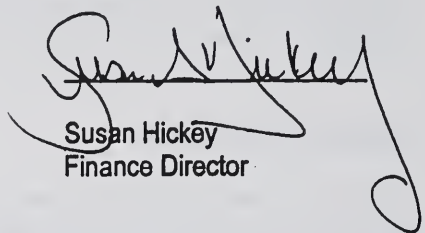
The Town invites you to visit our web site at [www.Londonderry.org](http://www.Londonderry.org) where summary financial information is expected to be prominently displayed by the end of December 2003.

In closing, the preparation of this report and the strong financial position of the Town would not have been possible without the guidance and direction of the Town Council through its fiscal policies; the professional and diligent efforts of the entire staff of the Town; and the funding support provided by the Londonderry community through actions at the Annual Budgetary Town Meeting, all to whom we owe our sincere appreciation.

Sincerely,

A handwritten signature in dark ink, appearing to read 'David Caron', written over a horizontal line.

David Caron  
Town Manager

A handwritten signature in dark ink, appearing to read 'Susan Hickey', written over a horizontal line.

Susan Hickey  
Finance Director

MH&Co

MELANSON HEATH & COMPANY, PC

CERTIFIED PUBLIC ACCOUNTANTS  
MANAGEMENT ADVISORS

11 Trafalgar Square • Suite 101  
Nashua, NH 03063-1974  
Tel (603) 882-1111 • Fax (603) 882-9456

### INDEPENDENT AUDITORS' REPORT

To the Town Council  
Town of Londonderry, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Londonderry, New Hampshire, as of and for the year ended June 30, 2003, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Londonderry's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Londonderry, as of June 30, 2003, and the respective changes in financial position thereof, and the respective budgetary comparison for the General and Annually Budgeted Special Revenue Funds, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 27, the Town has implemented several new *Governmental Accounting Standards Board Statements* which has resulted in the restatement of beginning fund equity balances of several funds, and has established net assets for governmental activities.

The management's discussion and analysis is not a required part of the basic financial statements but is supplementary information required by the *Governmental Accounting Standards Board*. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was made for the purpose of forming opinions on the financial statements that collectively comprise the Town of Londonderry, New Hampshire's basic financial statements. The additional information included in the supplementary statement and schedule section is presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*Melanson, Heath + Company P.C.*

Nashua, New Hampshire  
August 14, 2003



## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of the Town of Londonderry, we offer readers this narrative overview and analysis of the financial activities of the Town of Londonderry for the fiscal year ended June 30, 2003. We encourage readers to consider the information here in conjunction with additional information that we have furnished in our letter of transmittal.

### **A. OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the Town of Londonderry's basic financial statements. The basic financial statements comprise of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-Wide Financial Statements.** The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available

at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund and certain special revenue funds. A budgetary comparison statement has been provided to demonstrate compliance with this budget.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs.

**Notes to the financial statements.** The notes provide additional information that are essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by the *Governmental Accounting Standards Board*. Additional combining statements and schedules are presented immediately following the notes to the financial statements.

## **B. FINANCIAL HIGHLIGHTS**

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$ 19,459,753 (i.e., net assets), an increase of \$ 1,227,897 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$ 10,399,037, a decrease of \$ 285,544 in comparison with the prior year.
- At the end of the current fiscal year, unreserved fund balance for the general fund was \$ 3,636,998, an increase of \$ 1,014,227 in comparison with the prior year.

- Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was \$ 11,190,097, an increase of \$ 251,457 in comparison to the prior year.

### C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current fiscal year, presented in thousands. Because fiscal year 2003 was the first year of GASB 34 implementation, prior year comparative data was not available for presentation. Comparative information will be provided in future years.

	<u>Governmental Activities</u>
Current and other assets	\$ 26,961
Capital assets	<u>20,246</u>
Total assets	47,207
Long-term liabilities outstanding	10,382
Other liabilities	<u>17,365</u>
Total liabilities	27,747
Net assets:	
Invested in capital assets, net	12,941
Restricted	524
Unrestricted	<u>5,995</u>
Total net assets	\$ <u>19,460</u>

#### CHANGES IN NET ASSETS

	<u>Governmental Activities</u>
Revenues:	
Program revenues:	
Charges for services	\$ 2,114
Operating grants and contributions	238
Capital grants and contributions	745
General revenues:	
Taxes	10,429
Licenses and permits	5,797
Interest, penalties and other taxes	824
Grants and contributions not restricted to specific programs	1,000
Investment income	364
Other	<u>288</u>
Total revenues	21,799

(continued)



(continued)

	Governmental Activities
Expenses:	
General government	4,243
Public safety	9,151
Highway and streets	2,912
Sanitation	2,212
Health and welfare	210
Culture and recreation	1,316
Economic development	260
Interest	<u>595</u>
Total expenses	<u>20,899</u>
Excess before permanent fund contributions	900
Permanent fund contributions	<u>328</u>
Change in net assets	1,228
Net assets - beginning of year	<u>18,232</u>
Net assets - end of year	<u>\$ 19,460</u>

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were \$ 19,459,753, an increase of \$ 1,227,897 from the prior year.

By far the largest portion of net assets \$ 12,940,430 (66 percent) reflects our investment in capital assets (e.g., land, buildings, machinery and equipment), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The balance of unrestricted net assets \$ 5,995,236 may be used to meet the government's ongoing obligations to citizens and creditors.

**Governmental activities.** Governmental activities for the year resulted in an increase in net assets of \$ 1,227,897. Key elements of this increase are as follows:

- Close out of excess overlay balances (i.e., reserve for uncollectable property taxes receivable) that were raised as part of the 2003 tax rate, of approximately \$ 1.1 million.

- Unbudgeted receipt of a payment in lieu of taxes from the Manchester Airport Authority for \$ 0.5 million.

#### **D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$ 10,399,037 a decrease of \$ 285,544 in comparison with the prior year. Most of this decrease was attributable to current year expenditures for capital projects which were funded by bonds issued in previous years.

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$ 3,636,998, while total fund balance was \$ 5,665,603. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 19 percent of total general fund expenditures, while total fund balance represents 29 percent of that same amount.

The fund balance of the general fund increased by \$ 2,240,680 during the current fiscal year. Key factors in this change are as follows:

- Close out of excess overlay balances (i.e., reserve for uncollectable property taxes receivable) that were raised as part of the 2003 tax rate, of approximately \$ 1.1 million.
- Unbudgeted receipt of a payment in lieu of taxes from the Manchester Airport Authority for \$ 0.5 million.
- Close out of excess funds previously set aside for the Mammoth Road sewer project for approximately \$ 0.7 million.

#### **E. GENERAL FUND BUDGETARY HIGHLIGHTS**

Final amended budget did not change from original budget.

## **F. CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital assets.** Total investment in capital assets at year end amounted to \$ 20,245,528, net of accumulated depreciation, an increase of \$ 1,510,673 from the prior year. This investment in capital assets includes land, buildings and system, improvements, and machinery and equipment.

Major capital asset events during the current fiscal year included the following:

- Purchase of \$ 668,000 fire ladder truck by the Fire Department.
- Additional construction in progress of \$ 621,777 for the Mammoth Road sewer lines.
- Additional construction in progress of \$ 765,274 for the police facility construction.
- Additional construction in progress of \$ 481,209 for the West Road project.

**Long-term debt.** At the end of the current fiscal year, total bonded debt outstanding was \$ 11,190,097, all of which was backed by the full faith and credit of the government. During fiscal year 2003, \$1,000,000 bond was issued for Open Space Preservation Program, \$350,000 for West Road facility, and \$300,000 for Stonehenge/Barley Hill/Litchfield intersection.

Additional information on capital assets and long-term debt can be found in the footnotes to the financial statements.

## **G. ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

The general outlook for the Town of Londonderry is positive. The unemployment rate for the Manchester/Londonderry area, according to the New Hampshire Employment Security Bureau, has dropped to 4.1% since the start of FY04 from 4.6% at the end of FY03.

For the upcoming fiscal year, the taxpayers approved at the Annual Budgetary Town Meeting a \$ 35,630,473 operating and capital improvement budget. In FY04, the Town began conducting a Revenue Study to determine appropriate levels for its fee-for-service programs, including Emergency Medical Services; Building Inspection Programs; wastewater facilities; and other revenue programs. It is anticipated that the revised program will reflect actual costs and market rates for its services, thereby further solidifying its financial position.



## **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Town of Londonderry's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of Finance Director  
Town of Londonderry  
50 Nashua Road – Suite 105  
Londonderry, New Hampshire 03053

TOWN OF LONDONDERRY, NEW HAMPSHIRE

STATEMENT OF NET ASSETS

JUNE 30, 2003

	Governmental Activities
<b>ASSETS</b>	
Current:	
Cash and short-term investments	\$ 23,972,234
Investments	457,268
Receivables, net of allowance for uncollectibles:	
Taxes	578,481
User fees	438,603
Departmental and other	294,092
Intergovernmental	198,543
Internal balances	50,000
Other assets	338,101
Noncurrent:	
Receivables, net of allowance for uncollectibles:	
Property taxes	634,360
Capital assets, net of accumulated depreciation	<u>20,245,528</u>
<b>TOTAL ASSETS</b>	47,207,210
<b>LIABILITIES</b>	
Current:	
Accounts payable	1,029,413
Accrued liabilities	372,630
Taxes collected in advance	13,501,888
Tax refunds payable	205,246
Due to other governments	2,977
Retainage payable	55,386
Other liabilities	196,334
Current portion of long-term liabilities:	
Bonds payable	1,364,988
Compensated absences	370,422
Other liabilities	266,638
Noncurrent:	
Bonds payable, net of current portion	9,825,109
Compensated absences, net of current portion	289,504
Other liabilities, net of current portion	<u>266,922</u>
<b>TOTAL LIABILITIES</b>	27,747,457
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	12,940,430
Restricted for:	
Permanent funds:	
Expendable	95,899
Nonexpendable	428,188
Unrestricted	<u>5,995,236</u>
<b>TOTAL NET ASSETS</b>	<u>\$ 19,459,753</u>

See notes to financial statements.

TOWN OF LONDONDERRY, NEW HAMPSHIRE

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2003

		Program Revenues			Net (Expenses)
					Revenues and
					Changes in Net Assets
	<u>Expenses</u>	<u>Charges for</u>	<u>Operating</u>	<u>Capital</u>	<u>Governmental</u>
		<u>Services</u>	<u>Grants and</u>	<u>Grants and</u>	<u>Activities</u>
			<u>Contributions</u>	<u>Contributions</u>	
<b>Governmental Activities:</b>					
General government	\$ 4,242,392	\$ 43,350	\$ -	\$ -	\$ (4,199,042)
Public safety	9,151,225	742,457	128,035	-	(8,280,733)
Highways and streets	2,911,730	257,790	-	745,525	(1,908,415)
Sanitation	2,211,939	862,987	-	-	(1,348,952)
Health and welfare	210,390	-	-	-	(210,390)
Culture and recreation	1,316,126	207,231	109,763	-	(999,132)
Economic development	260,360	-	-	-	(260,360)
Interest	594,862	-	-	-	(594,862)
Total Governmental Activities	<u>\$ 20,899,024</u>	<u>\$ 2,113,815</u>	<u>\$ 237,798</u>	<u>\$ 745,525</u>	<u>(17,801,886)</u>
<b>General Revenues:</b>					
					10,428,606
					5,796,861
					824,305
					1,000,011
					363,602
					288,386
Total general revenues					<u>18,701,771</u>
Excess before permanent fund contributions					899,885
Permanent fund contributions					<u>328,012</u>
Change in Net Assets					1,227,897
<b>Net Assets:</b>					
Beginning of year					<u>18,231,856</u>
End of year					<u>\$ 19,459,753</u>

See notes to financial statements.



TOWN OF LONDONDERRY, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

JUNE 30, 2003

	<u>General</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
<b>ASSETS</b>			
Cash and short-term investments	\$ 21,765,164	\$ 2,207,070	\$ 23,972,234
Investments	-	457,268	457,268
Receivables, net of allowance for uncollectibles:			
Taxes	1,212,840	-	1,212,840
User fees	186,202	252,401	438,603
Departmental and other	-	294,092	294,092
Intergovernmental	181,613	16,930	198,543
Due from other funds	695,746	2,950,375	3,646,121
Other assets	338,101	-	338,101
<b>TOTAL ASSETS</b>	<b>\$ 24,379,666</b>	<b>\$ 6,178,136</b>	<b>\$ 30,557,802</b>
<b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Accounts payable	\$ 630,047	\$ 399,365	\$ 1,029,412
Accrued liabilities	225,780	379	226,159
Deferred revenues	1,092,840	252,401	1,345,241
Taxes collected in advance	13,501,888	-	13,501,888
Tax refunds payable	205,246	-	205,246
Due to other funds	2,858,950	737,171	3,596,121
Due to other governments	2,977	-	2,977
Retainage payable	-	55,386	55,386
Other liabilities	196,335	-	196,335
<b>TOTAL LIABILITIES</b>	<b>18,714,063</b>	<b>1,444,702</b>	<b>20,158,765</b>
Fund Balances:			
Reserved for:			
Encumbrances and continuing appropriations	2,028,605	73,768	2,102,373
Perpetual permanent funds	-	524,087	524,087
Unreserved:			
Undesignated, reported in:			
General fund	3,636,998	-	3,636,998
Special revenue funds	-	4,096,868	4,096,868
Capital project funds	-	38,711	38,711
<b>TOTAL FUND BALANCES</b>	<b>5,665,603</b>	<b>4,733,434</b>	<b>10,399,037</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 24,379,666</b>	<b>\$ 6,178,136</b>	<b>\$ 30,557,802</b>

See notes to financial statements.

TOWN OF LONDONDERRY, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2003

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Revenues:</b>			
Taxes	\$ 10,374,680	\$ -	\$ 10,374,680
Interest, penalties, and other taxes	762,227	-	762,227
Licenses and permits	6,041,086	-	6,041,086
Intergovernmental	1,758,801	100,000	1,858,801
Charges for services	409,350	1,374,433	1,783,783
Investment income	308,862	50,598	359,460
Contributions	-	126,999	126,999
Other revenues	292,971	387,181	680,152
Total Revenues	<u>19,947,977</u>	<u>2,039,211</u>	<u>21,987,188</u>
<b>Expenditures:</b>			
Current:			
General government	2,542,594	1,314,957	3,857,551
Public safety	8,549,081	1,096,018	9,645,099
Highways and streets	3,042,377	553,345	3,595,722
Sanitation	1,319,356	1,262,743	2,582,099
Health and welfare	199,789	-	199,789
Culture and recreation	966,809	260,588	1,227,397
Economic development	259,381	-	259,381
Capital outlay	736,810	-	736,810
Debt service	1,818,884	-	1,818,884
Total Expenditures	<u>19,435,081</u>	<u>4,487,651</u>	<u>23,922,732</u>
Excess (deficiency) of revenues over expenditures	512,896	(2,448,440)	(1,935,544)
<b>Other Financing Sources (Uses):</b>			
Proceeds of bonds	300,000	1,350,000	1,650,000
Transfers in	1,599,177	171,393	1,770,570
Transfers out	(171,393)	(1,599,177)	(1,770,570)
Total Other Financing Sources (Uses)	<u>1,727,784</u>	<u>(77,784)</u>	<u>1,650,000</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	2,240,680	(2,526,224)	(285,544)
Fund Balances, at Beginning of Year, as restated	<u>3,424,923</u>	<u>7,259,658</u>	<u>10,684,581</u>
Fund Balances, at End of Year	<u>\$ 5,665,603</u>	<u>\$ 4,733,434</u>	<u>\$ 10,399,037</u>

See notes to financial statements.

TOWN OF LONDONDERRY, NEW HAMPSHIRE  
RECONCILIATION OF TOTAL GOVERNMENTAL FUND  
BALANCES TO NET ASSETS OF GOVERNMENTAL  
ACTIVITIES IN THE STATEMENT OF NET ASSETS

JUNE 30, 2003

<b>Total governmental fund balances</b>	<b>\$ 10,399,037</b>
<ul style="list-style-type: none"><li>• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.</li></ul>	20,245,528
<ul style="list-style-type: none"><li>• Revenues are reported on the accrual basis of accounting and are not deferred until collection.</li></ul>	1,345,242
<ul style="list-style-type: none"><li>• In the statement of activities, interest is accrued on out-standing long-term debt, whereas in governmental funds interest is not reported until due.</li></ul>	( 146,470)
<ul style="list-style-type: none"><li>• Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds.</li></ul>	(12,383,584)
<b>Net assets of governmental activities</b>	<b>\$ <u>19,459,753</u></b>

See notes to financial statements.



TOWN OF LONDONDERRY, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES OF  
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2003

**NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS** \$( 285,544)

- Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital outlay purchases	2,997,575
Depreciation	(1,486,902)

- Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (e.g., property taxes) differ between the two statements. This amount represents the net change in deferred revenue. 1,345,743

- The issuance of long-term debt (e.g., bonds) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets:

Issuance of debt	(1,650,000)
Repayments of debt	1,198,544

- In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. 25,477

- Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds. ( 916,996)

**CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES** \$ 1,227,897

See notes to financial statements.

GENERAL AND ANNUALLY BUDGETED SPECIAL REVENUE FUNDS

STATEMENT OF REVENUES AND OTHER SOURCES,  
AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED JUNE 30, 2003

	General Fund			Annually Budgeted Special Revenue Funds		
	Final* Budget	Actual Budgetary Amounts	Variance with Final Budget Positive (Negative)	Final* Budget	Actual Budgetary Amounts	Variance with Final Budget Positive (Negative)
<b>Revenues and other sources:</b>						
Taxes	\$ 9,817,121	\$ 10,948,316	\$ 1,131,195	\$ -	\$ -	\$ -
Interest, penalties, and other taxes	250,000	762,227	512,227	-	-	-
Licenses and permits	5,744,900	6,041,086	296,186	-	-	-
Intergovernmental	1,697,641	1,758,801	61,160	-	-	-
Charges for services	562,500	409,350	(153,150)	850,012	933,940	83,928
Investment income	780,000	308,862	(471,138)	-	3,924	3,924
Other revenues	602,191	292,971	(309,220)	-	-	-
Other financing sources:						
Transfers in	895,426	1,599,177	703,751	-	-	-
Bond proceeds	300,000	300,000	-	-	-	-
Use of fund balance	688,000	688,000	-	-	-	-
Total Revenues	21,337,779	23,108,790	1,771,011	850,012	937,864	87,852
<b>Expenditures and other uses:</b>						
Current:						
General government	2,564,327	2,498,997	65,330	-	-	-
Public safety	8,550,817	8,565,584	(14,767)	-	-	-
Highways and streets	3,602,696	3,486,283	116,413	-	-	-
Sanitation	1,234,466	1,326,336	(91,870)	676,184	618,449	57,735
Health and welfare	160,513	199,789	(39,276)	-	-	-
Culture and recreation	972,766	966,809	5,957	134,162	121,612	12,550
Economic development	420,168	396,306	23,862	-	-	-
Capital outlay	1,803,260	1,803,260	-	-	-	-
Debt service	1,857,373	1,818,884	38,489	-	-	-
Other financing uses:						
Transfers out	171,393	171,393	-	39,666	39,666	-
Total Expenditures	21,337,779	21,233,641	104,138	850,012	779,727	70,285
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ 1,875,149	\$ 1,875,149	\$ -	\$ 158,137	\$ 158,137

TOWN OF LONDONDERRY, NEW HAMPSHIRE

FIDUCIARY FUNDS

STATEMENT OF FIDUCIARY NET ASSETS

JUNE 30, 2003

	Agency Funds
<b><u>ASSETS</u></b>	
Cash and short term investments	\$ 3,118,155
Investments	<u>4,154,396</u>
Total Assets	<u>\$ 7,272,551</u>
<b><u>LIABILITIES</u></b>	
Due to other funds	\$ 50,000
Other liabilities:	
Escrow deposits held	6,967,609
School funds held	<u>254,942</u>
Total Liabilities	<u>\$ 7,272,551</u>

See notes to financial statements.



*Town of Londonderry*  
*2003 Annual Report*

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**Combining Financial Statements**

## **NONMAJOR GOVERNMENTAL FUNDS**

### **SPECIAL REVENUE FUNDS**

Special Revenue Funds are established to account for resources obtained and expended for specified purposes and restricted by law or local action.

Special Revenue Funds are established for the following purposes:

- Leach Library Fund: To account for fines and fees collected by the library for the purchase of books and periodicals.
- Sewer Fund: To account for the operation of sewer pumping stations and sewer lines.
- Conservation Commission: To account for monies received through donations and expended for the conservation of local land and resources.
- Cable TV Fund: To account for the activities of the local cable television studio.
- Capital Reserve Trust: To account for amounts set aside by the Town to fund future capital additions.
- Other Funds: To account for other miscellaneous monies received through donations and related expenditures.

### **CAPITAL PROJECT FUNDS**

Capital Project Funds are established to account for resources obtained and expended for the acquisition of major capital facilities or equipment.

The current funds were established for the following purposes:

- West Road Fields: To account for the development of a Town-owned and maintained athletic field complex.
- Police Facility: To account for the architectural, engineering and construction of a new police facility.
- Sanborn Road: To account for the study of a potential athletic field to be constructed at a Sanborn Road location.



- South Londonderry Phase II: To account for the extension of the interceptor system that expands service in South Londonderry along Route 102.
- Exit 4A: To account for the architectural and engineering costs associated with the development of a new on/off ramp from Route 93.
- Mammoth Road Sewer: To account for the construction and installation of sewer lines on Mammoth Road.

### **PERMANENT FUNDS**

Permanent Funds are established to account for certain assets held by the Town in a fiduciary capacity as a trustee for cemetery, library, welfare and other purposes.

Combining Balance Sheet

Nonmajor Governmental Funds

June 30, 2003

	Special Revenue Funds			Special Revenue Funds			Subtotals
	Leach Library Fund	Sewer Fund	Conservation Commission	Cable TV Fund	Capital Reserve Trust	Other Funds	
<b>ASSETS</b>							
Cash and short-term investments	\$ 31,501	\$ -	\$ 904,563	\$ -	\$ 911,080	\$ -	\$ 1,847,144
Investments	-	-	-	-	-	-	-
User fees receivables	-	252,401	-	-	-	-	252,401
Departmental and other receivables	-	-	294,092	-	-	-	294,092
Intergovernmental receivables	-	-	-	-	-	16,930	16,930
Due from other funds	-	1,400,919	460,343	227,268	-	129,672	2,218,202
Total Assets	\$ 31,501	\$ 1,653,320	\$ 1,658,998	\$ 227,268	\$ 911,080	\$ 146,602	\$ 4,628,769
<b>LIABILITIES AND FUND EQUITY</b>							
Liabilities:							
Accounts payable	\$ -	\$ 24,498	\$ 16	\$ 997	\$ -	\$ 7,293	\$ 32,804
Accrued liabilities	-	201	-	178	-	-	379
Deferred revenues	-	252,401	-	-	-	-	252,401
Due to other funds	-	-	-	-	144,558	26,985	171,543
Retainage payable	-	-	1,006	-	-	-	1,006
Total Liabilities	-	277,100	1,022	1,175	144,558	34,278	458,133
Fund Balances:							
Reserved for:							
Encumbrances and continuing appropriations	-	66,668	-	3,100	-	4,000	73,768
Perpetual permanent funds	-	-	-	-	-	-	-
Unreserved:							
Undesignated, reported in:							
Special revenue funds	31,501	1,309,552	1,657,976	222,993	766,522	108,324	4,096,868
Capital project funds	-	-	-	-	-	-	-
Total Fund Equity	31,501	1,376,220	1,657,976	226,093	766,522	112,324	4,170,636
Total Liabilities and Fund Equity	\$ 31,501	\$ 1,653,320	\$ 1,658,998	\$ 227,268	\$ 911,080	\$ 146,602	\$ 4,628,769

Combining Balance Sheet  
Nonmajor Governmental Funds

June 30, 2003

(continued)

	Capital Project Funds			Capital Project Funds			
	West Road Fields	Police Facility	Sanborn Road	South Londonderry Phase II	Exit 4A	Mammoth Road Sewer	Subtotals
ASSETS							
Cash and short-term investments	\$ -	\$ -	\$ -	\$ -	\$ 221,227	\$ 54,380	\$ 275,607
Investments	-	-	-	-	-	-	-
User fees receivable	-	-	-	-	-	-	-
Departmental and other receivables	-	-	-	-	-	-	-
Intergovernmental receivables	-	-	-	-	-	-	-
Due from other funds	160,335	-	655	354,771	213,406	3,006	732,173
Total Assets	\$ 160,335	\$ -	\$ 655	\$ 354,771	\$ 434,633	\$ 57,386	\$ 1,007,780
LIABILITIES AND FUND EQUITY							
Liabilities:							
Accounts payable	\$ 404	\$ 363,151	\$ -	\$ -	\$ -	\$ 3,006	\$ 366,561
Accrued liabilities	-	-	-	-	-	-	-
Deferred revenues	-	-	-	-	-	-	-
Due to other funds	124,062	17,135	-	-	406,931	-	548,128
Retainage payable	-	-	-	-	-	54,380	54,380
Total Liabilities	124,466	380,286	-	-	406,931	57,386	969,069
Fund Balances:							
Reserved for:							
Encumbrances and continuing appropriations	-	-	-	-	-	-	-
Perpetual permanent funds	-	-	-	-	-	-	-
Unreserved:							
Undesignated, reported in:	-	-	-	-	-	-	-
Special revenue funds	-	-	-	-	-	-	-
Capital project funds	35,869	(380,286)	655	354,771	27,702	-	38,711
Total Fund Equity	35,869	(380,286)	655	354,771	27,702	-	38,711
Total Liabilities and Fund Equity	\$ 160,335	\$ -	\$ 655	\$ 354,771	\$ 434,633	\$ 57,386	\$ 1,007,780

TOWN OF LONDONDERRY, NEW HAMPSHIRE

Combining Balance Sheet

Nonmajor Governmental Funds

June 30, 2003

(continued)

	Permanent <u>Fund</u>	Total Nonmajor Governmental <u>Funds</u>
<u>ASSETS</u>		
Cash and short-term investments	\$ 84,319	\$ 2,207,070
Investments	457,268	457,268
User fees receivables	-	252,401
Departmental and other receivables	-	294,092
Intergovernmental receivables	-	16,930
Due from other funds	-	2,950,375
	<hr/>	<hr/>
Total Assets	<u>541,587</u>	<u>6,178,136</u>
<u>LIABILITIES AND FUND EQUITY</u>		
Liabilities:		
Accounts payable	\$ -	\$ 399,365
Accrued liabilities	-	379
Deferred revenues	-	252,401
Due to other funds	17,500	737,171
Retainage payable	-	55,386
	<hr/>	<hr/>
Total Liabilities	17,500	1,444,702
Fund Balances:		
Reserved for:		
Encumbrances and continuing appropriations	-	73,768
Perpetual permanent funds	524,087	524,087
Unreserved:		
Undesignated, reported in:		
Special revenue funds	-	4,096,868
Capital project funds	-	38,711
	<hr/>	<hr/>
Total Fund Equity	<u>524,087</u>	<u>4,733,434</u>
Total Liabilities and Fund Equity	<u>\$ 541,587</u>	<u>\$ 6,178,136</u>



TOWN OF LONDONDERRY, NEW HAMPSHIRE

Combining Statement of Revenues, Expenditures  
and Changes in Fund Equity

Nonmajor Governmental Funds

For the Year Ended June 30, 2003

	Special Revenue Funds			Special Revenue Funds				Subtotals
	Leach Library Fund	Sewer Fund	Conservation Commission	Cable TV Fund	Capital Reserve Trust	Other Funds		
<b>Revenues:</b>								
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for services	21,621	777,180	-	156,760	-	407,622	1,363,183	
Interest	48	3,923	-	-	11,332	-	15,303	
Contributions	109,763	-	-	-	-	10,186	119,949	
Other	-	-	387,181	-	-	-	387,181	
<b>Total Revenues</b>	<b>131,432</b>	<b>781,103</b>	<b>387,181</b>	<b>156,760</b>	<b>11,332</b>	<b>417,808</b>	<b>1,885,616</b>	
<b>Expenditures:</b>								
<b>Current:</b>								
General government	-	-	1,314,957	-	-	-	1,314,957	
Public safety	-	-	-	-	-	330,744	330,744	
Highways and streets	-	-	-	-	-	-	-	
Sanitation	-	640,966	-	-	-	-	640,966	
Culture and recreation	111,690	-	-	121,613	-	25,867	259,170	
<b>Total Expenditures</b>	<b>111,690</b>	<b>640,966</b>	<b>1,314,957</b>	<b>121,613</b>	<b>-</b>	<b>356,611</b>	<b>2,545,837</b>	
<b>Excess of revenues over (under) expenditures</b>	<b>19,742</b>	<b>140,137</b>	<b>(927,776)</b>	<b>35,147</b>	<b>11,332</b>	<b>61,197</b>	<b>(660,221)</b>	
<b>Other Financing Sources (Uses):</b>								
Proceeds of bonds	-	-	1,000,000	-	-	-	1,000,000	
Transfers in	-	-	-	-	171,393	-	171,393	
Transfers out	-	(39,666)	-	-	(812,558)	-	(852,224)	
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>(39,666)</b>	<b>1,000,000</b>	<b>-</b>	<b>(641,165)</b>	<b>-</b>	<b>319,169</b>	
<b>Excess of revenues and other financing sources over (under) expenditures and other financing uses</b>	<b>19,742</b>	<b>100,471</b>	<b>72,224</b>	<b>35,147</b>	<b>(629,833)</b>	<b>61,197</b>	<b>(341,052)</b>	
<b>Fund Balances (deficit), beginning of year</b>	<b>11,759</b>	<b>1,275,749</b>	<b>1,585,752</b>	<b>190,946</b>	<b>1,396,355</b>	<b>51,127</b>	<b>4,511,688</b>	
<b>Fund Balances, end of year</b>	<b>\$ 31,501</b>	<b>\$ 1,376,220</b>	<b>\$ 1,657,976</b>	<b>\$ 226,093</b>	<b>\$ 766,522</b>	<b>\$ 112,324</b>	<b>\$ 4,170,636</b>	

(continued)

Combining Statement of Revenues, Expenditures  
and Changes in Fund Equity

Nonmajor Governmental Funds

For the Year Ended June 30, 2003

(continued)

	Capital Project Funds			Capital Projects			Subtotals
	West Road Fields	Police Facility	Sanborn Road	South Londonderry Phase II	Exit 4A	Mammoth Road Sewer	
Revenues:							
Intergovernmental	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Charges for services	-	11,250	-	-	-	-	11,250
Interest	-	-	-	-	742	-	742
Contributions	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Total Revenues	100,000	11,250	-	-	742	-	111,992
Expenditures:							
Current:							
General government	-	-	-	-	-	-	-
Public safety	-	765,274	-	-	-	-	765,274
Highways and streets	481,209	-	27,439	-	44,697	-	553,345
Sanitation	-	-	-	-	-	621,777	621,777
Culture and recreation	-	-	-	-	-	-	-
Total Expenditures	481,209	765,274	27,439	-	44,697	621,777	1,940,396
Excess of revenues over (under) expenditures	(381,209)	(754,024)	(27,439)	-	(43,955)	(621,777)	(1,828,404)
Other Financing Sources (Uses):							
Proceeds of bonds	350,000	-	-	-	-	-	350,000
Transfers in	-	-	-	-	-	(729,453)	(729,453)
Transfers out	-	-	-	-	-	(729,453)	(379,453)
Total Other Financing Sources (Uses)	350,000	-	-	-	-	-	-
Excess of revenues and other financing sources over (under) expenditures and other financing uses	(31,209)	(754,024)	(27,439)	-	(43,955)	(1,351,230)	(2,207,857)
Fund Balances (deficit), beginning of year	67,078	373,738	28,094	354,771	71,657	1,351,230	2,246,568
Fund Balances, end of year	\$ 35,869	\$ (380,286)	\$ 655	\$ 354,771	\$ 27,702	\$ -	\$ 38,711

TOWN OF LONDONDERRY, NEW HAMPSHIRE

Combining Statement of Revenues, Expenditures  
and Changes in Fund Equity

Nonmajor Governmental Funds

For the Year Ended June 30, 2003

	Permanent <u>Fund</u>	Total Nonmajor Governmental <u>Funds</u>
Revenues:		
Intergovernmental	\$ -	\$ 100,000
Charges for services	-	1,374,433
Interest	34,553	50,598
Contributions	7,050	126,999
Other	<u>-</u>	<u>387,181</u>
Total Revenues	41,603	2,039,211
Expenditures:		
Current:		
General government	-	1,314,957
Public safety	-	1,096,018
Highways and streets	-	553,345
Sanitation		1,262,743
Culture and recreation	<u>1,418</u>	<u>260,588</u>
Total Expenditures	<u>1,418</u>	<u>4,487,651</u>
Excess of revenues over (under) expenditures	40,185	(2,448,440)
Other Financing Sources (Uses):		
Proceeds of bonds	-	1,350,000
Transfers in	-	171,393
Transfers out	<u>(17,500)</u>	<u>(1,599,177)</u>
Total Other Financing Sources (Uses)	<u>(17,500)</u>	<u>(77,784)</u>
Excess of revenues and other financing sources over (under) expenditures and other financing uses	22,685	(2,526,224)
Fund Balances (deficit), beginning of year	<u>501,402</u>	<u>7,259,658</u>
Fund Balances, end of year	\$ <u><u>524,087</u></u>	\$ <u><u>4,733,434</u></u>

TOWN OF LONDONDERRY, NEW HAMPSHIRE

Combining Balance Sheet

Fiduciary Funds

June 30, 2003

	Agency Funds		
	Construction	School	
	<u>Escrows</u>	<u>Capital Reserve</u>	<u>Total</u>
<u>ASSETS</u>			
Cash and short-term investments	\$ 2,863,213	\$ 254,942	\$ 3,118,155
Investments	<u>4,154,396</u>	<u>-</u>	<u>4,154,396</u>
Total Assets	<u>\$ 7,017,609</u>	<u>\$ 254,942</u>	<u>\$ 7,272,551</u>
<u>LIABILITIES</u>			
Liabilities:			
Due to other funds	\$ 50,000	\$ -	\$ 50,000
Other liabilities:			
Escrow deposits held	6,967,609	-	6,967,609
School funds held	<u>-</u>	<u>254,942</u>	<u>254,942</u>
Total Liabilities	<u>\$ 7,017,609</u>	<u>\$ 254,942</u>	<u>\$ 7,272,551</u>



**Detail and Combining Budget  
and Actual Statements**

## **GENERAL FUND**

The General Fund is established to account for all resources obtained and used for those services commonly provided by the Town which are not accounted for in any other fund. These services include among other items: General Government, Public Safety, Highways and Streets, Sanitation, Health and Welfare, Culture and Recreation, and Economic Development. The primary sources of revenue of the General Fund are: property taxes, unrestricted state revenue sharing grants, certain restricted grants and fees for services rendered.

TOWN OF LONDONDERRY, NEW HAMPSHIRE

Detail Schedule of Revenues and Other Financing Sources -  
Budget and Actual - General Fund

For the Year Ended June 30, 2003

	Final Budget	Actual	Variance Favorable (Unfavorable)
<u>Revenues</u>			
<u>Taxes</u>			
Property taxes	\$ 9,817,121	\$ 10,948,316	\$ 1,131,195
Total Taxes	9,817,121	10,948,316	1,131,195
<u>Interest, penalties, and other taxes</u>			
Payment in lieu of taxes	-	500,000	500,000
Yield taxes	20,000	2,018	(17,982)
Excavation taxes	30,000	34,614	4,614
Interest and penalties on taxes	200,000	225,595	25,595
Total Interest, penalties, and other taxes	250,000	762,227	512,227
<u>Licenses and Permits</u>			
Motor vehicle permits	5,368,000	5,747,860	379,860
Business licenses and permits	53,000	64,035	11,035
Building permits	300,000	198,916	(101,084)
Other licenses, permits and fees	23,900	30,275	6,375
Total Licenses and Permits	5,744,900	6,041,086	296,186
<u>Intergovernmental</u>			
State shared revenues	295,785	294,349	(1,436)
Meals and room distribution	678,334	678,334	-
Highway block grant	421,117	440,279	19,162
Water pollution grants	72,914	101,803	28,889
Landfill closure grant	114,491	103,443	(11,048)
COPS grant	115,000	120,476	5,476
Other State revenue	-	20,117	20,117
Total Intergovernmental Revenues	1,697,641	1,758,801	61,160
<u>Charges for Services</u>			
Income from departments	562,500	409,350	(153,150)
Total Charges for Services	562,500	409,350	(153,150)
<u>Investment income</u>			
Interest on deposits	780,000	308,862	(471,138)
Total Investment Income	780,000	308,862	(471,138)
<u>Other Revenues</u>			
Sale of Town property	50,000	-	(50,000)
Rent of Town property	-	1,225	1,225
Insurance dividends and reimbursements	70,000	105,237	35,237
Contributions and donations	-	14,771	14,771
Other miscellaneous revenue	482,191	171,738	(310,453)
Total Miscellaneous Revenues	602,191	292,971	(309,220)
Total Revenues	19,454,353	20,521,613	1,067,260

(continued)

TOWN OF LONDONDERRY, NEW HAMPSHIRE

Detail Schedule of Revenues and Other Financing Sources -  
Budget and Actual - General Fund

For the Year Ended June 30, 2003

(continued)

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<u>Other Financing Sources</u>			
Operating Transfers In:			
Sewer fund	39,666	39,666	-
Capital reserve trust	838,260	812,558	(25,702)
Mammoth Road sewer	-	729,453	729,453
Permanent fund	17,500	17,500	-
Total Transfers In	<u>895,426</u>	<u>1,599,177</u>	<u>703,751</u>
Bond Proceeds	300,000	300,000	-
Use of Fund Balance	<u>688,000</u>	<u>688,000</u>	<u>-</u>
Total Other Financing Sources	<u>1,883,426</u>	<u>2,587,177</u>	<u>703,751</u>
Total Revenues and Other Financing Sources	<u>\$ 21,337,779</u>	<u>\$ 23,108,790</u>	<u>\$ 1,771,011</u>



TOWN OF LONDONDERRY, NEW HAMPSHIRE

Detail Schedule of Expenditures and Other Financing Uses  
Budget and Actual - General Fund

For the Year Ended June 30, 2003

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<u>Expenditures</u>			
<u>General Government</u>			
Town council	\$ 16,409	\$ 16,070	\$ 339
Town manager	358,118	347,718	10,400
Town clerk / tax collector	322,229	310,495	11,734
Suprv. checklist / voter administration	31,371	18,877	12,494
Finance	293,579	316,122	(22,543)
Assessing	302,540	298,300	4,240
Information technology	392,518	321,778	70,740
Legal	175,000	163,108	11,892
Zoning board	29,312	30,158	(846)
General services	440,751	457,204	(16,453)
Cemeteries	72,500	71,582	918
Municipal insurances	130,000	147,585	(17,585)
Total General Government	<u>2,564,327</u>	<u>2,498,997</u>	<u>65,330</u>
<u>Public Safety</u>			
Police department	4,700,948	4,544,474	156,474
Fire department	3,849,869	4,021,110	(171,241)
Total Public Safety	<u>8,550,817</u>	<u>8,565,584</u>	<u>(14,767)</u>
<u>Highways and Streets</u>			
Building department	283,216	254,901	28,315
Highway department	3,319,480	3,231,382	88,098
Total Highways and Streets	<u>3,602,696</u>	<u>3,486,283</u>	<u>116,413</u>
<u>Sanitation</u>			
Solid waste	1,234,466	1,326,336	(91,870)
Total Sanitation	<u>1,234,466</u>	<u>1,326,336</u>	<u>(91,870)</u>
<u>Health and Welfare</u>			
Welfare department	141,510	183,255	(41,745)
Family mediation	19,003	16,534	2,469
Total Health and Welfare	<u>160,513</u>	<u>199,789</u>	<u>(39,276)</u>
<u>Culture and Recreation</u>			
Recreation department	112,026	113,367	(1,341)
Library	860,740	853,442	7,298
Total Culture and Recreation	<u>972,766</u>	<u>966,809</u>	<u>5,957</u>

(continued)

TOWN OF LONDONDERRY, NEW HAMPSHIRE

Detail Schedule of Expenditures and Other Financing Uses  
Budget and Actual - General Fund

For the Year Ended June 30, 2003

(continued)

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<u>Economic Development</u>			
Planning / economic development	\$ <u>420,168</u>	\$ <u>396,306</u>	\$ <u>23,862</u>
	420,168	396,306	23,862
<u>Capital Outlay</u>			
Capital outlay	<u>1,803,260</u>	<u>1,803,260</u>	<u>-</u>
Total Capital Outlay	<u>1,803,260</u>	<u>1,803,260</u>	<u>-</u>
<u>Debt Service</u>			
Debt service	<u>1,857,373</u>	<u>1,818,884</u>	<u>38,489</u>
Total Debt Service	<u>1,857,373</u>	<u>1,818,884</u>	<u>38,489</u>
Total Expenditures	<u>21,166,386</u>	<u>21,062,248</u>	<u>104,138</u>
<u>Other Financing Uses</u>			
Operating Transfers Out:			
Capital reserve trust	<u>171,393</u>	<u>171,393</u>	<u>-</u>
Total Other Financing Uses	<u>171,393</u>	<u>171,393</u>	<u>-</u>
Total Expenditures and Other Financing Uses	\$ <u><u>21,337,779</u></u>	\$ <u><u>21,233,641</u></u>	\$ <u><u>104,138</u></u>

TOWN OF LONDONDERRY, NEW HAMPSHIRE  
Combining Schedule of Revenues and Expenditures  
Budget and Actual

Annually Budgeted Special Revenue Funds

For the Year Ended June 30, 2003

	Sewer Fund			Cable Fund			Totals		
	Final Budget	Actual	Variance Favorable (Unfavorable)	Final Budget	Actual	Variance Favorable (Unfavorable)	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues:									
Charges for services	\$ 715,850	\$ 777,180	\$ 61,330	\$ 134,162	\$ 156,760	\$ 22,598	\$ 850,012	\$ 933,940	\$ 83,928
Investment income	-	3,924	3,924	-	-	-	-	3,924	3,924
Total Revenues	715,850	781,104	65,254	134,162	156,760	22,598	850,012	937,864	87,852
Expenditures:									
Sanitation	676,184	618,449	57,735	-	-	-	676,184	618,449	57,735
Culture and recreation	-	-	-	134,162	121,612	12,550	134,162	121,612	12,550
Total Expenditures	676,184	618,449	57,735	134,162	121,612	12,550	810,346	740,061	70,285
Other Financing Uses:									
Transfers out	(39,666)	(39,666)	-	-	-	-	(39,666)	(39,666)	-
Total Other Financing Uses	(39,666)	(39,666)	-	-	-	-	(39,666)	(39,666)	-
Excess of revenues and other financing sources over (under) expenditures	\$ -	\$ 122,989	\$ 122,989	\$ -	\$ 35,148	\$ 35,148	\$ -	\$ 158,137	\$ 158,137

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**Capital Assets Used in the Operation  
of Governmental Funds**

TOWN OF LONDONDERRY, NEW HAMPSHIRE

Schedule of General Fixed Assets By Source

June 30, 2003

GENERAL FIXED ASSETS

|                                    |                      |
|------------------------------------|----------------------|
| Land and improvements              | \$ 1,019,946         |
| Buildings                          | 3,985,051            |
| Machinery, vehicles, and equipment | 2,545,097            |
| Intangibles                        | 35,096               |
| Construction in progress           | 5,876,792            |
| Improvements other than buildings  | <u>6,783,546</u>     |
| Total General Fixed Assets         | \$ <u>20,245,528</u> |

INVESTMENTS IN GENERAL FIXED ASSETS

|                                           |                      |
|-------------------------------------------|----------------------|
| General fund revenues                     | \$ 14,048,256        |
| Special revenue fund revenues             | 320,480              |
| Capital project funds                     | <u>5,876,792</u>     |
| Total Investments in General Fixed Assets | \$ <u>20,245,528</u> |

TOWN OF LONDONDERRY, NEW HAMPSHIRE

Schedule of Changes in General Fixed Assets  
By Function and Activity

For the Year Ended June 30, 2003

|                              | General<br>Fixed Assets<br><u>July 1, 2002</u> | <u>Additions</u>    | <u>Deductions</u>   | General<br>Fixed Assets<br><u>June 30, 2003</u> |
|------------------------------|------------------------------------------------|---------------------|---------------------|-------------------------------------------------|
| General Government:          |                                                |                     |                     |                                                 |
| Information technology       | \$ 379,777                                     | \$ 174,904          | \$ 256,957          | \$ 297,724                                      |
| General services             | <u>1,446,584</u>                               | <u>49,312</u>       | <u>346,339</u>      | <u>1,149,557</u>                                |
| Total General Government     | 1,826,361                                      | 224,216             | 603,296             | 1,447,281                                       |
| Public Safety:               |                                                |                     |                     |                                                 |
| Police department            | 1,403,282                                      | 776,520             | 167,808             | 2,011,994                                       |
| Fire department              | <u>765,739</u>                                 | <u>723,461</u>      | <u>193,781</u>      | <u>1,295,419</u>                                |
| Total Public Safety          | 2,169,021                                      | 1,499,981           | 361,589             | 3,307,413                                       |
| Highways and Streets:        | <u>945,709</u>                                 | <u>112,505</u>      | <u>165,550</u>      | <u>892,664</u>                                  |
| Culture and Recreation:      |                                                |                     |                     |                                                 |
| Recreation department        | 890,422                                        | 481,207             | 1,557               | 1,370,072                                       |
| Library                      | 1,690,662                                      | 13,301              | 56,352              | 1,647,611                                       |
| Cable                        | <u>347,782</u>                                 | <u>17,149</u>       | <u>44,451</u>       | <u>320,480</u>                                  |
| Total Culture and Recreation | 2,928,866                                      | 511,657             | 102,360             | 3,338,163                                       |
| Sanitation:                  | <u>10,864,898</u>                              | <u>649,216</u>      | <u>254,107</u>      | <u>11,260,007</u>                               |
| Total General Fixed Assets   | \$ <u>18,734,855</u>                           | \$ <u>2,997,575</u> | \$ <u>1,486,902</u> | \$ <u>20,245,528</u>                            |

TOWN OF LONDONDERRY, NEW HAMPSHIRE

Schedule of General Fixed Assets  
By Function and Category

June 30, 2003

|                              | Land and<br>Improvements | Buildings    | Machinery,<br>Vehicles, and<br>Equipment | Intangibles | Construction<br>in Progress | Improvements<br>other than<br>Buildings | Total         |
|------------------------------|--------------------------|--------------|------------------------------------------|-------------|-----------------------------|-----------------------------------------|---------------|
| General Government:          |                          |              |                                          |             |                             |                                         |               |
| Information technology       | \$ -                     | \$ -         | \$ 269,898                               | \$ 27,826   | \$ -                        | \$ -                                    | \$ 297,724    |
| General services             | 767,986                  | 310,142      | 25,965                                   | - 767       | 44,697                      | -                                       | 1,149,557     |
| Total General Government     | 767,986                  | 310,142      | 295,863                                  | 28,593      | 44,697                      | -                                       | 1,447,281     |
| Public Safety:               |                          |              |                                          |             |                             |                                         |               |
| Police department            | -                        | 744,461      | 409,494                                  | 6,503       | 851,536                     | -                                       | 2,011,994     |
| Fire department              | -                        | 170,662      | 1,124,757                                | -           | -                           | -                                       | 1,295,419     |
| Total Public Safety          | -                        | 915,123      | 1,534,251                                | 6,503       | 851,536                     | -                                       | 3,307,413     |
| Highways and Streets:        | 251,960                  | 14,670       | 626,034                                  | -           | -                           | -                                       | 892,664       |
| Culture and Recreation:      |                          |              |                                          |             |                             |                                         |               |
| Recreation department        | -                        | -            | -                                        | -           | 1,344,505                   | 25,567                                  | 1,370,072     |
| Library                      | -                        | 1,627,403    | 20,208                                   | -           | -                           | -                                       | 1,647,611     |
| Cable                        | -                        | 255,294      | 65,186                                   | -           | -                           | -                                       | 320,480       |
| Total Culture and Recreation | -                        | 1,882,697    | 85,394                                   | -           | 1,344,505                   | 25,567                                  | 3,338,163     |
| Sanitation:                  | -                        | 862,419      | 3,555                                    | -           | 3,636,054                   | 6,757,979                               | 11,260,007    |
| Total General Fixed Assets   | \$ 1,019,946             | \$ 3,985,051 | \$ 2,545,097                             | \$ 35,096   | \$ 5,876,792                | \$ 6,783,546                            | \$ 20,245,528 |



CAPITAL RESERVE FUNDS - SUMMARY STATEMENT  
FOR YEAR ENDING JUNE 30, 2003

| Account<br>Number                   | Account<br>Description | Beginning<br>Balance  | Contributions        | Withdrawals          | Income<br>Earned    | Year End<br>Balance   |
|-------------------------------------|------------------------|-----------------------|----------------------|----------------------|---------------------|-----------------------|
| NH-01-0344-0001                     | Fire Trucks            | \$ 606,690.58         | \$ 74,000.00         | 668,000.00           | \$ 1,960.39         | \$ 14,650.97          |
| NH-01-0344-0002                     | Highway Hvy. Equip     | 235,539.08            | 24,250.00            | 0.00                 | 2,757.74            | 262,546.82            |
| NH-01-0344-0003                     | Fire-Ambulance         | 71,351.47             | 23,143.00            | 0.00                 | 959.13              | 95,453.60             |
| NH-01-0344-0004                     | School Bldg. Maint.    | 49,169.18             | 395,000.00           | 271,661.00           | 2,543.69            | 175,051.87            |
| NH-01-0344-0006                     | Highway Trucks         | 116,585.61            | 50,000.00            | 0.00                 | 1,662.67            | 168,248.28            |
| NH-01-0344-0007                     | Cemetery Land          | 143,990.02            | 0.00                 | 0.00                 | 1,569.72            | 145,559.74            |
| NH-01-0344-0008                     | SPED Tuition           | 0.00                  | 50,000.00            | 0.00                 | 354.06              | 50,354.06             |
| NH-01-0344-0009                     | Eco Park Trust         | 222,198.58            | 0.00                 | 0.00                 | 2,422.36            | 224,620.94            |
| NH-01-0344-0010                     | Future Space           | 29,217.22             | 0.00                 | 0.00                 | 318.50              | 29,535.72             |
| Total Capital Reserve Fund Balance: |                        | <u>\$1,474,741.74</u> | <u>\$ 616,393.00</u> | <u>\$ 939,661.00</u> | <u>\$ 14,548.26</u> | <u>\$1,166,022.00</u> |

**IMPACT FEES AND CONSTRUCTION ESCROW ACCOUNTS**  
**Through June 30, 2003**

| <b><u>Impact Fee Category</u></b>                        | <b><u>Amount</u></b>              |
|----------------------------------------------------------|-----------------------------------|
| Roads                                                    | \$9,453.83                        |
| Offsite Improvement                                      | 21,147.72                         |
| Northeast Quadrant                                       | 162,447.27                        |
| Route 28 Western/Eastern Segment                         | 95,036.56                         |
| Route 102 Upper Corridor                                 | 79,154.00                         |
| Route 102 Central Corridor                               | 99,881.97                         |
| Route 102 Lower Corridor                                 | 87,803.52                         |
| School                                                   | 270,551.82                        |
| Library                                                  | 67,078.87                         |
| West Fire District                                       | 109,468.25                        |
| Recreation                                               | 91,665.30                         |
| <b><i>Total Impact Fees:</i></b>                         | <b><u>\$1,093,689.11</u></b>      |
| <br><b><i>Total Escrow Accounts</i></b>                  | <br><b><u>\$ 8,570,542.99</u></b> |
| <br><b><i>Total Impact Fees and Escrow Accounts:</i></b> | <br><b><u>\$ 9,664,232.10</u></b> |

**LEACH LIBRARY TRUSTEES**  
**July 1, 2002 - June 30, 2003**

**STARTING CASH BALANCE:**

Starting Cash Balance (7/1/2002) \$ 20,939.71

**Income:**

|                                |              |
|--------------------------------|--------------|
| Interest                       | \$ 86.82     |
| Fines                          | 18,420.50    |
| Book Allotment                 | 105,071.00   |
| Donations                      | 7,001.18     |
| Londonderry Historical Society | <u>50.00</u> |

Total Income: \$ 130,629.50

**EXPENDITURES:**

|                                              |               |
|----------------------------------------------|---------------|
| Books, Periodicals & Videos, CD-ROMs         | \$ 110,936.28 |
| Bank Returned Check Fee                      | 16.20         |
| Museum Passes                                | 2,350.00      |
| Friends of the Library Reimbursement         | 425.00        |
| Londonderry Historical Society Reimbursement | <u>50.00</u>  |

Total Expenditures: \$ 113,777.48

**ENDING CASH BALANCE** (6/30/2003) \$ 37,791.73

**CASH SUMMARY:**

|                 |                  |
|-----------------|------------------|
| Trustee Account | \$ 13,753.29     |
| Book Account    | <u>24,038.44</u> |

**TOTAL** \$ 37,791.73

**-Leach Library Board of Trustees-**

Richard Matchkie, Chair  
Ginny Dahlfred, Treasurer  
Robert Collins  
William Bringham

Vicki Stachowske, Vice-Chair  
Janice Anagnos, Secretary  
Patricia Verani

**LONG TERM DEBT SCHEDULE**  
**Fiscal Year Ended June 30, 2003**

| Bond Description         | Issued<br>Term | Current<br>Amount | Balance<br>Payment | 6/30/03             |
|--------------------------|----------------|-------------------|--------------------|---------------------|
| Multi-Purpose Bond       | 10/15/07       | \$ 1,650,000      | \$ 0.00            | \$ 1,650,000        |
| Auburn Road Landfill     | 10/01/03       | 900,000           | 100,000            | 100,000             |
| Sewer                    | 06/01/06       | 2,000,000         | 202,293 - 228,479  | 665,097             |
| Auburn Road Landfill     | 10/15/07       | 1,500,000         | 100,000            | 500,000             |
| Water/Sewer Improvements | 05/15/11       | 4,575,000         | 100,000 - 250,000  | 1,645,000           |
| Auburn Road Settlement   | 02/15/14       | 5,330,000         | 105,000 - 275,000  | 2,855,000           |
| Library Addition         | 11/15/15       | 2,300,000         | 115,000            | 1,495,000           |
| Mammoth Road Sewer       | 11/01/21       | 2,400,000         | 120,000            | <u>2,280,000</u>    |
| Total                    |                |                   |                    | <u>\$11,190,097</u> |



REPORT OF SPECIAL REVENUE ACCOUNTS

Fiscal Year Ended June 30, 2003

| Account Description         | Balance<br>6/30/02 | Receipts/<br>Transfers | Expenditures/<br>Transfers | Balance<br>6/30/03 |
|-----------------------------|--------------------|------------------------|----------------------------|--------------------|
| Sewer Fund                  | \$ 1,275,748.51    | \$ 781,103.00          | \$ 680,632.00              | \$1,376,219.51     |
| Cable Fund                  | 190,946.18         | 156,760.00             | 121,613.00                 | 226,093.18         |
| Common Walkway Fund         | (5,828.06)         | 0.00                   | 0.00                       | (5,828.06)         |
| D.A.R.E. Fund               | 5,099.22           | 0.00                   | 0.00                       | 5,099.22           |
| Family Mediation Fund       | 750.20             | 0.00                   | 0.00                       | 750.20             |
| International Exchange      | 2,035.07           | 0.00                   | 0.00                       | 2,035.07           |
| PAL Program                 | 750.00             | 0.00                   | 411.17                     | 338.83             |
| Eco Park                    | 10,596.63          | 0.00                   | 0.00                       | 10,596.63          |
| Open Space Preservation     | 1,585,752.00       | 1,387,181.00           | 1,314,957.00               | 1,657,976.00       |
| Recreation Fund             | 28,233.47          | 5,165.00               | 0.00                       | 33,398.47          |
| Old Home Day                | 16,668.74          | 21,235.00              | 27,060.62                  | 10,843.12          |
| Holiday Baskets             | 4,576.38           | 2,450.00               | 2,805.62                   | 4,220.76           |
| Total Special Revenue Funds | \$3,115,328.34     | \$2,353,894.00         | \$ 2,147,479.41            | \$3,321,742.93     |

**REVENUE PROJECTIONS**  
**Recommended 2004 - 2005 Revenues**

|                                           |                     |                                      |                     |
|-------------------------------------------|---------------------|--------------------------------------|---------------------|
| <b><u>From State:</u></b>                 |                     | <b><u>Departmental Revenues:</u></b> |                     |
| Shared Revenue                            | \$ 874,299          | Police Department                    | \$ 39,535           |
| Sewer Dept. Reimbursement                 | 0                   | Police Paid Detail                   | 551,600             |
| Highway Subsidy                           | 454,000             | Police Grants                        | 30,000              |
| Water Pollution Grant                     | 71,802              | Fire Department                      | 23,774              |
| Fed Share - NH Emerg.Mgmt.                | 0                   | Solid Waste Revenue                  | 60,000              |
| Forest Fire Aid                           | 0                   | Waste Water Analysis                 | 0                   |
| Railroad Tax                              | 0                   | Misc. Local Sources                  | 20,000              |
| State License Fees                        | 0                   | School Reimbursements                | 0                   |
| Other State Grants                        | 95,000              | Recreation Dept.                     | 0                   |
| <b>Total from State of New Hampshire:</b> | <b>\$1,495,101</b>  | Zoning Revenue                       | 46,990              |
|                                           |                     | Cemetery Revenue                     | 17,500              |
| <b><u>From Local Sources:</u></b>         |                     | Sewer Revenue                        | 1,293,322           |
| Motor Vehicle Permits                     | \$ 5,920,305        | Ambulance Revenue                    | 376,226             |
| Dog Licenses                              | 18,200              | <b>Total Department Revenue:</b>     | <b>\$2,458,857</b>  |
| Sale of Town Land                         | 0                   |                                      |                     |
| Grant / Donations                         | 550,792             | <b><u>Other Funds:</u></b>           |                     |
| Business Licenses, Permits & Filing Fees  | 17,800              | Capital Reserves                     | \$ 130,000          |
| Other Permits, Fees                       | 23,700              | Transfer from Sewer                  | 13,908              |
| Building Permits                          | 200,000             | Operating Transfers                  | 0                   |
| Interest & Penalties                      | 225,000             | Proceeds from Debt Issuance          | 0                   |
| Interest on Investments                   | 375,000             | Impact Fee Revenue                   | 0                   |
| Refunds,Bids,Equip.Sales                  | 0                   | Fund Balance                         | 587,500             |
| Town Aid Reimbursement                    | 0                   |                                      |                     |
| Cable Television Fees                     | 194,000             | <b>Revenue from Other Funds</b>      | <b>\$ 731,408</b>   |
| Insurance Dividends & Recoveries          | 20,000              |                                      |                     |
| Payment in Lieu of Taxes                  | 520,000             |                                      |                     |
| Normal Yield Tax Assessed                 | 2,000               |                                      |                     |
| Current Use Tax                           | 0                   |                                      |                     |
| Gravel Tax                                | 30,000              |                                      |                     |
| <b>Total Revenue - Local Sources and</b>  | <b>\$ 8,096,797</b> |                                      |                     |
| <b>City of Manchester</b>                 |                     |                                      |                     |
|                                           |                     | <b>TOTAL GROSS REVENUE:</b>          | <b>\$12,782,163</b> |

TAX COLLECTOR'S REPORT

~~~~~Levies of~~~~~

| <b>DEBITS</b>                 |                        |                        |                    |
|-------------------------------|------------------------|------------------------|--------------------|
| <u>Uncollected Taxes</u>      | <u>2003</u>            | <u>2002</u>            | <u>2001</u>        |
| Property Taxes                | \$ 0.00                | \$ 7,110,063.80        | \$ 3,604.00        |
| Land Use Change               | 0.00                   | 384,892.17             | 0.00               |
| Utilities (Sewer Usage)       | 0.00                   | 169,369.79             | 0.00               |
| Yield Tax                     | 0.00                   | 4,551.54               | 0.00               |
| Prepaid Property Taxes        | 0.00                   | (6,685.12)             | 0.00               |
| Prepaid Utility (Sewer Usage) | 0.00                   | (83.39)                | 0.00               |
| Excavation Tax                | 0.00                   | 0.00                   | 0.00               |
| <b>Revenues Committed:</b>    |                        |                        |                    |
| Property Taxes                | \$21,939,963.00        | \$ 21,284,640.00       | \$ 0.00            |
| Land Use Change               | 310,200.00             | 17,000.00              | 0.00               |
| Yield Taxes                   | 994.74                 | 1,025.03               | 0.00               |
| Utilities (Sewer Usage)       | 646,094.11             | 189,823.84             | 0.00               |
| Payment in lieu of taxes      | 0.00                   | 0.00                   | 0.00               |
| Bad Check Fees                | 0.00                   | 0.00                   | 0.00               |
| Excavation Tax (Gravel)       | 32,641.00              | 1,973.00               | 0.00               |
| <b>Overpayments:</b>          |                        |                        |                    |
| Property Taxes                | \$ 69,974.70           | \$ 237,856.30          | \$ 0.00            |
| Utilities (Sewer Usage)       | 0.00                   | 0.00                   | 0.00               |
| Bad Check Fee                 | 0.00                   | 0.00                   | 0.00               |
| Liened Interest               | 0.00                   | 0.00                   | 0.00               |
| Interest on Delinquent Tax    | 2,177.92               | 145,588.92             | 405.32             |
| Excess Credits Property       | 0.00                   | 0.00                   | 0.00               |
| Excess Credits Sewer          | 0.00                   | 0.00                   | 0.00               |
| Total Debits                  | <u>\$23,002,045.47</u> | <u>\$29,540,015.88</u> | <u>\$ 4,032.36</u> |
|                               |                        | \$                     | \$ 2,150.32        |

TAX COLLECTOR'S REPORT

~~~~~Levies of~~~~~

**CREDITS**

Remittances to Treasurer:

|                              | <u>2003</u>     | <u>2002</u>     | <u>2001</u> | <u>Prior</u> |
|------------------------------|-----------------|-----------------|-------------|--------------|
| Property Taxes               | \$13,498,782.31 | \$27,817,684.02 | \$ 0.00     | \$ 1,745.00  |
| Land Use Change              | 23,088.17       | 125,804.03      | 0.00        | 0.00         |
| Yield Taxes                  | 994.74          | 5,536.82        | 0.00        | 0.00         |
| Utilities (Sewer Usage)      | 441,404.93      | 353,075.31      | 0.00        | 0.00         |
| Interest on Delinquent Taxes | 2,177.92        | 65,193.04       | 0.00        | 405.32       |
| Interest - Sewer             | 0.00            | 0.00            | 0.00        | 0.00         |
| Liened Interest              | 0.00            | 0.00            | 0.00        | 0.00         |
| Conversion to Lien           | 0.00            | 899,486.83      | 4,032.36    | 0.00         |
| Prepaid Property Taxes       | 8,830.69        | (6,685.12)      | 0.00        | 0.00         |
| Prepaid Sewer Usage          | 64.96           | (83.39)         | 0.00        | 0.00         |
| Overpay Property             | 69,974.70       | 237,856.30      | 0.00        | 0.00         |
| Overpay Sewer                | 0.00            | 0.00            | 0.00        | 0.00         |
| Bad Check Fees               | 0.00            | 0.00            | 0.00        | 0.00         |
| Excavation Tax (Gravel)      | 30,148.00       | 1,973.00        | 0.00        | 0.00         |

Abatements:

|                         |           |              |      |      |
|-------------------------|-----------|--------------|------|------|
| Property Taxes          | \$ 379.00 | \$ 34,972.35 | 0.00 | 0.00 |
| Property Taxes Deed     | 2,727.00  | 0.00         | 0.00 | 0.00 |
| Land Use Change         | 0.00      | 1,464.14     | 0.00 | 0.00 |
| Yield Taxes             | 0.00      | 0.00         | 0.00 | 0.00 |
| Utilities Deeded        | 0.00      | 0.00         | 0.00 | 0.00 |
| Utilities (Sewer Usage) | 0.00      | 3,738.56     | 0.00 | 0.00 |
| Curr. Levy Deeded       | 0.00      | 0.00         | 0.00 | 0.00 |
| Excavation Tax          | 1,973.00  | 0.00         | 0.00 | 0.00 |



TAX COLLECTOR'S REPORT

|                          | <u>2003</u>            | <u>2002</u>             | <u>2001</u>        | <u>Prior</u>       |
|--------------------------|------------------------|-------------------------|--------------------|--------------------|
| <b>CREDITS (Cont'd)</b>  |                        |                         |                    |                    |
| <u>Uncollected Taxes</u> |                        |                         |                    |                    |
| Property Taxes           | \$ 8,438,074.69        | \$ (.01)                | \$ 0.00            | \$ 0.00            |
| Adjustment - Property    | 0.00                   | 0.00                    | 0.00               | 0.00               |
| Prepaid Property         | (8,830.69)             | 0.00                    | 0.00               | 0.00               |
| Prepaid Sewer            | (64.96)                | 0.00                    | 0.00               | 0.00               |
| Land Use Change          | 287,111.83             | 0.00                    | 0.00               | 0.00               |
| Yield Taxes              | 0.00                   | 0.00                    | 0.00               | 0.00               |
| Utilities (Sewer)        | 204,689.18             | 0.00                    | 0.00               | 0.00               |
| Utilities Adjustment     | 0.00                   | 0.00                    | 0.00               | 0.00               |
| Gravel Pit Tax           | 0.00                   | 0.00                    | 0.00               | 0.00               |
| Excavation Tax           | <u>520.00</u>          | <u>0.00</u>             | <u>0.00</u>        | <u>0.00</u>        |
| <b>Total Credits</b>     | <u>\$23,002,045.47</u> | <u>\$ 29,540,015.88</u> | <u>\$ 4,032.36</u> | <u>\$ 2,150.32</u> |

TAX COLLECTOR'S REPORT

Levies of

**DEBITS**

|                                | <u>2002</u>         | <u>2001</u>         | <u>2000</u>         | <u>Prior</u>       |
|--------------------------------|---------------------|---------------------|---------------------|--------------------|
| Unredeemed Tax Liens           | \$ 0.00             | \$503,866.25        | \$ 141,752.31       | \$31,354.23        |
| Liens Executed During the Year | 899,486.83          | 4,032.36            | 0.00                | 0.00               |
| Interest & Costs Collected     | 4,866.01            | 29,681.75           | 35,485.38           | 14,882.72          |
| <b>TOTAL DEBITS:</b>           | <u>\$904,352.84</u> | <u>\$537,580.36</u> | <u>\$177,237.69</u> | <u>\$46,236.95</u> |

**CREDITS**

Remittances to Treasurer:

|                            |               |              |              |             |
|----------------------------|---------------|--------------|--------------|-------------|
| Redemptions                | \$ 153,675.40 | \$246,475.90 | \$123,853.26 | \$25,441.32 |
| Interest & Costs Collected | 4,866.01      | 29,681.75    | 35,485.38    | 14,882.72   |

|                        |           |           |          |          |
|------------------------|-----------|-----------|----------|----------|
| Abatements             | 30,590.05 | 62,559.24 | 379.94   | 0.00     |
| Deeded to Municipality | 5,780.34  | 5,614.27  | 4,053.91 | 3,386.94 |

|                  |                     |                     |                     |                   |
|------------------|---------------------|---------------------|---------------------|-------------------|
| Unredeemed Taxes |                     |                     |                     |                   |
| Liens            | <u>\$709,441.04</u> | <u>\$193,249.20</u> | <u>\$ 13,465.20</u> | <u>\$2,525.97</u> |

|                       |                     |                     |                     |                    |
|-----------------------|---------------------|---------------------|---------------------|--------------------|
| <b>TOTAL CREDITS:</b> | <u>\$904,352.84</u> | <u>\$537,580.36</u> | <u>\$177,237.69</u> | <u>\$46,236.95</u> |
|-----------------------|---------------------|---------------------|---------------------|--------------------|

**TOWN CLERK'S REPORT**  
**~July 1, 2002 - June 30, 2003~**

**DEBITS**

**Motor Vehicle Permits:**

2002 Motor Vehicles                      \$ 2,433,986.08  
2003 Motor Vehicles                      3,318,611.80

**Sub Total:**                                              \$5,752,597.88

**Dog Licenses:**

2002 & 2003                                      27,363.64

**Sub Total:**                                              27,363.64

**Records:**

Commercial Code Records                      28,410.13  
Vital Records                                      9,544.00

**Sub Total:**                                              37,954.13

**Zoning Fees:**

Subdivisions & Zoning                      34,614.74

**Sub Total:**                                              34,614.74

**Other Fees:**

JunkYard Permits &  
Mech. Amusement Dev. Licenses                      1,275.00  
Other Permits                                      313.50  
Miscellaneous Fees                              9,049.18

**Sub Total:**                                              10,637.68

**Fire Department:**

Oil Burners                                      3,875.00  
Misc. Revenues                                      15,463.00

**Sub-Total**                                              19,338.00

**Police Department:**

Pistol Permits                                      1,960.00  
Parking Tickets                                      4,952.00  
Misc. Income                                      11,482.00

**SubTotal:**                                              18,394.00

**Building Department:**

Permits                                              198,912.00

**Sub Total:**                                              198,912.00

**Total Debits**

**6,099,812.07**

**TOWN CLERK'S REPORT**  
**~July 1, 2002 - June 30, 2003~**

**CREDITS**

Payment to Town Treasurer: \$6,099,812.07

Total Amount of Money Sent to  
the State of New Hampshire: \$1,184,623.77

Local & State Revenue: \$7,284,435.84

Total Number Registration Transactions ..... 34,679

Total Number State Transactions ..... 29,753

Total Number Titles. .... 9,713

**~Total Number of Records Filed in Clerk's Office~**

|           | <u>2003</u> | <u>2002</u> | <u>2001</u> | <u>2000</u> | <u>1999</u> | <u>1998</u> | <u>1997</u> | <u>1996</u> | <u>1995</u> |
|-----------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| MARRIAGES | 113         | 137         | 130         | 101         | 115         | 149         | 154         | 131         | 135         |
| BIRTHS    | N/A         | 1           | N/A         | N/A         | N/A         | N/A         | 140         | 170         | 208         |
| DEATHS    | 23          | 30          | 29          | 26          | 32          | 54          | 78          | 58          | 87          |

A new system was put in place in April, which allows us to now access most information within the State of NH that has happened in the last fifteen years.

**~Total Number of Londonderry Residents for 2003 ~**

Marriages 108      Births 225      Deaths 66

**~ Total Number of Certified Vital Records Issued ~**

| <u>2003</u> | <u>2002</u> |
|-------------|-------------|
| 286         | 257         |



# **TOWN OF LONDONDERRY**

## **Employee List Gross Wages - 2003**

| <i>Employee</i>          | <i>Regular<br/>Wages</i> | <i>Overtime Wages</i> | <i>Special Detail<br/>Wages</i> | <i>Gross Wages</i> |
|--------------------------|--------------------------|-----------------------|---------------------------------|--------------------|
| AGUILAR, MELANIE P       | 815.29                   | 0.00                  | 0.00                            | 815.29             |
| ANDERSON, JEFFREY R      | 43,207.60                | 2,591.78              | 0.00                            | 45,799.38          |
| ANSTEY JR, RONALD D      | 62,545.60                | 22,080.00             | 0.00                            | 84,625.60          |
| APRILE, GLENN L          | 54,114.25                | 12,721.65             | 10,999.00                       | 77,834.90          |
| AVILA, JOHN E            | 37,440.00                | 0.00                  | 0.00                            | 37,440.00          |
| BALUKONIS, SCOTT D       | 48,365.95                | 6,696.87              | 6,571.50                        | 61,634.32          |
| BEAULIEU, ERIC M         | 3,810.55                 | 0.00                  | 0.00                            | 3,810.55           |
| BELLINO, JOSEPH R        | 906.36                   | 0.00                  | 0.00                            | 906.36             |
| BENJAMIN, CLAUDE R       | 45,152.22                | 4,502.35              | 0.00                            | 49,654.57          |
| BENNETT, MICHAEL W       | 62,725.00                | 360.00                | 7,818.65                        | 70,903.65          |
| BENOIT, MICHAEL R        | 484.50                   | 0.00                  | 0.00                            | 484.50             |
| BENSON, ANDREW           | 50,566.20                | 2,221.87              | 0.00                            | 52,788.07          |
| BENSON, CECILE M         | 18,609.76                | 0.00                  | 0.00                            | 18,609.76          |
| BENTON, ALBION D         | 50,591.03                | 3,910.15              | 0.00                            | 54,501.18          |
| BERNARD, KIM A           | 49,450.19                | 9,005.81              | 8,208.84                        | 66,664.84          |
| BICKFORD, MARK R         | 332.50                   | 0.00                  | 0.00                            | 332.50             |
| BIELINSKI, RICHARD, JR D | 2,500.00                 | 0.00                  | 0.00                            | 2,500.00           |
| BIGGAR, MARK D           | 54,300.68                | 6,884.27              | 3,374.42                        | 64,559.37          |
| BILODEAU, JAMES E        | 51,117.00                | 6,161.61              | 0.00                            | 57,278.61          |
| BLACKBURN, LISA M        | 2,405.97                 | 0.00                  | 0.00                            | 2,405.97           |
| BLANCHETTE, DONALD J     | 49,602.56                | 18,523.23             | 0.00                            | 68,125.79          |
| BOPPEL, COLBY C          | 208.95                   | 0.00                  | 0.00                            | 208.95             |
| BOPPEL, COLBY C          | 746.98                   | 0.00                  | 0.00                            | 746.98             |
| BOSTWICK, JOAN E         | 9,556.68                 | 0.00                  | 0.00                            | 9,556.68           |
| BOUCHARD, DANIEL         | 57,009.97                | 221.88                | 196.02                          | 57,427.87          |
| BOVE, MARTIN N           | 1,500.00                 | 0.00                  | 0.00                            | 1,500.00           |
| BREEN, JASON Y           | 49,788.76                | 4,762.48              | 3,658.71                        | 58,209.95          |
| BRIDEAU, RICHARD S       | 49,842.04                | 1,762.55              | 0.00                            | 51,604.59          |
| BRIEN, MARK R            | 54,214.98                | 5,517.46              | 0.00                            | 59,732.44          |
| BRIERE, JASON A          | 1,317.50                 | 0.00                  | 0.00                            | 1,317.50           |
| BRODEUR, KATHLEEN M      | 3,355.92                 | 0.00                  | 0.00                            | 3,355.92           |
| BROWN JR, WILLIAM J      | 50,553.08                | 5,080.08              | 0.00                            | 55,633.16          |
| BROWN, TROY R            | 79,768.12                | 0.00                  | 0.00                            | 79,768.12          |
| BRUCKNER, GAIL W         | 3,897.70                 | 0.00                  | 0.00                            | 3,897.70           |
| BUBELNYK, BRIAN K        | 6,114.00                 | 0.00                  | 0.00                            | 6,114.00           |
| BUCO, MICHAEL J          | 46,873.16                | 5,786.30              | 0.00                            | 52,659.46          |
| BUTLER, JAMES J          | 294.50                   | 0.00                  | 0.00                            | 294.50             |
| BUTLER, JANICE E         | 35,903.14                | 0.00                  | 0.00                            | 35,903.14          |
| CAGNETTA, MARK J         | 62,186.40                | 280.00                | 1,000.87                        | 63,467.27          |
| CALLIGANDES, GEORGE R    | 58,247.28                | 4,754.60              | 0.00                            | 63,001.88          |
| CAMM, BARBARA W          | 34,285.26                | 3,532.44              | 0.00                            | 37,817.70          |
| CAMPO, STEPHEN R         | 975.80                   | 0.00                  | 0.00                            | 975.80             |
| CANUEL, LIBBY A          | 42,914.04                | 1,895.07              | 0.00                            | 44,809.11          |
| CANUEL, RICHARD G        | 50,318.20                | 108.24                | 0.00                            | 50,426.44          |
| CARDWELL, DOUGLAS G      | 61,880.10                | 13,016.68             | 0.00                            | 74,896.78          |
| CARES, JONATHAN R        | 67,662.78                | 11,092.15             | 0.00                            | 78,754.93          |
| CARON, DAVID R           | 105,401.20               | 0.00                  | 0.00                            | 105,401.20         |
| CARON, DREW C            | 12,660.94                | 0.00                  | 0.00                            | 12,660.94          |
| CARRIER, JAMES M         | 63,798.96                | 25,844.48             | 0.00                            | 89,643.44          |

# **TOWN OF LONDONDERRY**

## **Employee List**

### **Gross Wages - 2003**

| <i>Employee</i>            | <i>Regular<br/>Wages</i> | <i>Overtime Wages</i> | <i>Special Detail<br/>Wages</i> | <i>Gross Wages</i> |
|----------------------------|--------------------------|-----------------------|---------------------------------|--------------------|
| CARRIER, MICHAEL W         | 77,482.60                | 8,280.00              | 0.00                            | 85,762.60          |
| CARRIER, SHAWN M           | 33,333.96                | 3,684.20              | 0.00                            | 37,018.16          |
| CARVER, DAVID B            | 60,318.32                | 3,354.86              | 0.00                            | 63,673.18          |
| CATE, NATALIE K            | 1,029.84                 | 0.00                  | 0.00                            | 1,029.84           |
| CAVALLARO, KEVIN M         | 51,406.08                | 14,741.12             | 10,239.18                       | 76,386.38          |
| CAVEDON, MELANIE K         | 31,616.13                | 408.83                | 0.00                            | 32,024.96          |
| CHEETHAM, PATRICK L        | 44,194.07                | 13,600.97             | 11,779.76                       | 69,574.80          |
| CHILDS, CHRISTOPHER J      | 51,290.18                | 0.00                  | 2,019.91                        | 53,310.09          |
| CINA, ELLEN M              | 5,846.40                 | 0.00                  | 0.00                            | 5,846.40           |
| COOPER, NANCY F            | 7,426.00                 | 0.00                  | 0.00                            | 7,426.00           |
| CORL, MICHAEL T            | 49,461.23                | 5,681.51              | 16,844.11                       | 71,986.85          |
| COTTON, LEIANN E           | 28,207.31                | 0.00                  | 0.00                            | 28,207.31          |
| COYLE, KEVIN L             | 65,107.86                | 0.00                  | 0.00                            | 65,107.86          |
| COYLE, SHANNON B           | 52,156.79                | 2,904.70              | 2,207.99                        | 57,269.48          |
| CURRIER, DEBORAH           | 935.55                   | 0.00                  | 0.00                            | 935.55             |
| CURRO, VINCENT             | 304.00                   | 0.00                  | 0.00                            | 304.00             |
| CURTIN, LORI A             | 1,320.88                 | 0.00                  | 0.00                            | 1,320.88           |
| CZYZOWSKI, JANUSZ J        | 90,919.05                | 0.00                  | 0.00                            | 90,919.05          |
| DAVIS, BETH H              | 4,494.76                 | 0.00                  | 0.00                            | 4,494.76           |
| DELOREY, ARLENE F          | 11,434.92                | 0.00                  | 0.00                            | 11,434.92          |
| DEVOE, PETER S             | 42,469.10                | 2,462.61              | 0.00                            | 44,931.71          |
| DION, GARY M               | 49,791.48                | 5,770.24              | 0.00                            | 55,561.72          |
| DOLAN, GEORGE T            | 2,500.00                 | 0.00                  | 0.00                            | 2,500.00           |
| DUBE, AMANDA J             | 1,122.17                 | 0.00                  | 0.00                            | 1,122.17           |
| DUBOIS, LINDA M            | 31,080.73                | 0.00                  | 0.00                            | 31,080.73          |
| DUGAN, MEREDITH L          | 4,388.64                 | 0.00                  | 0.00                            | 4,388.64           |
| DUPRAT, WARREN B           | 0.00                     | 0.00                  | 0.00                            | 0.00               |
| DUSSAULT, GERARD J         | 62,086.40                | 1,200.00              | 5,649.77                        | 68,936.17          |
| DYER, ADAM W               | 46,424.65                | 15,069.31             | 9,117.80                        | 70,611.76          |
| DYER, RANDY A              | 49,039.70                | 15,502.39             | 14,788.72                       | 79,330.81          |
| EMERSON, DONALD C          | 798.00                   | 0.00                  | 0.00                            | 798.00             |
| FUCARILE, CAROL A          | 23,132.05                | 0.00                  | 0.00                            | 23,132.05          |
| FULONE, PAUL D             | 60,155.20                | 160.00                | 0.00                            | 60,315.20          |
| GAGNE, JAMES L             | 52,518.90                | 3,272.57              | 0.00                            | 55,791.47          |
| GAMACHE, NATHAN A          | 1,170.96                 | 0.00                  | 0.00                            | 1,170.96           |
| GANDIA, CHRISTOPHER J      | 54,608.28                | 14,602.69             | 1,256.99                        | 70,467.96          |
| GARRON, ANDRE' L           | 76,939.62                | 0.00                  | 0.00                            | 76,939.62          |
| GAVRISH, DIANE A           | 23,215.83                | 0.00                  | 0.00                            | 23,215.83          |
| GELINEAU, KATELYN K        | 901.11                   | 0.00                  | 0.00                            | 901.11             |
| GERAGHTY, SCOTT P          | 42,581.94                | 3,434.08              | 0.00                            | 46,016.02          |
| GILLESPIE, MICHAEL J       | 56,725.62                | 4,904.18              | 0.00                            | 61,629.80          |
| GOODNOW, RUSSELL L         | 57,514.60                | 0.00                  | 0.00                            | 57,514.60          |
| GOODNOW, SHAUN F           | 51,393.18                | 8,585.30              | 10,466.46                       | 70,444.94          |
| GORE, KRISTEN L            | 50,025.56                | 4,676.18              | 2,986.29                        | 57,688.03          |
| GREENWOOD, MARK J          | 2,154.62                 | 2,122.80              | 0.00                            | 4,277.42           |
| GROVER, DOROTHY A          | 47,616.13                | 0.00                  | 0.00                            | 47,616.13          |
| GUILBERT, MARION           | 10,439.51                | 0.00                  | 0.00                            | 10,439.51          |
| HAMANN-DURRETT, PATRICIA B | 41,177.82                | 3,667.02              | 0.00                            | 44,844.84          |
| HANULEC, JEFFREY           | 0.00                     | 0.00                  | 0.00                            | 0.00               |
| HART JR, WILLIAM R         | 70,831.80                | 0.00                  | 0.00                            | 70,831.80          |
| HEBERT, SUZANNE J          | 38,854.40                | 728.52                | 0.00                            | 39,582.92          |

# **TOWN OF LONDONDERRY**

## **Employee List**

### **Gross Wages - 2003**

| <i>Employee</i>          | <i>Regular<br/>Wages</i> | <i>Overtime Wages</i> | <i>Special Detail<br/>Wages</i> | <i>Gross Wages</i> |
|--------------------------|--------------------------|-----------------------|---------------------------------|--------------------|
| HEILIGENSTADT, RICHARD N | 58,005.76                | 1,898.02              | 808.71                          | 60,712.49          |
| HEINRICH, FRED A         | 56,906.34                | 10,797.06             | 0.00                            | 67,703.40          |
| HICKEY, SUSAN A          | 87,706.37                | 0.00                  | 0.00                            | 87,706.37          |
| HICKS, JANE E            | 38,588.21                | 492.93                | 0.00                            | 39,081.14          |
| HINES, DONNA M           | 26,539.72                | 0.00                  | 0.00                            | 26,539.72          |
| HODGES, DAWN M           | 2,495.08                 | 0.00                  | 0.00                            | 2,495.08           |
| HOLDSWORTH, FRANK W      | 44,961.77                | 0.00                  | 0.00                            | 44,961.77          |
| HOLROYD, CYNTHIA M       | 29,785.38                | 83.31                 | 0.00                            | 29,868.69          |
| HOPKINS, ELIZABETH A     | 39,039.34                | 345.60                | 0.00                            | 39,384.94          |
| HOVEY, BRIAN K           | 43,230.48                | 15,985.80             | 0.00                            | 59,216.28          |
| IARROBINO, DAVID P       | 0.00                     | 0.00                  | 0.00                            | 0.00               |
| JACQUES, KATHERINE A     | 2,646.26                 | 0.00                  | 0.00                            | 2,646.26           |
| JASTREM, EUGENE S        | 61,727.82                | 7,524.77              | 0.00                            | 69,252.59          |
| JOHNSON, BRIAN G         | 38,696.86                | 5,190.04              | 0.00                            | 43,886.90          |
| JOHNSON, DAVID W         | 50,923.38                | 4,544.75              | 0.00                            | 55,468.13          |
| JOHNSON, GERALD C        | 38,401.84                | 2,307.56              | 0.00                            | 40,709.40          |
| JONES, BARBARA A         | 41,043.25                | 983.99                | 0.00                            | 42,027.24          |
| JONES, ROBERT, JR. W     | 35,082.57                | 1,166.10              | 0.00                            | 36,248.67          |
| JONES, TIMOTHY C         | 51,291.58                | 8,530.52              | 3,879.73                        | 63,701.83          |
| JOUDREY, GORDON F        | 60,543.78                | 7,794.76              | 0.00                            | 68,338.54          |
| KAY, LAUREL J            | 15,124.80                | 0.00                  | 0.00                            | 15,124.80          |
| KEARNEY, KEVIN E         | 0.00                     | 0.00                  | 0.00                            | 0.00               |
| KEARNEY, RYAN J          | 47,442.58                | 9,843.36              | 10,651.73                       | 67,937.67          |
| KEBLER, JOHN A           | 2,552.00                 | 0.00                  | 0.00                            | 2,552.00           |
| KEIL, BRIDGET K          | 2,495.08                 | 0.00                  | 0.00                            | 2,495.08           |
| KENISON, BRUCE A         | 684.00                   | 0.00                  | 0.00                            | 684.00             |
| KERR, SIDNEY             | 11,532.00                | 0.00                  | 0.00                            | 11,532.00          |
| KNOWLTON, ELLEN L        | 43,668.50                | 0.00                  | 0.00                            | 43,668.50          |
| KVETKOSKY, JR, RICHARD P | 342.00                   | 0.00                  | 0.00                            | 342.00             |
| LACOURSE, SCOTT A        | 47,585.20                | 16,350.17             | 0.00                            | 63,935.37          |
| LADUKE, DONALD A         | 54,672.82                | 12,171.67             | 5,979.49                        | 72,823.98          |
| LAFOND, ELAINE J         | 40,463.81                | 58.19                 | 0.00                            | 40,522.00          |
| LANDRY, SARA             | 20,154.36                | 0.00                  | 0.00                            | 20,154.36          |
| LANTAIGNE, DENNIS J      | 29,344.40                | 10,712.59             | 0.00                            | 40,056.99          |
| LAQUERRE, MATTHEW J      | 51,674.94                | 8,935.94              | 2,295.60                        | 62,906.48          |
| LAWSON, STEVE L          | 332.50                   | 0.00                  | 0.00                            | 332.50             |
| LINDQUIST, ERIKA B       | 27,285.53                | 0.00                  | 0.00                            | 27,285.53          |
| LUKEN, RONALD A          | 3,451.00                 | 0.00                  | 0.00                            | 3,451.00           |
| MACCARONE, ANTHONY J     | 38,432.62                | 5,010.22              | 0.00                            | 43,442.84          |
| MACCARONE, JOSEPH J      | 52,619.28                | 7,641.92              | 10,362.33                       | 70,623.53          |
| MAGUE, JEREMY P          | 45,791.22                | 4,534.14              | 0.00                            | 50,325.36          |
| MAGUE, KATHLEEN R        | 34,223.21                | 0.00                  | 0.00                            | 34,223.21          |
| MAGUIRE, JEFFREY R       | 1,268.54                 | 0.00                  | 0.00                            | 1,268.54           |
| MAHON, ELIZABETH A       | 43,624.18                | 3,476.41              | 0.00                            | 47,100.59          |
| MAJOR, IRENE L           | 38,209.60                | 0.00                  | 0.00                            | 38,209.60          |
| MAJOR, KIM M             | 2,447.90                 | 0.00                  | 0.00                            | 2,447.90           |
| MARCH, CHRISTINA L       | 1,115.66                 | 0.00                  | 0.00                            | 1,115.66           |
| MARCHANT, KAREN G        | 77,378.09                | 0.00                  | 0.00                            | 77,378.09          |
| MATOS, JEFFREY R         | 1,115.66                 | 0.00                  | 0.00                            | 1,115.66           |
| MC CLELLAN, WAYNE, JR W  | 1,732.66                 | 0.00                  | 0.00                            | 1,732.66           |
| MCCANN, CYNTHIA E        | 45,219.23                | 0.00                  | 0.00                            | 45,219.23          |



# TOWN OF LONDONDERRY

## Employee List Gross Wages - 2003

| Employee                     | Regular   |                | Special Detail |  | Gross Wages |
|------------------------------|-----------|----------------|----------------|--|-------------|
|                              | Wages     | Overtime Wages | Wages          |  |             |
| MCCUTCHEON, MICHAEL S        | 51,098.13 | 7,320.76       | 4,048.93       |  | 62,467.82   |
| MCLAUGHLIN, LEONARD          | 52,990.84 | 16,278.59      | 0.00           |  | 69,269.43   |
| MCPHERSON, DOROTHY A         | 45,878.54 | 544.31         | 0.00           |  | 46,422.85   |
| MCQUILLEN, MICHAEL A         | 56,335.02 | 6,494.31       | 0.00           |  | 62,829.33   |
| MELCHER, PATRICIA A          | 45,219.25 | 436.01         | 0.00           |  | 45,655.26   |
| MICHAUD JR, ROBERT A         | 58,819.20 | 13,196.83      | 1,303.02       |  | 73,319.05   |
| MIRASOLO, MASA M             | 986.93    | 0.00           | 0.00           |  | 986.93      |
| MOREAU, ARTHUR G             | 51,700.98 | 5,236.61       | 0.00           |  | 56,937.59   |
| MORRISON, MARK P             | 49,544.59 | 9,262.32       | 9,111.27       |  | 67,918.18   |
| MURPHY, DANIEL G             | 62,558.73 | 22,608.16      | 2,552.59       |  | 87,719.48   |
| NELSON, SALLY E              | 40,693.60 | 0.00           | 0.00           |  | 40,693.60   |
| O'BRIEN, DARREN M            | 63,402.51 | 17,066.92      | 0.00           |  | 80,469.43   |
| O'CONNOR, CAROLYN            | 38,252.25 | 824.47         | 0.00           |  | 39,076.72   |
| O'KEEFE, CAROL L             | 35,370.32 | 1,427.06       | 0.00           |  | 36,797.38   |
| OPOLSKI, JENNIFER E          | 9,968.64  | 0.00           | 0.00           |  | 9,968.64    |
| OSTERTAG-HOLTKAMP, BARBARA J | 65,604.80 | 0.00           | 0.00           |  | 65,604.80   |
| OSWALD, MARK G               | 2,000.00  | 0.00           | 0.00           |  | 2,000.00    |
| OUELLETTE, DOROTHY M         | 38,654.22 | 0.00           | 0.00           |  | 38,654.22   |
| PAGE, MARK A                 | 53,857.43 | 12,492.87      | 3,053.13       |  | 69,403.43   |
| PAIVA, DEANNE M              | 1,004.00  | 0.00           | 0.00           |  | 1,004.00    |
| PARSONS, STEPHEN J           | 53,655.90 | 10,023.94      | 841.12         |  | 64,520.96   |
| PASTORE, PAULA               | 4,591.48  | 0.00           | 0.00           |  | 4,591.48    |
| PAYSON, WILLIAM A            | 42,893.88 | 15,957.22      | 0.00           |  | 58,851.10   |
| PERRY II, JOHN W             | 51,450.76 | 19,268.72      | 3,259.40       |  | 73,978.88   |
| PETERSON, JOANNE T           | 36,179.06 | 91.29          | 0.00           |  | 36,270.35   |
| PICARD, TERESE B             | 17,356.94 | 0.00           | 0.00           |  | 17,356.94   |
| PICKERING, CHARLES R         | 29,341.24 | 9,106.56       | 0.00           |  | 38,447.80   |
| PICKERING, RUSSELL N         | 52,879.68 | 25,248.71      | 0.00           |  | 78,128.39   |
| PINAULT, JASON A             | 39,329.55 | 5,876.32       | 0.00           |  | 45,205.87   |
| PSALEDAS, ARTHUR T           | 20,883.84 | 0.00           | 0.00           |  | 20,883.84   |
| RAND, JAMES A                | 59,170.29 | 11,126.55      | 3,369.08       |  | 73,665.92   |
| RAYMOND, RONALD R            | 64,485.21 | 17,720.00      | 0.00           |  | 82,205.21   |
| REARDON, SEAN P              | 1,268.54  | 0.00           | 0.00           |  | 1,268.54    |
| REINHART, LINDA R            | 19,985.64 | 0.00           | 0.00           |  | 19,985.64   |
| RENEY, MICHELLE A            | 21,057.33 | 0.00           | 0.00           |  | 21,057.33   |
| RICE, ROBERT E               | 6,270.39  | 0.00           | 0.00           |  | 6,270.39    |
| ROBERTS, JESSE E             | 66,765.18 | 18,620.22      | 0.00           |  | 85,385.40   |
| ROBERTS, MICHAEL E           | 54,460.12 | 2,476.00       | 0.00           |  | 56,936.12   |
| ROGER, JAMES A               | 66,727.86 | 6,400.76       | 0.00           |  | 73,128.62   |
| ROSENBERG, ELAINE J          | 4,986.48  | 0.00           | 0.00           |  | 4,986.48    |
| ROSS, KATHLEEN M             | 37,011.06 | 99.37          | 0.00           |  | 37,110.43   |
| ROY, SUZANNE K               | 39,072.89 | 4,490.83       | 0.00           |  | 43,563.72   |
| RYAN, JOSEPH                 | 95,008.69 | 0.00           | 0.00           |  | 95,008.69   |
| SANTAMARIA, CHRISTOPHER B    | 342.00    | 0.00           | 0.00           |  | 342.00      |
| SAUCIER, DENISE S            | 40,465.60 | 7,603.83       | 0.00           |  | 48,069.43   |
| SAUNDERS, SCOTT W            | 61,344.80 | 960.00         | 258.56         |  | 62,563.36   |
| SCHACHT JR, PAUL W           | 48,256.32 | 19,785.62      | 0.00           |  | 68,041.94   |
| SCHACHT, MARIA S             | 46,825.23 | 20,146.00      | 0.00           |  | 66,971.23   |
| SEEKAMP, SHANNON M           | 26,684.16 | 0.00           | 0.00           |  | 26,684.16   |
| SEYMOUR, MARGUERITE A        | 57,801.63 | 0.00           | 0.00           |  | 57,801.63   |
| SILVESTRO, JOHN, J           | 4,500.00  | 0.00           | 0.00           |  | 4,500.00    |



# **TOWN OF LONDONDERRY**

## **Employee List Gross Wages - 2003**

| <i>Employee</i>         | <i>Regular<br/>Wages</i>  | <i>Overtime Wages</i> | <i>Special Detail<br/>Wages</i> | <i>Gross Wages</i>  |
|-------------------------|---------------------------|-----------------------|---------------------------------|---------------------|
| SIMARD, ROBERT O        | 31,751.14                 | 1,868.59              | 0.00                            | 33,619.73           |
| SIMPSON, DAVID M        | 40,692.40                 | 858.43                | 0.00                            | 41,550.83           |
| SIMPSON, MICHAEL        | 32,052.67                 | 1,774.24              | 0.00                            | 33,826.91           |
| SLADE, JACK R           | 51,998.07                 | 10,403.89             | 14,288.43                       | 76,690.39           |
| SMITH, JAMES T          | 74,889.13                 | 0.00                  | 0.00                            | 74,889.13           |
| SPAHN, DAVID R          | 62,485.72                 | 15,753.32             | 0.00                            | 78,239.04           |
| STEELE MCCAY, JOANNE    | 11,245.00                 | 0.00                  | 0.00                            | 11,245.00           |
| STEWART, JAMES J        | 560.00                    | 0.00                  | 0.00                            | 560.00              |
| STEWART, WILLIAM R      | 50,203.41                 | 2,651.88              | 0.00                            | 52,855.29           |
| STOCKS, BRAD W          | 47,202.08                 | 4,103.26              | 0.00                            | 51,305.34           |
| STOCKWELL, HEATHER J    | 43,659.20                 | 0.00                  | 0.00                            | 43,659.20           |
| STOWELL, BRIAN K        | 31,418.72                 | 12,794.39             | 0.00                            | 44,213.11           |
| SULLIVAN, DAVID, JR M   | 0.00                      | 0.00                  | 0.00                            | 0.00                |
| SULLIVAN, NANCY J       | 10,393.24                 | 0.00                  | 0.00                            | 10,393.24           |
| SWAN, KELLEY A          | 2,870.13                  | 0.00                  | 0.00                            | 2,870.13            |
| SYPEK, ALAN J           | 116,247.22                | 0.00                  | 0.00                            | 116,247.22          |
| TALLINI, DAVID J        | 60,770.82                 | 15,111.80             | 0.00                            | 75,882.62           |
| TATHAM, STEVE M         | 72,058.81                 | 880.00                | 1,912.26                        | 74,851.07           |
| TENDLER, GERSON G       | 52,374.40                 | 3,323.76              | 0.00                            | 55,698.16           |
| THAYER, WILLIAM C       | 3,534.00                  | 0.00                  | 0.00                            | 3,534.00            |
| THOMPSON, JACK F        | 8,500.50                  | 0.00                  | 0.00                            | 8,500.50            |
| THOMPSON, MARLENE M     | 411.26                    | 0.00                  | 0.00                            | 411.26              |
| THOMPSON, TIMOTHY       | 44,058.11                 | 9,123.26              | 0.00                            | 53,181.37           |
| TROTTIER, JAYE A        | 35,166.57                 | 3,678.58              | 0.00                            | 38,845.15           |
| TROTTIER, JOHN R        | 61,318.40                 | 0.00                  | 0.00                            | 61,318.40           |
| TROW, WALTER R          | 43,649.12                 | 11,431.94             | 0.00                            | 55,081.06           |
| TUCK, CINDY A           | 39,914.61                 | 8,653.13              | 0.00                            | 48,567.74           |
| VAN SCOTEN, MAUREEN M   | 52,057.30                 | 76.24                 | 0.00                            | 52,133.54           |
| VANDEBOGART, MARK E     | 51,384.12                 | 2,909.34              | 0.00                            | 54,293.46           |
| VANGREVENHOF, GERALDINE | 1,023.10                  | 0.00                  | 0.00                            | 1,023.10            |
| VENUTI, VICTORIA H      | 45,403.66                 | 4,220.08              | 0.00                            | 49,623.74           |
| WAGNER, LYNNE M         | 53,837.59                 | 0.00                  | 0.00                            | 53,837.59           |
| WALDRON, DONALD M       | 50,764.39                 | 5,423.50              | 0.00                            | 56,187.89           |
| WALSH, MICHAEL J        | 46,387.62                 | 3,549.00              | 0.00                            | 49,936.62           |
| WARRINER, BRADFORD G    | 59,954.55                 | 1,043.41              | 0.00                            | 60,997.96           |
| WERNER, KATHRYN         | 0.00                      | 0.00                  | 0.00                            | 0.00                |
| WILEY, LLOYD M          | 11,544.24                 | 710.17                | 0.00                            | 12,254.41           |
| ZINS, KEVIN J           | 51,859.32                 | 4,767.76              | 0.00                            | 56,627.08           |
| <b>Totals:</b>          | <b>\$ 8,458,495.09 \$</b> | <b>897,809.03 \$</b>  | <b>207,160.37 \$</b>            | <b>9,563,464.49</b> |

**MUNICIPAL**

| Location |                    | Owner1/Owner2         | Parcel ID   | LUC | NBC | Current Area | Total Value |
|----------|--------------------|-----------------------|-------------|-----|-----|--------------|-------------|
| 16       | BREWSTER RD        | LONDONDERRY TOWN OF   | 013 115 0   | 916 | WA  | 12.00        | 51,900      |
| 24       | BREWSTER RD        | LONDONDERRY TOWN OF   | 013 115 1   | 916 | WA  | 0.55         | 21,800      |
| 28       | BREWSTER RD        | LONDONDERRY TOWN OF   | 013 119 0   | 916 | WA  | 0.25         | 3,600       |
| 7        | REAR BURBANK RD    | LONDONDERRY TOWN OF   | 002 030 0   | 916 | NV1 | 1.00         | 4,600       |
| 20       | DAVIS DR           | LONDONDERRY TOWN OF   | 009 012 62  | 916 | NV1 | 68.00        | 245,900     |
| 7        | GREGG CR           | LONDONDERRY TOWN OF   | 012 001 46  | 916 | NG  | 6.50         | 62,400      |
| 22       | GRENIER FIELD RD   | LONDONDERRY TOWN OF / | 017 005 2   | 916 | CF  | 1.00         | 87,100      |
| 52       | GRENIER FIELD RD   | LONDONDERRY TOWN OF   | 028 029 7   | 916 | DF  | 0.55         | 44,800      |
|          | REAR HIGH RANGE RD | LONDONDERRY TOWN OF   | 009 001 62  | 916 | XA  | 7.10         | 26,500      |
| 204      | HIGH RANGE RD      | LONDONDERRY TOWN OF   | 009 008A 0  | 916 | XA  | 25.81        | 18,700      |
| 285      | HIGH RANGE RD      | LONDONDERRY TOWN OF   | 011 079A 0  | 916 | XA  | 4.50         | 25,800      |
| 69       | REAR ISABELLA DR   | LONDONDERRY TOWN OF   | 009 089 0   | 916 | NV2 | 5.00         | 22,600      |
| 16       | REAR JEWEL CT      | LONDONDERRY TOWN OF   | 008 003 0   | 916 | NG  | 13.02        | 8,400       |
| 67       | REAR JUSTIN CR     | LONDONDERRY TOWN OF   | 011 058 36A | 916 | NG  | 4.49         | 61,500      |
| 17       | REAR KELLEY RD     | LONDONDERRY TOWN OF   | 012 063 7   | 916 | NA  | 1.30         | 5,800       |
| 36       | KELLEY RD          | LONDONDERRY TOWN OF   | 012 038 0   | 916 | NA  | 1.20         | 7,600       |
| 116      | LITCHFIELD RD      | LONDONDERRY TOWN OF / | 011 026 1-1 | 916 | NA  | 1.26         | 5,700       |
| 499      | MAMMOTH RD         | LONDONDERRY TOWN OF / | 015 133 1   | 916 | CA  | 1.23         | 14,900      |
| 18       | REAR MAPLEWOOD DR  | LONDONDERRY TOWN OF   | 001 028 31  | 916 | NA  | 3.25         | 16,600      |
| 5        | MORNINGSIDE DR     | LONDONDERRY TOWN OF / | 003 019 88  | 916 | NG  | 4.90         | 67,600      |
| 58       | OLD DERRY RD       | LONDONDERRY TOWN OF   | 016 023 0   | 916 | CA  | 180.00       | 1,230,500   |
| 48       | REAR OWL RD        | LONDONDERRY TOWN OF   | 001 037 0   | 916 | NG  | 1.67         | 47,900      |
| 104      | PARTRIDGE LN       | LONDONDERRY TOWN OF   | 016 101 0   | 916 | NV1 | 13.00        | 31,200      |
| 46       | RAINTREE DR        | LONDONDERRY TOWN OF / | 008 023D 0  | 916 | NG  | 2.74         | 5,600       |
| 21       | RIDGEMONT DR       | LONDONDERRY TOWN OF   | 003 181 24  | 916 | NG  | 4.20         | 60,600      |
| 11       | ROCKINGHAM RD      | LONDONDERRY TOWN OF   | 013 098 0   | 916 | CA  | 0.44         | 8,600       |
| 230      | ROCKINGHAM RD      | LONDONDERRY TOWN OF   | 015 148 0   | 916 | CA  | 0.11         | 9,300       |
| 15       | SANBORN RD         | LONDONDERRY TOWN OF   | 015 086 1   | 916 | MF  | 12.20        | 74,000      |
| 30       | SANBORN RD         | LONDONDERRY TOWN OF   | 015 083 2   | 916 | IF  | 13.67        | 263,300     |
| 5        | SNOWFLAKE LN       | LONDONDERRY TOWN OF   | 013 071 76  | 916 | NV2 | 0.50         | 5,100       |
| 4        | SUNRISE DR         | LONDONDERRY TOWN OF   | 003 172 0   | 916 | NV1 | 11.18        | 74,500      |
| 4        | TROLLEY CAR LN     | LONDONDERRY TOWN OF   | 010 034 0   | 916 | NF  | 0.20         | 5,300       |
| 6        | REAR WEDGEWOOD DR  | LONDONDERRY TOWN OF   | 010 142 2   | 916 | NG  | 1.25         | 5,900       |
| 15       | WILSHIRE DR        | LONDONDERRY TOWN OF   | 006 099 37  | 916 | NA  | 4.57         | 67,800      |
| 37       | A WILSHIRE DR      | LONDONDERRY TOWN OF   | 006 094 1   | 916 | NA  | 11.03        | 58,500      |
| 6        | WOODHENGE CR       | LONDONDERRY TOWN OF   | 013 045 21  | 916 | NG  | 3.23         | 54,300      |

**MUNICIPAL** (Cont'd)

| Location          | Owner1/Owner2         | Parcel ID  | LUC | NBC | Current Area | Total Value |
|-------------------|-----------------------|------------|-----|-----|--------------|-------------|
| 51 DAN HILL RD    | LONDONDERRY TOWN OF   | 002 036 1  | 903 | XA  | 4.03         | 10,600      |
| 120 HIGH RANGE RD | LONDONDERRY TOWN OF   | 006 006 0  | 903 | XA  | 8.00         | 328,300     |
| 256 MAMMOTH RD    | LONDONDERRY TOWN OF   | 006 019A 0 | 903 | XA  | 1.60         | 347,700     |
| 259 MAMMOTH RD    | LONDONDERRY TOWN OF   | 006 097 1  | 903 | XA  | 11.80        | 105,400     |
| 265 MAMMOTH RD    | LONDONDERRY TOWN OF   | 006 098 0  | 903 | XA  | 1.00         | 57,000      |
| 268 MAMMOTH RD    | LONDONDERRY TOWN OF   | 009 045 0  | 903 | XA  | 20.00        | 2,775,800   |
| 280 MAMMOTH RD    | LONDONDERRY TOWN OF   | 009 041 1  | 903 | XA  | 1.52         | 456,300     |
| 318 MAMMOTH RD    | LONDONDERRY TOWN OF   | 009 031 0  | 903 | XA  | 3.80         | 48,900      |
| 323 MAMMOTH RD    | LONDONDERRY TOWN OF / | 009 032A A | 903 | XA  | 0.00         | 29,500      |
| 326 MAMMOTH RD    | LONDONDERRY TOWN OF   | 009 030 0  | 903 | XA  | 0.44         | 23,000      |
| 535 MAMMOTH RD    | LONDONDERRY TOWN OF   | 015 205 0  | 903 | XA  | 0.96         | 488,900     |
| 50 1-1 NASHUA RD  | LONDONDERRY TOWN OF   | 007 065C 1 | 903 | LS  | 0.10         | 355,200     |
| 50 1-2 NASHUA RD  | LONDONDERRY TOWN OF   | 007 065C 2 | 903 | LS  | 0.00         | 363,200     |
| 142 NASHUA RD     | LONDONDERRY TOWN OF   | 006 033A 0 | 903 | CA  | 0.11         | 116,200     |
| 206 ROCKINGHAM RD | LONDONDERRY TOWN OF   | 015 026 0  | 903 | CA  | 12.54        | 565,300     |

**TAX ACQUIRED**

| Location              | Owner1/Owner2         | Parcel ID    | LUC | NBC | Current Area | Total Value |
|-----------------------|-----------------------|--------------|-----|-----|--------------|-------------|
| 14 REAR ALLISON LN    | LONDONDERRY TOWN OF / | 016 028C 1B  | 914 | NG  | 1.21         | 8,200       |
| 8 APOLLO RD           | LONDONDERRY TOWN OF   | 003 134 13   | 914 | NG  | 1.00         | 25,500      |
| 30 BEACON ST EX       | LONDONDERRY TOWN OF   | 010 081 0    | 914 | MF  | 0.18         | 23,400      |
| 5 CHARLESTON AV       | LONDONDERRY TOWN OF / | 007 092 0    | 914 | NF  | 1.07         | 175,200     |
| 3 CHARTWELL CT        | LONDONDERRY TOWN OF   | 003 045 58   | 914 | NV  | 1.38         | 44,600      |
| 7 COTEVILLE RD        | LONDONDERRY TOWN OF   | 013 074 1    | 914 | NA  | 0.91         | 152,300     |
| 144 FIELDSTONE DR     | LONDONDERRY TOWN OF / | 012 056C 144 | 914 | MH2 | 0.00         | 116,400     |
| 21 HARVEY RD          | LONDONDERRY TOWN OF   | 014 044 11   | 914 | IG  | 4.24         | 277,900     |
| 4 ORCHARD VIEW DR     | LONDONDERRY TOWN OF   | 007 040 13   | 914 | CV  | 0.25         | 12,400      |
| 12 PARMENTER RD       | LONDONDERRY TOWN OF   | 003 150 1    | 914 | CA  | 4.30         | 238,000     |
| 139 REAR PERIMETER RD | LONDONDERRY TOWN OF   | 028 006 0    | 914 | MA  | 0.50         | 7,000       |
| 18 REAR RED DEER RD   | LONDONDERRY TOWN OF   | 012 003 62   | 914 | NG  | 2.90         | 15,900      |
| 25 ROSS DR            | LONDONDERRY TOWN OF / | 007 117 41   | 914 | NG  | 2.00         | 448,400     |
| REAR WINDSOR BV       | LONDONDERRY TOWN OF / | 003 045 0    | 914 | NV1 | 41.00        | 131,600     |

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**CONSERVATION**

| Location             | Owner1/Owner2         | parcel ID    | LUC | NBC | Current Area | Total Value |
|----------------------|-----------------------|--------------|-----|-----|--------------|-------------|
| 6 ACROPOLIS AV       | LONDONDERRY TOWN OF   | 006 084A 0   | 915 | NG  | 8.00         | 51,90       |
| 62 ADAMS RD          | LONDONDERRY TOWN OF   | 006 113 0    | 915 | MA  | 29.00        | 55,70       |
| 85 ADAMS RD          | LONDONDERRY TOWN OF   | 006 033 13   | 915 | MA  | 9.68         | 58,30       |
| 105 REAR ALAN CR     | LONDONDERRY TOWN OF   | 005 009 26   | 915 | NA  | 3.47         | 16,80       |
| 24 REAR ALEXANDER RD | LONDONDERRY TOWN OF   | 011 048 0    | 915 | NG  | 41.00        | 51,70       |
| 24 REAR ALEXANDER RD | LONDONDERRY TOWN OF   | 011 048 1    | 915 | NG  | 35.25        | 46,10       |
| 115 AUBURN RD        | LONDONDERRY TOWN OF   | 018 034 0    | 915 | MA  | 15.00        | 73,10       |
| 30 CHASE RD          | LONDONDERRY TOWN OF   | 001 063 1    | 915 | MA  | 4.28         | 14,60       |
| DIANNA RD            | LONDONDERRY TOWN OF   | 006 084B 0   | 915 | NG  | 14.00        | 66,30       |
| 17 FAUCHER RD        | LONDONDERRY TOWN OF / | 011 057 12   | 915 | NV  | 28.54        | 121,30      |
| 59 REAR FOREST ST    | LONDONDERRY TOWN OF   | 004 065 74   | 915 | NG  | 3.00         | 11,40       |
| 2 REAR GILCREAST RD  | LONDONDERRY TOWN OF   | 007 106 0    | 915 | NF  | 2.00         | 10,60       |
| 19 REAR HALL RD      | LONDONDERRY TOWN OF   | 015 007 0    | 915 | MA  | 8.50         | 15,80       |
| 24 REAR HALL RD      | LONDONDERRY TOWN OF / | 015 005 0    | 915 | MA  | 4.00         | 11,30       |
| 44 HALL RD           | LONDONDERRY TOWN OF   | 015 010 0    | 915 | MA  | 23.90        | 20,00       |
| 52 HALL RD           | LONDONDERRY TOWN OF   | 014 029 9    | 915 | NA  | 0.88         | 27,70       |
| 58 REAR HALL RD      | LONDONDERRY TOWN OF   | 014 029 6    | 915 | NA  | 15.40        | 17,40       |
| 60 HALL RD           | LONDONDERRY TOWN OF   | 014 029 7    | 915 | NA  | 2.80         | 10,30       |
| HIGH RANGE RD        | LONDONDERRY TOWN OF   | 008 016 0    | 915 | XA  | 73.00        | 177,40      |
| 227 HIGH RANGE RD    | LONDONDERRY TOWN OF   | 008 024 0    | 915 | XA  | 544.80       | 522,80      |
| 74 REAR HOVEY RD     | LONDONDERRY TOWN OF   | 013 001 13   | 915 | NA  | 5.10         | 13,50       |
| 37 KENDALL POND RD   | LONDONDERRY TOWN OF   | 004 097 0    | 915 | MA  | 0.77         | 12,20       |
| 85 KENDALL POND RD   | LONDONDERRY TOWN OF   | 004 054 1    | 915 | MA  | 0.13         | 5,50        |
| 36 REAR KIMBALL RD   | LONDONDERRY TOWN OF / | 011 044A 0   | 915 | NG  | 7.00         | 22,80       |
| 36 REAR KIMBALL RD   | LONDONDERRY TOWN OF / | 011 049 0    | 915 | NG  | 14.00        | 39,90       |
| 6A RED FERN CR       | LONDONDERRY TOWN OF   | 008 009 46-1 | 915 | NG  | 15.51        | 48,40       |
| ROLLING RIDGE RD     | LONDONDERRY TOWN OF   | 008 011 0    | 915 | NG  | 33.00        | 24,70       |
| 1 SARA BETH LN       | LONDONDERRY TOWN OF   | 011 058 91   | 915 | NV  | 1.68         | 60,20       |
| 74 SOUTH RD          | LONDONDERRY TOWN OF   | 004 009 0    | 915 | NA  | 15.10        | 28,40       |
| 95 SOUTH RD          | LONDONDERRY TOWN OF   | 004 056 0    | 915 | MA  | 57.00        | 105,10      |
| 155 SOUTH RD         | LONDONDERRY TOWN OF / | 007 136 0    | 915 | NA  | 6.00         | 12,40       |
| 159 SOUTH RD         | LONDONDERRY TOWN OF / | 007 115 0    | 915 | NA  | 25.30        | 19,30       |
| 47 SPRING RD         | LONDONDERRY TOWN OF   | 013 001 14   | 915 | NA  | 1.30         | 7,80        |
| 49 53 SPRING RD      | LONDONDERRY TOWN OF   | 013 001 12   | 915 | NA  | 18.49        | 29,30       |
| 80 REAR SPRING RD    | LONDONDERRY TOWN OF   | 013 004 0    | 915 | NA  | 11.00        | 18,20       |
| 101 REAR WEST RD     | LONDONDERRY TOWN OF   | 005 007 0    | 915 | NA  | 10.00        | 65,50       |
| 105 WEST RD          | LONDONDERRY TOWN OF   | 005 009 25   | 915 | NA  | 2.78         | 16,20       |
| 107 WEST RD          | LONDONDERRY TOWN OF   | 005 009 24   | 915 | NA  | 1.28         | 39,40       |
| 72 WILEY HILL RD     | LONDONDERRY TOWN OF   | 005 017 0    | 915 | NA  | 73.00        | 140,50      |



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**CEMETERY**

| Location           | Owner1/Owner2       | Parcel ID | LUC | NBC | Current Area | Total Value |
|--------------------|---------------------|-----------|-----|-----|--------------|-------------|
| 49 HOVEY RD        | LONDONDERRY TOWN OF | 010 154 0 | 920 | NA  | 2.81         | 205,600     |
| 38 KENDALL POND RD | LONDONDERRY TOWN OF | 004 013 0 | 920 | MA  | 0.20         | 29,000      |
| 129 LITCHFIELD RD  | LONDONDERRY TOWN OF | 011 114 0 | 920 | NA  | 1.20         | 49,400      |
| 249 MAMMOTH RD     | LONDONDERRY TOWN OF | 006 137 0 | 920 | XA  | 3.30         | 60,400      |
| 409 MAMMOTH RD     | LONDONDERRY TOWN OF | 012 146 0 | 920 | XA  | 6.89         | 58,600      |
| 69 PILLSBURY RD    | LONDONDERRY TOWN OF | 009 088 0 | 920 | MA  | 1.80         | 47,700      |

**RECREATION**

| Location      | Owner1/Owner2         | Parcel ID  | LUC | NBC | Current Area | Total Value |
|---------------|-----------------------|------------|-----|-----|--------------|-------------|
| 104 NELSON RD | LONDONDERRY TOWN OF   | 009 055A 0 | 919 | NA  | 37.20        | 451,500     |
| 94 WEST RD    | LONDONDERRY TOWN OF   | 005 062 0  | 919 | NA  | 40.00        | 144,600     |
| 102 WEST RD   | LONDONDERRY TOWN OF / | 005 071 0  | 919 | NA  | 40.00        | 385,500     |

**SCHOOL DISTRICT**

| Location         | Owner1/Owner2                               | Parcel ID  | LUC | NBC | Current Area | Total Value |
|------------------|---------------------------------------------|------------|-----|-----|--------------|-------------|
| 277 MAMMOTH RD   | LONDONDERRY SCHOOL DISTRICT                 | 009 048 0  | 913 | XA  | 31.14        | 6,697,700   |
| 295 MAMMOTH RD   | LONDONDERRY TOWN OF                         | 009 043 0  | 913 | XA  | 135.00       | 12,040,700  |
| 311 MAMMOTH RD   | LONDONDERRY SCHOOL DISTRICT / SCHOOL ADMINI | 009 040 0  | 913 | XA  | 24.78        | 5,336,600   |
| 132 PILLSBURY RD | LONDONDERRY SCHOOL DISTRICT                 | 006 018 0  | 913 | MA  | 99.29        | 3,299,700   |
| 8 SANBORN RD     | LONDONDERRY TOWN OF                         | 015 152 0  | 913 | MF  | 1.50         | 45,200      |
| 15 SANBORN RD    | LONDONDERRY SCHOOL DISTRICT / SCHOOL ADMINI | 015 086 0  | 913 | MF  | 15.00        | 2,098,000   |
| 88 SOUTH RD      | LONDONDERRY TOWN OF                         | 004 009A 0 | 913 | MA  | 20.00        | 2,967,600   |

TREASURER'S REPORT

~~July 1, 2002 - June 30, 2003~~

Received From:

|                                  |                        |
|----------------------------------|------------------------|
| Ambulance Fees                   | 283,650.99             |
| Building Permits                 | 198,916.00             |
| Fire Department                  | 24,838.63              |
| Tax Collector                    | \$43,701,809.73        |
| Town Clerk                       | 5,792,985.65           |
| Police Department                | 426,592.86             |
| Zoning Revenue                   | 43,349.74              |
| Sharing NH - Auburn Road Grant   | 103,442.98             |
| NH - Revenue                     | 972,683.19             |
| NH - Highway Funds               | 440,279.28             |
| NH - Police Grants               | 128,035.31             |
| NH - DES - Pollution             | 101,803.00             |
| NH - Open Space Grant            | 0.00                   |
| Miscellaneous Revenue            | 169,375.53             |
| Stump Dump Fees                  | 60,898.00              |
| Payment in Lieu of Taxes         | 500,000.00             |
| Open Space Revenue               | 383,039.28             |
| Impact Fees                      | 587.99                 |
| Town Aid Reimbursement           | 1,774.39               |
| Trust Funds                      | 17,500.00              |
| Miscellaneous Grants             | 27,327.86              |
| Cable Fees                       | 156,760.35             |
| Safe/Rent of Town Owned Property | 1,225.00               |
| Sewer Funds                      | 777,179.60             |
| Thanksgiving Baskets             | 2,450.00               |
| Insurance Recovery & Dividends   | 105,237.30             |
| Old Home Day                     | 21,235.00              |
| Interest On Investments          | <u>308,861.52</u>      |
| Total Receipts:                  | <u>\$54,751,839.18</u> |

|                          |                        |
|--------------------------|------------------------|
| Balance, July 1, 2002    | \$23,384,181.57        |
| Receipts for Year        | 54,751,839.18          |
| Less: Selectmen's Orders | 56,351,360.84          |
| Less: Returned Checks    | <u>37,919.53</u>       |
| Balance - June 30, 2003  | <u>\$21,746,740.38</u> |

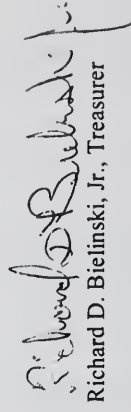
Summary of Balance:

|                          |                        |
|--------------------------|------------------------|
| Citizens Bank (Inc.Repo) | \$14,307,316.53        |
| Citizens Bank CD         | 2,721,939.50           |
| MBIA                     | 4,717,484.35           |
| Total:                   | <u>\$21,746,740.38</u> |

Summary of Conservation Trust

|                         |                     |
|-------------------------|---------------------|
| Balance July 1, 2002    | \$ 37,292.33        |
| Revenues less Expenses  | <u>1,756.51</u>     |
| Balance - June 30, 2003 | <u>\$ 35,535.82</u> |

Respectfully submitted,

  
Richard D. Bielinski, Jr., Treasurer

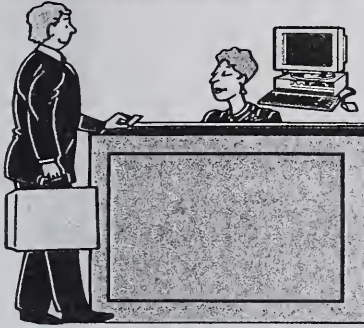
*Town of Londonderry, N.H.*



*Town Office  
Department Reports*

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### ASSESSOR'S REPORT

In the past year the Town Appraiser has visited more than 1,800 homes in Londonderry in connection with our reinspection program. The inspection program is going very well with a very high entry level. We thank the residents of Londonderry for their cooperation.

The legislature, this past year, approved the optional veteran credit that increases the amount of the veteran credit. The Londonderry Town Council has taken a pro active step and is in the process of increasing the credit from \$100.00 to \$200.00 per year. The totally and permanently disabled veteran credit is also being increased from \$1,400.00 per year to \$1,600.00 per year. If this is voted on as presented, the increase will take effect on the first tax bill for 2004.

Again this year, we have had a strong residential market. The interest rate has remained low, and there are not many existing or new homes on the market; therefore, the demand for housing has remained strong throughout the year.

Filing time for both the Elderly Exemption and the Veteran's Credit remains the same: April 1<sup>st</sup> to March 1<sup>st</sup> following the December tax bill. Persons applying for Current Use or Religious and Charitable exemptions must apply by April 15<sup>th</sup> each year. General information outlining the eligibility requirements for the various exemptions may be obtained in the Assessor's office.

Respectfully submitted,

A handwritten signature in cursive script, reading "Karen G. Marchant". The signature is written in dark ink and is positioned above the printed name.

Karen G. Marchant, CNHA  
Certified New Hampshire Assessor

ASSESSMENT STATISTICS - 20 YEAR SUMMARY

| <u>YEAR</u> | <u>POPULATION</u> | <u>INCREASE IN<br/>ASSESSED VALUE</u> | <u>NET<br/>VALUATION</u> | <u>PER<br/>\$1,000</u> | <u>%</u> |
|-------------|-------------------|---------------------------------------|--------------------------|------------------------|----------|
| 1984        | 14,298            | 17,138,000                            | 413,330,850              | 30.18                  | 89%      |
| 1985        | 14,938            | 29,002,700                            | 442,333,550              | 33.59                  | 75%      |
| 1986        | 15,554            | 49,493,450                            | 491,827,000              | 40.22                  | 58%      |
| 1987        | 16,200            | 39,792,400                            | 531,619,400              | 38.06                  | 51%      |
| 1988        | 18,370            | 41,711,400                            | 573,330,800              | 42.98                  | 49%      |
| 1989        | 19,400            | 25,678,300                            | 599,009,100              | 43.48                  | 50%      |
| 1990        | 19,735            | 16,458,400                            | 615,467,500              | 47.86                  | 52%      |
| 1991        | 18,923            | 12,781,586                            | 628,249,086              | 48.00                  | 62%      |
| 1992        | 20,300            | 10,521,998                            | 638,771,084              | 30.41                  | 66%      |
| 1993        | 21,000            | 9,933,214                             | 648,704,298              | 49.66                  | 70%      |
| 1994        | 21,300            | REVALUATION                           | 942,103,266              | 35.93                  | 97%      |
| 1995        | 21,529            | 16,949,873                            | 959,053,139              | 37.75                  | 97%      |
| 1996        | 22,600            | 17,789,012                            | 976,842,151              | 37.65                  | 97%      |
| 1997        | 23,500            | 26,781,229                            | 1,003,623,380            | 38.18                  | 95%      |
| 1998        | 24,480            | 84,868,568                            | 1,088,491,948            | 36.38                  | 92%      |
| 1999        | 24,969            | 78,810,058                            | 1,167,302,006            | 26.27                  | 90%      |
| 2000        | 24,036            | 175,337,380                           | 1,342,639,386            | 26.27                  | 86%      |
| 2001        | 23,236            | 212,256,978                           | 1,554,896,364            | 24.67                  | 83%      |
| 2002        | 23,236            | 520,187,901                           | 2,075,084,265            | 20.88                  | 85.3%    |
| 2003        | 24,097            | (186,457,765)                         | 1,888,626,500            | 21.98                  |          |

# ASSESSMENT STATISTICS

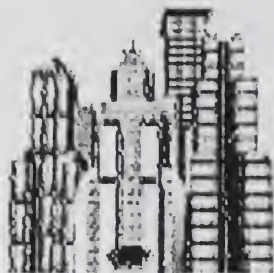
## ~~Summary of Tax Rate~~

|        | <u>2001</u> | <u>2002</u> | <u>2003</u> |
|--------|-------------|-------------|-------------|
| School | 11.95       | 10.13       | 10.48       |
| Town   | 5.76        | 5.25        | 5.38        |
| County | 1.37        | 1.08        | 1.21        |
| State  | 5.59        | 4.42        | 4.91        |
|        | (.4877%)    | (.4851%)    | (.4769%)    |
|        | (.2335%)    | (.2514%)    | (.2448%)    |
|        | (.0555%)    | (.0517%)    | (.0550%)    |
|        | (.2266%)    | (.2117%)    | (.2233%)    |

## ~~Summary of Valuation~~

|                             | <u>2001</u>     | <u>2002</u>     | <u>2003</u>     |
|-----------------------------|-----------------|-----------------|-----------------|
| Land - Vacant & Improved    | \$385,877,904   | \$ 467,727,954  | \$475,664,449   |
| Residential Buildings       | 941,546,084     | 1,115,361,499   | 1,150,828,887   |
| Commercial/Industrial Bldg. | 225,097,976     | 489,617,721     | 263,313,473     |
| Public Utilities            | 41,202,400      | 51,941,600      | 331,532,000     |
| Mobile Homes                | 9,281,900       | 10,936,800      | 11,669,400      |
| Exempt Properties           | 106,510,400     | 174,277,800     | 240,203,100     |
| Gross Valuation             | \$1,709,516,664 | \$2,309,863,374 | \$2,473,211,309 |
| Exempt Properties           | \$(106,510,400) | \$(174,277,800) | \$(240,203,100) |
| Elderly & Blind Exemption   | (6,907,500)     | (8,559,709)     | (12,849,709)    |
| Public Utilities            | (41,202,400)    | (51,941,600)    | (331,532,000)   |
| NET VALUATION               | \$1,554,896,364 | \$2,075,084,265 | \$1,888,626,500 |





## **BUILDING INSPECTOR/ HEALTH OFFICER'S REPORT**

From January 1, 2003 to December 31, 2003 this office issued 796 building permits with an estimated cost of \$61,088,397.00. The total fees for building permits was \$208,717.50

The total fees collected for the building department was \$244,451.00.

A building permit is required for any alteration and/or completion to an existing space or building, the construction of a building or the change of use of a existing commercial/industrial building. An application for a building permit shall be submitted in writing with a plan of the proposed building or alteration. All construction will meet the requirements of all applicable building and fire codes as adopted by the Town and State.

The number of building permits issued for 2003 has again increased, with a total of 796 as compared to the last two years' totals of 778 and 753. The mix of permits is similar to last year, with 58 single family dwellings for 2003 and 44 for 2002 versus 112 for 2001 and 146 for 2000. The number of residential additions and alterations is 176 this year, 162 for 2002 and 166 for 2001. The total number for pools, decks, garages, porches, sheds and barns is 404. The resulting number of inspections is 2,628 for 2003 with 2,796 in 2002 and 2,860 in 2001.

The estimated cost of construction per single family house for 2003 was approximately \$137,022.00. The number of Certificates of Occupancy for single family dwellings was 44 in 2003 versus 83 in 2002 and 89 in 2001. There were 7 permits issued for new Commercial/Industrial buildings, with an estimated cost of construction set at \$25,966,706.00 and 53 permits issued for Commercial/Industrial additions and alterations with a estimated cost of construction set at \$9,861,163.00.

Work has continued on plus 55 housing developments and several more have been approved in the last year.

The Staples building, the third of four project proposed for the Home Depot site, Fed Ex building on Kitty Hawk Landing and the second freezer warehouse on Rockingham Road was completed in 2003. The Kamco Supply Co. building on Independence Drive and the first three apartment buildings at Vista Ridge are near completion and the foundations for two more have been installed. The West Terminal Expansion project at the airport is also near completion.

The office of zoning compliance has continued a proactive approach to zoning and code violation issues. Our compliance officer has produced a program that has brought the Town and its residents to a mutual working relationship concerning these identified issues and, where necessary, has been successful in securing court orders to bring properties into compliance. A property with a multi-year zoning non-compliance and tax nonpayment issue was resolved by the Town through the efforts of this office with the removal of the building and the hazardous mitigation of the site. Overall 136 new cases were opened this past year and 107 were closed with compliance.



BUILDING INSPECTOR/HEALTH OFFICER'S REPORT (Cont'd)

The majority of homes in this community use private wells for their water supply which are not mandated to be periodically tested. The State has started a program to encourage homeowners to have the quality of their well water tested periodically for a comprehensive roster of contaminants. The following is information regarding this program:

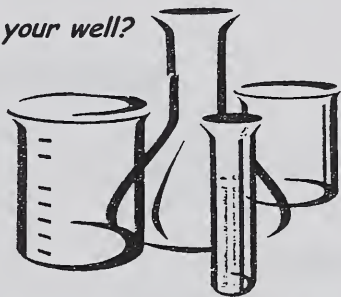
*Private Well Users!*



*Have you had your well tested recently? Drinking water from private wells in New Hampshire sometimes contain contaminants at levels that can pose health risks. Only a water quality test, by a competent laboratory, can assure that your family is protected.*

*What types of contaminants might be present in your well?*

- |                                          |                |
|------------------------------------------|----------------|
| <i>Arsenic</i>                           | <i>Radon</i>   |
| <i>Bacteria</i>                          | <i>Radium</i>  |
| <i>Flouride</i>                          | <i>Sodium</i>  |
| <i>Nitrate</i>                           | <i>Uranium</i> |
| <i>Volatile Organic Chemicals (VOCs)</i> |                |



*Where can you learn more about this? For further information, please Visit the N.H. Department of Environmental Services' WebSite at [www.des.state.nh.us/wseb](http://www.des.state.nh.us/wseb), then select "fact sheets", then 2-1.*

On the following page is a breakdown of permits issued, fees collected and inspections performed in 2003. The information shows the different kinds of permits issued and inspections performed by the Building Department. The inspections are performed to verify compliance with applicable codes to ensure a safe building for the occupants. We ask for your support for this effort to protect the interest of our citizens and consumers.

Respectfully submitted,

James T. Smith  
Building Inspector/Health & Zoning Officer

**BUILDING INSPECTOR/HEALTH OFFICER'S REPORT** (Cont'd)

~January 1, 2003 through December 31, 2003

| <b><u>BUILDING PERMITS</u></b> | <b><u>NO. ISSUED</u></b> | <b><u>ESTIMATED COST</u></b> |
|--------------------------------|--------------------------|------------------------------|
| Single Family                  | 58                       | \$7,947,260                  |
| Foundation only                | 1                        | 31,620                       |
| Raze (demolition)              | 1                        | 0                            |
| Relocate                       | 0                        | 0                            |
| Repair Fire Damage             | 0                        | 0                            |
| Multi-Family/Condominiums*     | 3 (72 Units)             | 4,904,929                    |
| Foundation                     | 7                        | 1,034,795                    |
| Duplex                         | 1                        | 220,000                      |
| Residential                    |                          |                              |
| Additions & Alterations        | 176                      | 4,806,651                    |
| Foundation                     | 0                        | 0                            |
| Decks/Porches                  | 171                      | 1,200,256                    |
| Garages                        | 33                       | 863,531                      |
| Foundation                     | 1                        | 8,000                        |
| Demo                           | 1                        | 400                          |
| Sheds & Barns                  | 105                      | 240,563                      |
| Demo                           | 1                        | 0                            |
| Pools                          | 95                       | 829,193                      |
| Fill In                        | 0                        | 0                            |
| Industrial/Commercial          | 7                        | 25,966,706                   |
| Foundation                     | 7                        | 2,320,440                    |
| Raze                           | 3                        | 0                            |
| Additions & Alterations        | 53                       | 9,905,613                    |
| Foundation                     | 0                        | 0                            |
| Signs                          | 31                       | 104,052                      |
| Temporary Signs                | 17                       | 0                            |
| Mobile Homes                   | 4                        | 141,000                      |
| Replacement                    | 4                        | 129,850                      |
| Temporary                      | 2                        | 5,500                        |
| Raze                           | 2                        | 0                            |
| Accessory Apartments           | 12                       | 428,038                      |
| Permit Renewal/Adjustments     | <u>0</u>                 | <u>0</u>                     |
| <b>TOTAL</b>                   | <b><u>796</u></b>        | <b><u>\$ 61,088,397</u></b>  |

**BUILDING INSPECTOR/HEALTH OFFICER'S REPORT** (Cont'd)

~~January 1, 2003 through December 31, 2003~

**ADDITIONAL PERMITS ISSUED**

|            |     |
|------------|-----|
| Electrical | 486 |
| Plumbing   | 155 |
| Septic     | 95  |
| Well       | 35  |
| Fireplace  | 16  |
| Driveway   | 27  |

**LICENSES:**

|            |    |
|------------|----|
| Designers  | 15 |
| Installers | 19 |

**SEPTIC REVIEW:** 53

**CERTIFICATES OF OCCUPANCY**

**Residential - 244**

(44 New Houses, 2 Condo Units, 3 Accessory Apartments, 195 Other)

**Commercial - 32**

(7 New Construction, 25 Other)

**BUILDING DEPARTMENT REVENUES**

|                                                            |                             |
|------------------------------------------------------------|-----------------------------|
| Building Permit Fees                                       | \$ 208,717.50               |
| Additional Permits & Licenses                              | <u>\$ 13,595.00</u>         |
| Subtotal                                                   | \$ 222,312.50               |
| Less: Adjustments, permits due,<br>voided, or paid in 2004 | <u>\$ ( 1,677.50)</u>       |
| 2002 Fees Paid in 2003                                     | <u>\$ 23,816.00</u>         |
| <b>TOTAL FEES COLLECTED</b>                                | <b><u>\$ 244,451.00</u></b> |

*BUILDING INSPECTOR/HEALTH OFFICER'S REPORT (Cont'd)*

*Inspections\**

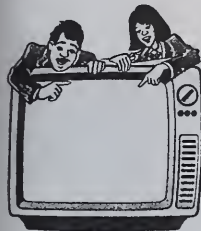
~~January 1, 2003 through December 31, 2003~~

|                          |              |
|--------------------------|--------------|
| CERTIFICATE OF OCCUPANCY | 498          |
| FRAME                    | 304          |
| ELECTRICAL               | 696          |
| PLUMBING                 | 204          |
| INSULATION               | 228          |
| FOUNDATION               | 477          |
| SEPTIC                   | 105          |
| OTHER                    | 116          |
| TOTAL                    | <u>2,628</u> |

*\*Figures are from daily inspection sheets and do not include inspections which were not placed on the list, but may have been called in and performed while the Inspector was on the road.*



CABLE DEPARTMENT



The **Cable Department** is responsible for the oversight of the contract between the Town and Adelphia Communications. Subscribers should contact this department if they are unable to resolve issues directly with Adelphia. Call 432-7459.




Adelphia, Londonderry's local cable provider, has completed a fiber optic system upgrade for the Town. This plant is capable of providing a full range of digital television services as well as two-way high speed internet connection (Powerlink). Additional services such as video on demand (VOD) and HDTV are now, or will soon be available to local subscribers. Adelphia has also continued to be extremely generous by helping to provide cable services to all new buildings and additions. This is a service above what is called for in the Franchise agreement and the Town is very grateful for their help.

The Cable Department also oversees the PEG (public, educational and governmental) access channels and the Londonderry Access Center. **CTV-20**, public access, is the result of the efforts of community volunteers who decide what programs to produce and what events to cover. Producers must be members of the community and free training is available. **Pat Vitale, Judy Walsh and Chuck Piper** all won regional awards for their programming in 2003. **LEO-21**, educational access, is both a public forum for educational issues and a means by which teachers and students can utilize this technology in the classroom. **GOV-22**, governmental access, continues to provide live, gavel-to-gavel coverage of Town boards and committees as well as repeated playback of Town Council and Planning Board meetings. In addition, our Public Information Coordinator is producing a new series - *Local Time* - featuring informational videos about various Town Departments. The Community Bulletin Board **CBB - 18**, has moved to Channel 28 (**CBB-28**). **CBB-28** is available for community announcements and non-profit group information. Call 432-1147 or fax your announcements to 432-1148. You may also e-mail Dottie Grover at [dgrover@londonderry.org](mailto:dgrover@londonderry.org).

The **Londonderry Access Center (LAC)**, the production facility for the PEG channels, is being well utilized by both the School District and the community at large. If you are interested in making television or helping others, please call the LAC (432-1147) for information on training or drop in for a "tour". You may be surprised at the number of opportunities available to you.

The **I-LOOP (institutional network)**, provided through the original cable contract, continues to be maintained for the Town by Adelphia at no cost. This is a very useful tool for the Town and schools. Every public building is connected to the I-LOOP creating an indispensable and economical means of networking. Adelphia has upgraded the I-LOOP to fiber-optic and we are pleased with the increased speed and dependability.

Respectfully submitted,  
  
Dottie Grover  
Director of Cable Services



### *FAMILY MEDIATION*

Conflict is a natural part of life, be it at play, work, school or home. However, when it is left unresolved or handled negatively, it can be destructive and cause havoc. Mediation provides a positive means of resolving conflict with the help of a neutral third party, the outcome of which is determined by the parties themselves.

In a family situation, mediation can address the underlying issues contributing to conflict between the parents and their children, alleviating the possibilities of escalating stress and further disruption. Possible issues for mediation include: running away, friends, school, responsibilities, curfew, respect, privacy, trust and communication.

Since 1985, Londonderry Family Mediation has assisted Londonderry families with the help of dedicated volunteer mediators who meet with the families on a regular basis. Family members are enabled to voice their concerns and ideas, while jointly creating solutions and forming new ways of managing conflict.

Our program could not survive without the generous time and dedication given by our volunteers. We provided extensive training, continuing education and on-going supervision so that they may increase their skills and effectiveness.

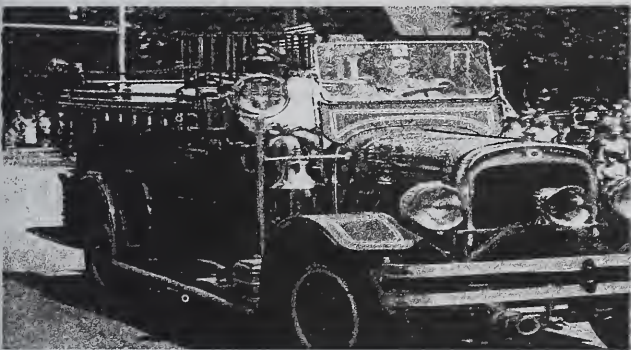
Londonderry Family Mediation also continues to serve the community through outreach and education. Working within the schools training peer mediators, putting on presentations on communication and conflict resolution, and participating in Old Home Day to name a few. The program continues to develop opportunities to promote communication and conflict resolution skills and services for the benefit of the community.

Respectfully submitted,

Joanne McCay  
Program Coordinator



FIRE/RESCUE DEPARTMENT



One of the “Oldies But Goodies”

Emergency Line ..... 911  
Fire Department Business Line ..... 432-1124

Each year, the Fire Chief tries to establish a report that outlines the Fire Department’s year relative to goals and objectives, emergency responses, and other information that would be necessary in providing Fire, Rescue, and EMS services to our town. It is my intent this year to further expand on this by summarizing our responsibility to you and our community.

The Primary Goal (mission) of the Fire/Rescue Department is to Protect Life and Property. In order to achieve this goal, there are three areas of necessary resources: Personnel, Facilities, and Emergency Vehicles and Equipment. The department operates under five divisions that utilize these resources, Administration, Operations, Fire Prevention, Communications, and Technical Services. Each division is assigned subsidiary goals and objectives to achieve our mission. The following is a divisional summary of responsibility, beginning with the Administration Division, which is responsible for the management of the three areas of resources.

Administration

The administration of the department is responsible for identifying and managing the resources necessary to effect the mission of the department. This includes fiscal management, personnel administration, policy development, and planning. Currently, there are six (6) personnel assigned to the Administration division, the Acting Chief, Executive Secretary, and four (4) Captains who are also responsible for the Operations Division as well as other concurrent technical service duties.

Londonderry has three fire stations that cover forty-four (44) square miles, which are geographically located for appropriate response times. Each station houses a “first-run” engine company and forestry unit. The main fire station (central) additionally houses a rescue truck, two ambulances, a command car, and an aerial platform truck. These vehicles are specific to certain equipment and tasks depending on the type of emergency.

Operations

The Operations Division is responsible for the response and mitigation to all emergencies. This is the service that will most likely have a direct affect on you and your family’s well-being and the quality of life in Londonderry. The Operations Division is the single most important resource to effect the mission of the department. Inclusive of the geographical size of Londonderry’s forty-four (44) square miles, are 15 miles of interstate highway, 30 miles of state highway, a major Regional Airport, which serves 3.6 million passengers and 185 million pounds of cargo annually, Public Utilities, and the Armed Forces Reserve Center which houses 800 military personnel. Although Londonderry is

*FIRE/RESCUE DEPARTMENT* (Cont'd)

**Operations** (Cont'd)

primarily a residential community, other very significant types of businesses or infrastructure have a substantial impact on emergency services.

It is usually underestimated what impact an effective service can have on its residents, businesses, transient population and the overall quality of life in Londonderry. This includes the protection of 2.2 billion dollars in property, a population of approximately 24,000, an estimated school population of 5,600 children, and a transient population of approximately 10,000 people (business owners and employees, interstate travel, tourism, airport travel, etc.). It should also be noted that 61,800 cars per day use Interstate 93 at Exit four (4).

The Fire Department is a very labor-intensive service, which requires highly skilled and trained personnel. The diverse nature of our job requires Firefighters to perform life-saving techniques and various mitigation applications in many areas from medical emergencies to hazardous material incidents.

The department has thirty-nine (39) full-time Firefighters that are assigned to three (3) groups. Currently there are thirteen Firefighters assigned to each group in order maintain a staffing level of ten (10). This allows Station One (North station) to have three (3) Firefighters on duty, Station Two (South station) to have two (2) Firefighters on duty, and Central Station to have five (5) Firefighters on duty. Although there is no funding this year for additional personnel, the department submitted a comprehensive staffing plan that would bring the minimum staffing level to fourteen (14). This staffing level is still a minimum as established by national standards; but should be sufficient enough to address the long term needs for personnel when responding to emergencies, including a more consistent and efficient staffing for the second ambulance.

Every Firefighter of the department is at least EMT certified, and eleven (11) members are Paramedic certified. Londonderry has one of the best Advanced Life Support EMS systems in the state, with an excellent working relationship with hospital emergency departments. This service is the front-line of all medical treatment. The first few minutes of any EMS call can make a difference between life and death or the quality of life for many patients.

To coincide with the responsibilities of EMS, each member must also specialize in Hazardous Material Incident Response and Mitigation, Basic and Specialized Fire Suppression Techniques (Aircraft Firefighting), and other Technical Rescue Operations, which include but are not limited to: vehicle rescue, water rescue, heights rescue, and confined space rescue.

Airport travel alone is unique to Londonderry and the Fire Department. Many residents, area media, and even other towns and cities don't realize that a majority of the airport is located in Londonderry. We are the primary EMS provider for the airport, which includes single medical responses and mass casualty response. To coincide with EMS at the airport, Londonderry is responsible for the fire protection and hazard mitigation of the terminal, parking garage, fuel farms, and other special occupancies associated with the airport. As you can see, firefighting has taken on many additional responsibilities over the years.



**FIRE/RESCUE DEPARTMENT** (Cont'd)

**Fire Prevention**

The primary responsibility of the Fire Prevention Division is the prevention of fires and the minimization of hazards. Through plans review, site review, code enforcement, facility inspections, life safety inspections and enforcement, and scene investigations, the risk of potential hazards is greatly reduced.

The Fire Prevention division, inclusive of the above mentioned responsibilities, performed over 1,747 activities. Of these activities, there were approximately 1,900 violations corrected including 1,340 life safety violations. (The single most important aspect of the Fire prevention Division) There are two (2) personnel assigned to the Fire Prevention Division, a Fire Inspector and the Fire Marshal who are responsible for the subsidiary goals and objectives as assigned.

**Communications**

The Communications Division is responsible for communications relative to normal business calls, emergency calls, alarm notifications, emergency fire and medical dispatch procedures, and other related emergency procedures. This division is also responsible for the emergency and non-emergency statistical information, data input, report generation, fire and special permits, and emergency plan updates. This is where the emergency response process starts. Upon receiving notification of an emergency, the appropriate vehicles, equipment, and personnel are dispatched. All activities are then recorded until the emergency is concluded. Communications has four (4) full time and one (1) part time personnel assigned. All full time communications personnel are Certified Emergency Medical Dispatchers, able to provide pre-arrival instructions until emergency personnel arrive on scene. Londonderry is one of a few departments in the state where this form of advanced dispatching is available.

**Technical Services**

As with any organization, the support of the resources needed to effect to mission are necessary. The Technical Services Division is responsible for that support. There are no additional personnel assigned to this division; rather, existing personnel are used in a concurrent capacity to fill this need. The coordinators associated with Technical Services are: EMS, Vehicle Repair/Maintenance, Station Repair/Maintenance and Supplies, Geographical Mapping/E-911, Communication Repair/Maintenance, Hazardous Materials, Public Fire Education/Community Relations, Wellness/Fitness, Department Equipment, Training, and Emergency Management.

Each coordinator is responsible for the support of the resource area assigned. This year, many activities were established, enhanced, or completed.

**Year 2003 in Review**

The Juvenile Firesetter Program, which is designed to educate and guide young children who use fire setting materials inappropriately, had approximately sixteen (16) referrals from parents, schools, police departments, and courts. "The Firefighter Phil" program was once again used in the elementary schools, grades 1-4, to educate children about fire and what to do in case of a fire in their home. Several CPR and First Aid classes were given at central station.

**FIRE/RESCUE DEPARTMENT** (Cont'd)

**Year 2003 in Review** (Cont'd)

The Public Education/Community Relations support program, with the help of Senior Coordinator Sara Landry, initiated a general safety procedures and fire safety program for senior citizens. This included the very popular "File of Life", which allows the use of a magnetic holder on the refrigerator that contains potentially life saving medical information in case of a medical emergency. If you are interested in more information about the "File of Life" or are interested in CPR or First Aid, please call 432-1124.

The Londonderry Child Passenger Safety Seat Program (LCPSP) is a community organization dedicated to reducing childhood injuries from motor vehicle accidents. The program is a cooperative effort between the Londonderry Fire Department, Londonderry Police Department, Parent/Teacher Organizations, the Injury Prevention Center at Dartmouth-Hitchcock, the NH Department of Transportation, NH Traffic Safety Administration, Safe Kids Buckle Up, and local businesses. During this past year, the LCPSP inspected a total of 181 child passenger safety seats. Ninety percent (90%) of these seats had one or more corrections made during the inspections. During the annual Moose Hill School Safety Day, seventy four (74) seats were inspected with corrections made to sixty-two (62) seats, including ten (10) that were taken out of service and replaced free of charge by the program. Since the program began, six hundred and two (602) seats have been inspected. Ninety-one percent (91%) required some type of correction, which maximized the safety of the children. It is important to realize that this program does not incur any cost to the taxpayers. The program is fully funded by donations.

We would like to take this opportunity to remind parents that as of January 1, 2004, the new "booster seat law" went into effect, which requires children that are six (6) years or younger, and less than fifty-five (55) inches tall, be in an approved child safety seat that is appropriately sized and installed. If you would like any information or have any questions please call 432-1118 and ask for the child safety seat hotline.

The department has applied for and anticipates receiving approximately \$861,556.00 in Federal and State grants. Of this amount, \$750,000 is anticipated from a Federal Emergency Management Administration (FEMA) grant, which is in cooperation with the Londonderry School District. This grant would increase the Fire Department and School's technology in order to be more creative and efficient with our educational delivery to school aged children, senior citizens, and Firefighters. I would like to take this opportunity to thank Susan Ballard for her help in obtaining this grant. Without her dedication and diligence, this grant would not have been possible.

The remainder of the anticipated grant money is funded through Homeland Security. These funds are available to each community in the state for the purchase of specialized equipment to enhance the capability of local agencies to prevent and respond to incidents of terrorism involving the use of chemical, biological, radiological, nuclear or explosive (CBRNE) weapons, and for the protection of critical infrastructure and prevention of terrorist incidents.



**FIRE/RESCUE DEPARTMENT** (Cont'd)

**Year 2003 in Review** (Cont'd)

The Town of Londonderry is a member of the Southeastern New Hampshire Hazardous Materials Mutual Aid District, which includes fifteen (15) other communities. This district is a cost-effective approach to Hazardous Material Incident response and mitigation. The Fire Department has six (6) members assigned to the District's response team. They have received in excess of 196 hours of training in Hazardous Materials and Weapons of Mass Destruction, provided more than sixty-eight (68) hours of instruction, and responded to over seventeen (17) hours of incident mitigation to various communities, including Londonderry.

The department's EMS responses have increased by 3.2%. In 2002, we responded to 1,284 medical calls, and this past year, we responded to 1,327 medical calls. The total ambulance billing for 2003 is \$365,688.00. Londonderry's ambulance service began in 1996 and continues to have a zero tax impact for the town. The additional revenue beyond the expense of the ambulance budget can be used as a positive revenue impact relative to the overall Fire Department budget. Currently the EMS budget is \$268,326.00 and the anticipated revenue received will be approximately \$300,000.00.

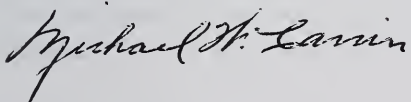
The Capital Improvement Committee, along with the Planning Board and Town Council established a high priority for building a new Fire Station to replace the south station (station two). This station was built in 1959. Unfortunately, procuring land has been difficult. The Town Manager and the Town Council have been and continue to be diligent in their attempt to purchase land. It is anticipated that in FY 2006, a bond will come before voters to replace Station Two. Also scheduled is the replacement of North Station (station one), which was built in 1956.

Our mission is to protect life and property... Your Londonderry Fire/Rescue Department is a service that protects and maintains the well-being of our community, and to respond to the needs of its citizens, in a professional and courteous manner.

In closing, I would like to recognize Chief Alan J. Sypek for his combined 31 years service to the Town Londonderry Fire Department. Chief Sypek retired June 30, 2003. He worked his way up through the ranks and served as the department's Fire Chief since 1992. His dedication, professionalism, and friendship is and will continue to be an established standard for all members of the Londonderry Fire Department. We wish him the best in future endeavors.

If you have any questions or would like any additional information please call 432-1125.

Respectfully submitted,



Michael W. Carrier  
Acting Fire Chief

**FIRE/RESCUE DEPARTMENT** (Cont'd)

**RESPONSES - FY 2003**

| <u><b>INCIDENT TYPE</b></u>                         | <u><b>Number of Responses</b></u> |
|-----------------------------------------------------|-----------------------------------|
| Structure Fire                                      | 26                                |
| Trash Fire                                          | 6                                 |
| Vehicle Fire                                        | 18                                |
| Outside Fire                                        | 20                                |
| Over Pressure, Rupture, Explosion, Overheat-NO FIRE | 2                                 |
| Rescue EMS Incidents                                | 1,491                             |
| Hazardous Conditions-NO FIRE                        | 100                               |
| Service Call                                        | 202                               |
| Good Intent Call                                    | 240                               |
| False Alarm & False Call                            | 244                               |
| Service Weather & Natural Disaster                  | 3                                 |
| Special Incident Type                               | 3                                 |
| Community Service Related                           | <u>175</u>                        |
| Total Responses:                                    | 2,530                             |



### LEACH LIBRARY DIRECTOR'S REPORT



*Leach Library*

The Leach Library's mission is to provide materials, information and services for community residents of all ages to meet their personal, educational and recreational needs.

For the Library, 2003 was another active and productive year. This past year, the Library circulated 199,335 items, a slight increase over 2002, and processed 40.02% more interlibrary loan requests. In

addition, the reference staff handled 11,857 queries in 2003. The ever popular young adult programs experienced a 17.48% increase in attendance, and the adult programs continued to flourish as evidenced by a surprising 43.71% boost in attendance. Furthermore, the children's programs increased by 32.5%. During the summer, 1,288 children and teens partook in our reading programs and read approximately 15,657 books! The newly established "Summer Drama Club" performed the musical *Annie, Jr.* which was attended by 500 people. As of December 31, 2003, the Library had tallied a grand total of 17,555 registered borrowers representing an increase of 5.51% over 2002. Without question, Londonderry continues to grow, and our professional staff have striven to work diligently to meet the increasing demand in services.

As was the case the previous year, the library underwent several personnel changes in 2003. The reference department went through the greatest change: Diane Gavrish, Head of Reference Services, departed in June, and Joan Bostwick, part-time Reference Librarian, left in August. In August, Kathy Mague, our full-time Reference Librarian, was promoted to Senior Librarian for Reference Services, and in September, the Library welcomed aboard Jennifer Opolski as the new full-time Reference Librarian and William Thayer as the new part-time Reference Librarian. Our Circulation Department also underwent changes in personnel. In March, Sally Nelson, previously our Head of Circulation Services, was promoted to Assistant Director and Head of Circulation Services, and, in September, Linda Dubois was promoted to Library Technician. Also, Kelley Swan, our part-time Library Assistant, left in June, and Gail Bruckner, Library Page, departed in September. In July, Beth Davis joined us as the new Library Assistant, and we added Deanne Paiva as the

**LEACH LIBRARY DIRECTOR'S REPORT** (Cont'd)

new Library Page in October. In addition, the Library lost Michelle Reney, Executive Assistant, in November; she was replaced by Katherine Jacques the same month. In spite of the turnover and staffing shortages, the Library staff continued to provide the community with excellent customer service.

The Leach Library strives to offer the most current, reliable, and user-friendly information and services. During the past year, we offered many basic and intermediate Internet classes as well as training in database usage. In addition to maintaining and continuing our popular print and non-print materials and databases, we added a new music CD starter collection to our holdings and we have incorporated fiction, audiovisual, and reference works as well as non-fiction into the monthly displays and bibliographies. Moreover, we offered a variety of interesting adult programs covering topics ranging from fly fishing to building restoration of historical buildings.

The Museum Program, which allows free and/or discounted rates to the Children's Museum, Christie McAuliffe Planetarium, Currier Gallery of Art, Museum of Fine Arts, Museum of Science, Science Enrichment Encounter (SEE), and Squam Lakes Natural Science Center continues to be extremely popular with our patrons. This past year, over 600 families used the passes.

The Library also addressed a variety of building and safety issues in 2003. The Library's downstairs meeting room received a fresh coat of paint, and parts of the boiler required replacement. In addition, all the fire sprinklers were replaced, and the OPAC table was repaired to negate a safety hazard. Also, the Library converted to natural gas, a process during which the propane tanks were removed from the ground. Furthermore, the library installed additional paperback racks and children's room shelving.

The Library would also like to recognize and thank our Board of Trustees, the Friends of the Londonderry Leach Library, volunteers and all the individuals, organizations and businesses that gave their time, books and generous donations in an effort to make Leach Library the special place that it is in our community. We look forward to providing the citizens of Londonderry with the best and most professional customer service as we head into 2004.

Respectfully submitted,



Barbara J. Ostertag-Holtkamp, MLS  
Library Director

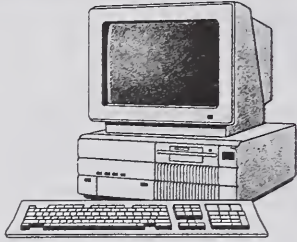
*LEACH LIBRARY DIRECTOR'S REPORT* (Cont'd)

*~Leach Library Statistics, 2003~*

|                                         |       |         |
|-----------------------------------------|-------|---------|
| Total circulation                       |       | 199,335 |
| Museum passes used                      |       | 602     |
| Total new materials added*              |       | 8,241   |
| Total volumes                           |       | 77,587  |
| Interlibrary loan requests              |       | 2,925   |
| Reference & Reader's Advisory questions |       | 11,857  |
| New borrowers                           |       | 1,158   |
| Total borrowers registered              |       | 17,555  |
| Adult programs                          |       | 10      |
| Attendance                              | 217   |         |
| Teen programs                           |       | 9       |
| Attendance                              | 289   |         |
| Children's programs                     |       | 212     |
| Attendance                              | 4,123 |         |
| Hours open weekly                       |       | 60      |

*\* 1,244 books were donated and added as new titles;  
an additional 68 donated books were also used as replacement copies*





### INFORMATION TECHNOLOGIES (IT)

In 2003, the State of New Hampshire has begun to develop policies regarding the collection of information or data and fees that the Towns collect on behalf of the State. Currently, the State is working to develop an infrastructure to support the varied and many State offices and agencies and is working to develop systems to interface with local government systems for data collection..

The Department worked with the Web Site Development Committee over the last year to upgrade the Londonderry web page. ([www.Londonderry.org](http://www.Londonderry.org)). Among the many areas we continue to explore is that of online information retrieval. In that regard, we will continue to work with our software vendors and others to develop processes where information presently housed at the Town Office could be made available to the public via the Internet, and in the near future, interactive licensing and/or registrations may become a reality. It is anticipated that the GIS, with its continued funding at Town Meeting this year, will become a useful tool not only to the employees but also to residents, businesses and other members of the public.

With the planned sale of Town Hall, the IT Department will be engaged in the task of reconfiguring the IT system so that the Town Clerk/Tax Collector, Building and Assessing Departments, who will be moved to a different location, can still interface with the rest of the Town Hall community.

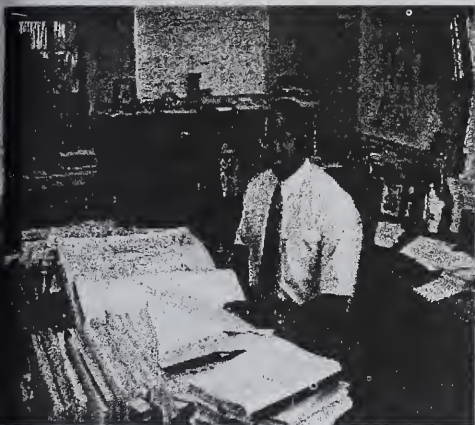
The IT Department wishes to express its gratitude to all of the Department Heads and employees for their cooperation and assistance rendered throughout the year. Trying to keep our growing network of computer systems functional is a major task and we are grateful for the support that has been provided.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'W. Stewart'.

William R. Stewart  
IT Coordinator





*Andre Garron, AICP  
Planning Director*

PLANNING & ECONOMIC DEVELOPMENT

2003 was a year in which planning took a front seat. The town started the year embarking upon an update of the Town's 1997 Master Plan. At the same time, the Town Council engaged UNH Cooperative Extension to prepare a community profile for Londonderry. The community profile project was renamed the "Best Towns Process" by the steering committee and two significant and successful community meetings were held during 2003. A "Kick Off" meeting was held on June 12, 2003 and a Community Forum was held on October 18, 2003. A final report was developed for both events and both reports can be viewed on Londonderry's website ([www.londonderry.org-economicdevelopment](http://www.londonderry.org-economicdevelopment)).

The planning staff is presently working on updating Londonderry's 1997 Master Plan. A steering committee was established to oversee the update process. Behan Planning Associates was selected by the steering committee to assist the Town with the update. The Master Plan Steering Committee (MPSC), staff, and

planning consultant spent the first part of the year data gathering. As of November, the MPSC established a draft set of Vision Statements for each topic of the Master Plan. In general, a Master Plan's vision is meant to be comprehensive and far-reaching. These six vision statements, developed through public outreach and assistance from town staff and consulting planners Behan Planning Associates, cover a diverse range of town issues, needs, and opportunities. Once adopted, they will represent the town's long-term goals and will be considered when developing policies related to growth and development. The following are the six vision statements:

**Housing** - Londonderry will strive to create a diverse housing stock to address the needs of all its residents and provide opportunity for residents to live, work, and recreate in the community.

**Transportation** - Londonderry will have a diverse, safe, and efficient transportation infrastructure that encourages the use of multi-mode travel, while meeting the daily needs of businesses and residents.

**Public services** - Londonderry will strive to maintain, expand, and create its high quality of efficient public services to meet the changing needs of the community.

**Environment, open space, recreation** - Londonderry will continue to create and protect a healthy environment for residents and wildlife, by pursuing opportunities for active and passive recreation; open space, parks, recreational facilities and agriculture.

**Business and economic development** - Londonderry will experience balanced economic growth that takes full advantage of the town's economic opportunities and maintains or reduces the town's residential tax rates without adversely impacting quality of life (e.g., traffic, environment, community character, etc.). Londonderry will be known as a business friendly town and the diversity of businesses attracted here will be those most appropriate to the community's environment and character.

**Sense of community** - Londonderry will have a balance of cultural activities, resources, and facilities that meet the needs of residents and encourage a community spirit where residents are encouraged to be active in civic and community events. Londonderry's history will be promoted and preserved as an important component of the town's identity.

As was mentioned in the 2002 Planning & Economic Development Department Town Report, community involvement is critical to the success of the master plan update. We hope that the community will participate in the upcoming public hearing on the adoption of the master plan update.

The Planning & Economic Development Department started Phase I of the Geographical Information System (GIS) development. Phase I will comprise of taking the aerial photographs of Londonderry and converting them to computer files. The Department hired the firm VarGIS to do this work. The next phase of development will be to take the computer mapping files (Geographic data) and connect them to our data (Information) such as the assessing files, zoning, floodplain and other data to complete our GIS project. Phase I of the GIS will be completed by May 2004.

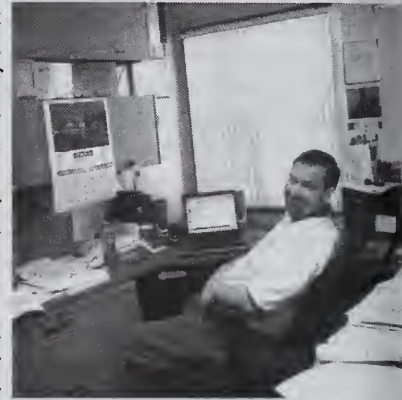
**PLANNING & ECONOMIC DEVELOPMENT (Cont'd)**

On the economic development side of the ledger, the following businesses have been approved and/or constructed in 2003:

| <b><u>Company</u></b> | <b><u>Location</u></b> | <b><u>SF of Facility</u></b> |                              |
|-----------------------|------------------------|------------------------------|------------------------------|
| Federal Express       | Grenier Field Road     | 55,000 s.f.                  | Distribution facility        |
| Highwood Cold Storage | Rt. 28                 | 95,000 s.f.                  | Cold Storage Wrhse Facility  |
| SIS Human Factor      | Wentworth Ave.         | 36,000 s.f.                  | Office/Manufacturer Facility |
| Insight Technology    | Akira Way              | 150,000 s.f.                 | Office/Manufacturer Facility |
| Stonyfield Yogurt     | Burton Drive           | 22,500 s.f.                  | Storage Space                |
| Kamco Supplies        | Independence Drive     | 56,250 s.f.                  | Office/Warehouse Facility    |
| Astoria Properties    | Wentworth Ave.         | <u>46,200 s.f.</u>           | Office/Manuf. Facility       |
|                       | <b>Total:</b>          | <b>460,950 s.f.</b>          |                              |

The Planning & Economic Development office provides technical and administrative support to the Planning Board, Town Council, Economic Development Committee, Londonderry Housing and Redevelopment Authority, Capital Improvements Committee, Heritage Commission, Eco-Park Advisory Committee, Zoning Board of Adjustment and other related groups. The Planning & Economic Development office is also responsible for coordinating the subdivision and site plan review process. A tremendous amount of work is involved in coordinating all of these various activities with the various Boards and Committees. I thank Barbara Camm and Tim Thompson for their continued hard work each and everyday throughout the year. Also, a special thanks my colleagues for their help and support.

In October of 2003, Planning Department Secretary Barbara Camm had an unfortunate accident. The first indication of her condition was not good. As of December 2003, Barbara's condition continues to get better each and every day. We hope and pray for a speedy recovery and look forward to her return to the Department. We are very grateful to Linda Lecomt for doing a great job filling in for Barbara for the past several months.



***Tim Thompson, AICP***  
***Asst. Planner***

In closing, I extend my sincere appreciation to the Planning Board, Town Council, Conservation Commission, Best Towns Committee and Master Plan Steering Committee for their commitment of time and effort on behalf of their community.

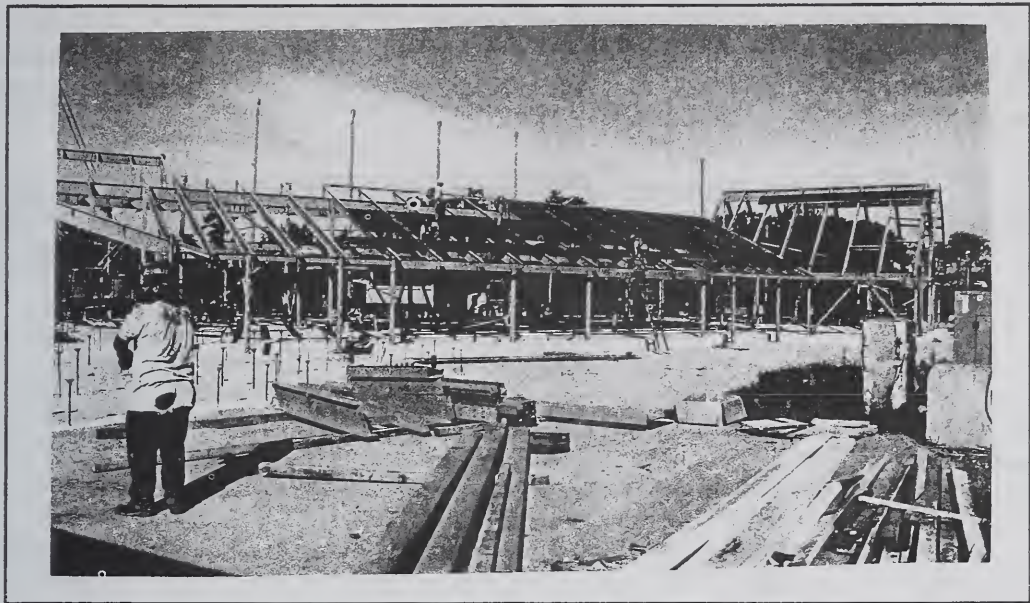
Sincerely,

*[Signature]*  
 Andre L. Garron, AICP  
 Planning Director

Timothy Thompson, AICP, Asst. Planner  
 Barbara Camm, Secretary



LONDONDERRY POLICE DEPARTMENT



*(Police Facility Construction Begins)*

2003 was another positive year for the Londonderry Police Department and its relationship with the community. During the year, the Department continued to review and modify its policies, procedures and practices which allowed us to reach Level One Accreditation. In addition, we are continuing the review with a desired goal of obtaining National Accreditation. This is a clear statement of the high level of police professionalism that the community is receiving.

During the year, the men and women of the Department, working together with the public, dealt with many safety issues and concerns. On several occasions, community involvement proved beneficial in preventing, solving and deterring criminal activity in our community. This partnership between the community and the Police Department is an essential part of Community Policing and a reflection of the benefit it brings to improving the quality of life in Londonderry.

Safety on our roadways within the community is of great concern. We continue to experience increases in the number of motor vehicle accidents. The Department has increased enforcement in an effort to decrease accidents. Our desired goal oftentimes is not met due to a shortage of adequate staffing and the large growth in vehicle traffic within the community. The Department has received preliminary approval of a federal grant for the addition of three patrol officers. This grant, if accepted by the Town would, over a three year period, provide \$225,000 towards the costs of three additional officers.

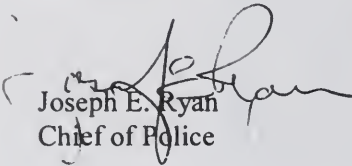
The year 2003 brought the beginning of construction of the Town's new police facility. The expected completion date is July of 2004. The new facility will provide additional safety features as well as compliance features for federally acceptable police facility standards. Once again the department would like to extend its appreciation for community support in accomplishing this most needed capital improvement. The Police

LONDONDERRY POLICE DEPARTMENT (Cont'd)

Building Committee continues to work hard to construct a building which meets the functional needs of a police facility, while remaining financially affordable to the community. The Department wishes to extend their appreciation to the committee members for their work, specifically Dean Kacos, Denise Southmayd, Russ Lagueux, Marty Bove, and Mike Bennett.

Finally, on behalf of the men and women of the Londonderry Police Department, I would again like to thank the citizens of Londonderry for their support of the men and women of the Department and for the recognition of their efforts. I am proud of our agency and the cost effective and quality service we provide.

Sincerely,

  
Joseph E. Ryan  
Chief of Police



POLICE DEPARTMENT (Cont'd)

*The following information depicts some of the services your Police Department provides to the community during the course of the year:*

| <u>Description</u>                            | <u>2000</u> | <u>2001</u> | <u>2002</u> | <u>2003</u> |
|-----------------------------------------------|-------------|-------------|-------------|-------------|
| Communications Activity                       | 467,250     | 544,944     | 632,445     | 631,622     |
| Business calls                                | 66,465      | 68,432      | 49,750      | 91,024      |
| Walk-in services (police station assistance): | 6,244       | 7,892       | 7,325       | 7,093       |
| Incidents Dispatched                          | 13,774      | 13,765      | 18,868      | 22,677      |
| Alarm Activity                                | 1,467       | 1,516       | 1,604       | 1,555       |
| Police Reports Written                        | 2,065       | 2,843       | 1,884       | 2,020       |
| Motor Vehicle Summonses                       | 5,079       | 6,850       | 7,025       | 8,524       |
| Parking Tickets Issued                        | 287         | 342         | 203         | 299         |
| Persons Arrested                              | 470         | 465         | 655         | 864         |
| Traffic Accidents                             | 711         | 1,023       | 1,083       | 1,092       |
| Traffic Surveys                               | 74          | 87          | 76          | 419         |
| <u>K-9 Activities:</u>                        |             |             |             |             |
| Activities in Londonderry:                    | 30          | 68          | 42          | 49          |
| Assisting Other Agencies:                     | 9           | 4           | 0           | 6           |

**POLICE DEPARTMENT** (Cont'd)

| <u><b>Uniform Crime Report Data:</b></u>        | <u><b>2000</b></u> | <u><b>2001</b></u> | <u><b>2002</b></u> | <u><b>2003</b></u> |
|-------------------------------------------------|--------------------|--------------------|--------------------|--------------------|
| FBI Part I Crimes (UCR Data):                   | 502                | 438                | 447                | 448                |
| Murder                                          | 0                  | 0                  | 0                  | 0                  |
| Forcible Rape                                   | 1                  | 4                  | 7                  | 4                  |
| Robbery                                         | 1                  | 4                  | 7                  | 8                  |
| Assault                                         | 112                | 136                | 180                | 138                |
| Burglary                                        | 53                 | 37                 | 48                 | 48                 |
| Larceny/Theft                                   | 305                | 187                | 157                | 222                |
| Motor Vehicle Theft                             | 36                 | 32                 | 38                 | 26                 |
| Arson                                           | 5                  | 8                  | 11                 | 4                  |
| Percentage Part I Crimes Cleared:               | <u>25.09</u>       | <u>55.94</u>       | <u>30.87</u>       | <u>25.44</u>       |
| Total Crimes Investigated:                      | <u>2,045</u>       | <u>1,898</u>       | <u>2,199</u>       | <u>2,458</u>       |
| <br><u><b>Community Policing:</b></u>           | <br>2000           | <br>2001           | <br>2002           | <br>2003           |
| <br><u><b>Bike Patrol:</b></u>                  |                    |                    |                    |                    |
| Arrests                                         | 5                  | 5                  | 4                  | 7                  |
| Community Contacts                              | 66                 | 66                 | 165                | 648                |
| Warnings/Summonses                              | 90                 | 90                 | 114                | 179                |
| <br><u><b>School Resource:</b></u>              |                    |                    |                    |                    |
| Police Service Contacts                         |                    |                    | 364*               | 895                |
| Student Contact                                 |                    |                    | 123*               | 815                |
| Programs                                        |                    |                    | 4*                 | 26                 |
| <br><u><b>D.A.R.E. Program:</b></u>             |                    |                    |                    |                    |
| Number of Students                              | 472                | 620                | 583                | 476                |
| <br><u><b>Community Relations Activity:</b></u> | <br>80             | <br>44             | <br>93             | <br>114            |
| <br><u><b>Animal Control Information:</b></u>   |                    |                    |                    |                    |
| Calls Answered                                  | 6,989              | —                  | 1864               | 1609               |
| Summonses Issued                                | 215                | —                  | 82                 | 110                |
| Fines Assessed                                  | \$7,927            | —                  | 2,820              | \$4,850            |

\* *With the addition of a third federally funded School Resource Officer committed to our schools, we have changed these categories to better reflect the Police Services provided through our School Resource Officer Program.*



PUBLIC WORKS DEPARTMENT

~~Highway & Engineering Division~~

In 2003, reconstruction of roads and drainage repairs were undertaken at Lilac Circle, Anthony Drive, Noyes Road, Westminster Drive and other locations throughout Town. Repair of Litchfield Road over Watts Brook is 90% complete. Engineering study and plan preparation are in progress for two other drainage problems along Litchfield Road. The reconstruction of roads in the year 2003 was limited due to budget constraints.

The Department was also occupied with seasonal maintenance projects. We applied approximately 4,200 gallons of crack sealant to prevent rapid deterioration of our paved roadways. Street signs were replaced and roads were properly marked and striped to provide safe conditions for motorists and pedestrians traveling our streets. The Department also managed the growth of trees, grass and brush along roads and streets throughout the community.

General maintenance was performed on all equipment. Repairs to the Town salt shed were completed this year. The Department personnel had to respond to over 30 calls for snow and ice removal in 2003.

Furthermore, the Department continued to assist various Town Departments with different projects throughout the year. The Department, with the assistance of private engineering consultants, provided engineering reviews of 43 site and subdivision projects for the Planning Board. Also, all active construction sites continue to be inspected by the Department for compliance with Town standards.

The Department replaced a wheeled excavator and two one-ton pick up trucks consistent with our schedule and program for equipment upgrades.

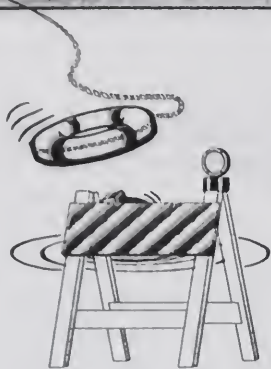
Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Janusz Czyzowski'. The signature is stylized with a large, looping initial 'J'.

Janusz Czyzowski, P.E.  
Director of Public Works & Engineering

**DEPARTMENT OF PUBLIC WORKS**

*~Sewer Division~*



The Sewer Division's Mission is to expand and maintain the public sewer infrastructure; provide environmentally friendly sewage disposal alternatives; protect our receiving waters by providing wastewater treatment; stimulate commercial/industrial growth and expand the tax base; regulate industrial user discharges; and fully fund Sewer Division operations entirely from users fees without tax support. The Sewer Advisory Committee is comprised of interested Town residents who meet monthly to consider sewer programs and infrastructure planning.

The Sewer Division and the Committee meet the first Thursday of every month to review capital improvement projects, new construction, and related sewer issues. The Committee makes recommendations relative to new sewer development and programs important to the Town.

Currently, we have nine (8) industrial users regulated under the Pretreatment Program. This program provides for the systematic permitting and monitoring of industrial facilities discharging into the public sewer system. The control of industrial waste streams is necessary to prevent possible adverse impacts to treatment centers and prevent pollution of our natural water bodies. The Town administers a cooperative program with significant industrial users to control waste loading in the public system. A sewer system study initiated two years ago to develop a database of current wastewater characteristics has been extended through the summer of 2004. Information from the study will help the Sewer Division evaluate the impact of future industrial users of the public system and determine suitable pretreatment options.

Regular sewer maintenance activities include the operation and maintenance of four (4) pumping stations and thirty miles (30) miles of collection system. Preventive maintenance activities are necessary to assure uninterrupted public service and reduce risks to property damages. The pumping stations are inspected every week and have scheduled maintenance performed at recommended intervals. Londonderry's waste flows are regularly sampled to check for harmful pollutants and toxic wastes. Odor control measures are implemented to reduce nuisance odors especially during the warm summer months.

As mentioned in last year's report, the next pending public sewer project to benefit the Town is Phase II of the South Londonderry Interceptors. The initial design phase was completed in 1999. The design will be updated to include additional interceptor sewer to serve an expanded service area. The construction of South Londonderry Phase II will depend upon the successful procurement of funds. A portion of the interceptor project will be built by private development which requires public sewer service for their subdivision. This construction is scheduled to begin in the first part of 2004. The rest of the interceptor project is planned to be built by the Town when funds are obtained.



**DEPARTMENT OF PUBLIC WORKS** (Cont'd)

**~Sewer Division~**

The Sewer Advisory Committee and Sewer Division takes this opportunity to thank all the Town Departments and Londonderry residents who have supported the Sewer Division's mission of sound infrastructure development and responsible municipal sewer services. The public is welcome to attend the Committee's regular meetings held on the first Thursday of each month.

Respectfully Submitted ,



Garry Tendler for the Advisory Committee  
Supt. - Sewer Division

**~Sewer Advisory Committee Members ~**

William O. Merrill, Chairman  
James Doucakis, Vice Chairman  
James Finch  
James Kopacz  
Paul Moulton

LONDONDERRY



DEPARTMENT OF PUBLIC WORKS

~Solid Waste/Recycling Division~

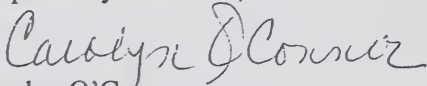
Trash tonnages have continued to increase an average of 4% per year and recycling an average of 3.5% over the past several years. The closure of unlined landfills in New Hampshire, leaving the State with limited capacity and rising disposal costs, continues to create an increasing disposal problem. Though recycling is not mandatory in the Town of Londonderry, residents not only show a responsibility to the environment by recycling, but lower the solid waste disposal costs.

Education continues to be a priority for the Solid Waste Division. The *Londonderry Recycling News* is a quarterly newsletter sent to the residents of Londonderry and to businesses and multi-family units to provide current information on waste-reduction and recycling. The updated version of the *Buried Treasure Recycling Guide* is complete and available in the Public Works Department. Additional educational outreach includes all the Londonderry schools, Girl Scouts, and Boy Scouts for both America Recycles Day in November and Earth Day in April. Other public events are the household hazardous waste days, Old Home days and waste oil collection days. For collection dates of these events and up-to-date recycling information, visit us on the web, [www.londonderry.org](http://www.londonderry.org), then click on Site Map, and then Solid Waste/Recycling.

The Town implemented the Reclamation Trust Fund in 2003 which provides for recycling tires and automobile batteries, and contributes to improvements to the Drop Off Center. The Center is open seasonally on Saturdays, April through November.

As a Division of the Public Works Department, Solid Waste and Recycling is implementing environmental management programs to ensure the environmental quality of the Solid Waste Divisions operations and services.

Respectfully submitted,

  
Carolyn O'Connor  
Administrative Assistant

**SENIOR AFFAIRS DEPARTMENT**



The Mission of the Senior Affairs Department is to assist and facilitate Londonderry Seniors by providing programs and information that support and promote financial and social independence. This Past year has seen great growth to the Town's Senior Affairs Department.

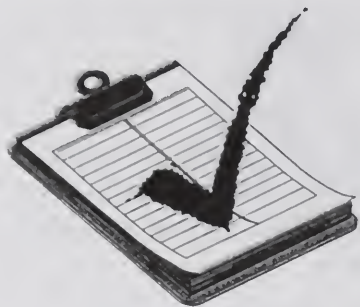
The Senior Affairs Coordinator's hours have been expanded from twenty to twenty-four per week. The Town's Senior Program, located at the Mayflower Grange Hall in north Londonderry, has expanded from three hours per week to eighteen hours per week. Our Senior programs now offer, on average, twelve different weekly programs and numerous monthly programs. These programs include; bingo, poker, dominos, art class, watercolors, young at heart senior aerobics, line dancing, quilting, blood pressure clinic, foot clinic, etc. This growth has been well received by the our Seniors and the attendance at the Senior Center has jumped to an average of 30 seniors per day. Many speciality programs and luncheons bring in well over 50 Senior per program.

The Senior Affairs Department has worked closely with the Elder Affairs Committee and the newly developed Londonderry Senior Citizens, Inc. Funding from Londonderry Senior Citizens, Inc. and from the Town of Londonderry has allowed the senior programs offered at the Center to flourish. The Senior Center is currently open Tuesdays, Wednesdays, and Thursdays from 9am to 3pm. Our goal is to open the Senior Center five days per week in the next year.

In addition to providing program development and management of the Senior Center, the Senior Affairs Department assists Londonderry residents with their needs and questions regarding senior related issues. These issues include but are not limited to; senior housing concerns, prescription management and referral, financial concerns and referral, transportation concerns, etc.

Respectfully submitted,

Sara Landry  
Senior Affairs Co-ordinator



### SUPERVISORS OF THE CHECKLIST

The year 2003 was a quiet year for elections and saw little activity for the Supervisors. Checklists were prepared for three elections or sessions, namely, School Deliberative Meeting, Town Election and Town Meeting. In November, 2003, there were 2,704 Democrats, 5,017 Republicans and 4,664 Undeclared, for a total of 12,385 registered voters in Londonderry.

This year a new form for registering voters was set forth. This form will accommodate the computerization of the checklist for the state of New Hampshire required by the federal Help America Vote Act of 2002. A variety of workshops were held in several towns in New Hampshire to allow Supervisors to become acquainted with the procedure. Londonderry's supervisors attended several of these workshops.

It is the duty of the supervisors of the checklist to determine whether an applicant is qualified to register to vote. The goal of the Supervisors is to make the voter registration process as convenient as possible while maintaining the accuracy and integrity of the check list. Same-day voter registration continues to be popular. There is always a recent voter list on the counter at the Town Clerk's office. Voters are encouraged to check the list to make sure all of their information is correct. Any errors can be easily corrected by the Town Clerk.

The Supervisors are in session at the Town Hall on specified evenings and Saturdays prior to elections and meetings to register voters and make necessary changes to the checklist. These dates and times are published in area newspapers and posted at the Town Hall.

Anyone wishing to register to vote may do so at the Town Hall during business hours, Special Sessions of the Supervisors or at any election. Proof of citizenship, such as a birth certificate, passport or naturalization papers, a photo ID and proof of residency is required. Please note: by law, no one may register at any Meeting or Deliberative Session. Party changes can be made at any time with the exception of 10 weeks before any primary. It is recommended that undeclared voters change their party affiliation immediately after voting in any primary.

Respectfully submitted,

A handwritten signature in cursive script that reads "Geraldine M. Van Grevenhof".

Geraldine M. Van Grevenhof, Chair  
Deborah A. Currier  
Marlene M. Thompson



## **TOWN CLERK/TAX COLLECTOR**



There has still been no update from the State of New Hampshire Motor Vehicle Department as to when the new style motorcycle or trailer plates will be available. We will continue to mail registration renewal notices and hope for an increased number of residents to renew through the mail. If you do not receive your renewal notice by the 5<sup>th</sup> day of your renewal month, please call our office, and we can give you the fees over the phone. You can send in your payments, along with a self addressed stamped envelope, your plate number on the bottom of your check, and we will send back your renewal. As a reminder, please double check your car registration at the time of renewal. Any errors should be reported immediately so we may correct them with ease.

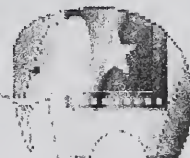
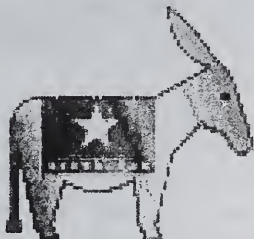
### ***APRIL IS DOG REGISTRATION MONTH!***

All dogs must be licensed by May 31<sup>st</sup> of each year to avoid a fine. State law requires the Town Clerk to see a *valid rabies certificate* plus *proof of neutering or spaying*. We are now receiving copies of rabies certificates from the veterinarians, and upon receiving them, check to verify that the dog is registered in our system. If not, the owner will be notified by mail to register his/her dog. If the dog is not registered within the allotted time, the owner is in violation of RSA 466:1 and a \$25.00 civil forfeiture will be issued. An additional \$1.00 per month is charged for registrations completed after June 1<sup>st</sup>. Londonderry has a dog ordinance which requires your pet to be in your control at all times.



### ***VOTER REGISTRATION***

If you have not registered to vote and wish to do so, you may come to our office with a copy of your birth record, a passport or citizenship papers and proof of residency during our regular business hours, or register with the Supervisor of the Checklist during their posted sessions.



We have added a new State System that will allow the Town Clerks office to print certified copies of Birth, Death or Marriages that took place in the State of NH within the last fifteen years. The State is currently in the process of updating older records. As they are entered, we will be able to access more information for certified copies.

Respectfully submitted,

*Marguerite A. Seymour*

Marguerite (Meg) Seymour  
Town Clerk/Tax Collector

### **TOWN COUNCIL**



*Town Council Meeting 2003*

*(left to right) Councilor Mark Oswald, V. Chairman Marty Bove, Chairman Tom Dolan, Councilor John Silvestro, Councilor Mike Brown, Town Manager David Caron and Council Exec. Asst. Victoria Venuti*

In early 2003, the Town Council worked to put together a financial plan addressing infrastructure needs postponed for several years due to other priorities in Town. In March, voters supported the Council's proposals to fund a new Police facility and a new Town Hall. The Police facility vote was delayed a year while the High School expansion project took priority in 2002. The ground breaking on the Police facility began shortly after Town Meeting and the new building is scheduled to open in the Summer of 2004. At the end of 2003, the project was on plan and under budget. The next step is to then erect a new Town Hall on the vacated site of the old Police facility.

In mid-year, the Council reached two significant financial milestones: First, after intense negotiations, the new Intermunicipal Agreement with Manchester was ratified that re-establishes the relationship between Londonderry and the Manchester Airport which is located 70% within Londonderry Town borders. This new agreement calls for payments by the Airport to Londonderry beginning at \$500,000 per year and growing by 2% each year for 30 years. Second, the existing Town Hall condominium was sold to St. Mary's Bank. Some of the Town offices will be temporarily relocated in 2004-2005 until the new Town Hall is completed.

The Council presented to voters the financial details on how Open Space Preservation reduces taxes as well as offering other benefits in the long run. The voters then agreed in March to generously fund \$4,000,000 for additional Open Space Preservation. Reducing future taxes is merely a happy consequence of the more important reasons for preserving open space, such as clean air, clean water, local agriculture, recreation and the preservation of our quality of life and cultural heritage.

After two years of planning, the Town Council conducted the first-ever Best Towns Process. Modeled after the Best Schools Initiative that helped set School District priorities with a unified plan of attack, the Best Towns Process created an opportunity for citizens to actively participate and set priorities for the community. Faced with unprecedented growth and change in Londonderry, focus groups, organized by a member of the UNH Cooperative Extension Service, dealt with issues related to the future direction of the community. A full report of the results can be found on the Town's Web Site, [www.londonderry.org](http://www.londonderry.org), via a link in the "What's New" page, or the Economic Development page. It is also available in the Planning/Economic Development office at Town Hall. Results of the Best Towns Process have been considered by the Master Plan Steering Committee as they work on a new Master Plan for the Town to be published in 2004.

**TOWN COUNCIL** (Cont'd)

The Council decided to hold property tax assessments at current levels for the year to see what effect the changing economy would have on the housing market. The year saw the region slowly beginning to recover from a weak economy and Londonderry home prices holding steady. It is anticipated that the State of New Hampshire will require the Town to reassess properties in 2005 to full market value.

The Town's financial condition was reviewed by an external audit firm and found Londonderry to be in strong financial shape. The chief auditor reported that Londonderry compares with the top ten percent of audited communities in New Hampshire.

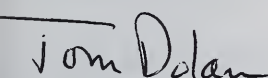
The Town Manager and the Town Council negotiated a new employment agreement to extend the Town Manager's contract to five years, to June 2009.

The Town Council joined forces with the School Board to lobby the State to reconsider cuts in State Aid for Education to the School District of \$2.4 million. Some progress was made, but it is anticipated to be an ongoing financial issue potentially impacting the community's tax rate in the years ahead.

In December 2003, the Town was presented with a significant legal challenge as its largest taxpayer, AES Granite Ridge, failed to pay its December tax bill. The Town Council took immediate legal action, and the case is pending at the time of this writing.

At its last meeting of 2003, the Town Council proudly declared January 1, 2003 to be *Londonderry Lancer Band Day* in honor of the High School marching band's third appearance at the Rose Bowl Parade in Pasadena, California on New Year's Day.

Respectfully submitted,



Tom Dolan - Chairman  
Martin Bove - Vice Chairman  
John Silvestro - Councilor

Mark Oswald, Councilor  
Michael Brown, Councilor





### **TOWN MANAGER'S REPORT**

I am pleased to report a number of capital projects, planning efforts and operational processes were initiated in 2003, all focused towards providing more comprehensive and efficient services to residents and visitors to the community. I must commend the hard work and dedication of your Town employees, whose efforts insure that municipal services are delivered in a timely, efficient and courteous fashion.

The major capital project of 2003 resulted from voter approval of a \$10.7 Million Bond Issue at the 2003 Town Meeting. Of that amount, \$4.0 Million was dedicated to the Town's Open Space Program, a forward-thinking plan developed and supported by the Conservation Commission, Open Space Committee and Town Council. With this additional funding, the community is able to preserve sensitive lands in the community. The fruits of

these efforts are not only enjoyed by current residents, but will serve to protect Londonderry's character for future generations as continuing development pressures in Southern New Hampshire threaten community aesthetics and natural resources.

The balance of the bond issue was used to construct a new Police Station and Town Hall. Both to be located on Mammoth Road at the site of the current Police Station, the Town Hall construction is set to begin in Summer 2004, after the Police Facility is completed and the old station is demolished. The completion of the entire facility in Spring 2005 will result in most municipal functions clustered around this site, including the Town Hall, Police Facility, Leach Library, Central Fire Station, Londonderry Access Center, School District Offices, and four of the community's six schools. We trust that residents will find this municipal complex accessible and convenient when transacting Town business.

Citizens are encouraged to be mindful of the transition period associated with the project, which might result in interim inconveniences. The Town has sold the current Town Hall, which will probably require relocation of the Town Clerk-Tax Collector, Assessor and Building Inspector Offices beginning in Summer 2004, until completion of the Town Hall. Extensive notification will be provided when and where temporary offices are situated.

Other Capital Projects include the adoption of a comprehensive fire apparatus replacement program, which insures that our Fire Department staff is equipped with safe and modern equipment. The plan, should it continue to receive funding support at future Town Meetings, will result in the replacement of six pieces of fire apparatus over a nine-year period. Town Meeting also approved an Expendable Maintenance Trust Program, which is designed to provide the necessary resources to maintain existing facilities, parks and recreation areas, at a relatively consistent funding level from year to year.



**TOWN MANAGER'S REPORT** (Cont'd)

Planning the Town's future also consumed a considerable amount of time in 2003. The Planning and Economic Development Department coordinated a multi-day design charette to chart a course of development for the industrial land south of the airport, and for lands between the airport and Interstate 93. The Town took advantage of the input and skills of numerous engineering and land use professionals from throughout the state to develop a plan for this area which is in keeping with the community's character, provides substantial non-residential tax base growth, and furthers economic development opportunities in Londonderry. The Department of Public Works recently awarded a contract to design a connector road between Harvey Road and the new State Access Road to the airport, which will serve as the main transportation route facilitating the development of this area.

The Town continued to build upon its relationship with the City of Manchester and Manchester Airport by implementing the provisions of the amended Intermunicipal Agreement, and oversight of the Airport's runway rotation plan. With runway expansion projects now complete, Manchester Airport has instituted a runway rotation plan, which is designed to spread the burden of aircraft noise among all surrounding communities. The impact to Londonderry should be significant, as it is planned to have 65% of all traffic fly over the community compared to 97% prior to the runway project.


The Department of Public Works has initiated a comprehensive review of present and future municipal sewer facilities. The Sewer Facilities Plan will identify areas of the community which are in need of municipal sewer, and recommend policies and procedures to provide for the orderly planning, construction and financing of these projects.

Operational issues presented challenges in 2003. The Finance Director completed a Comprehensive Annual Financial Report (CAFR), which is an extensive document containing all of the Town's financial information, development, demographic and other statistical information. Although maintained by a number of cities, Londonderry was the first Town in New Hampshire to produce such a document, which was completed in conjunction with the Director's implementation of (Government Accounting Standards Board ) GASB 34, new financial reporting systems required of the Town. These documents provide additional information about the Town and its financial condition, and will assist with maintaining the Town's preferable bond rating.

The Town continues to dispose of surplus property in a timely fashion, and thanks to several volunteer citizens, began a comprehensive review of the Town website to insure that this tool becomes more valuable and convenient for citizens preferring that medium when accessing Town information and services. We anticipate that 2004 will bring more challenges to the community, including managing the effects of the State's policy on education funding; insuring compliance with the State's property assessment certification process; and continuing to plan for the replacement of fire stations in both South Londonderry and the North/West sectors of the community.

I truly appreciate the opportunity to serve such a vibrant, exciting and engaged community.

Respectfully submitted,

  
David R. Caron  
Town Manager



## WELFARE DEPARTMENT

The Welfare Department provides short term financial and non-financial assistance to needy Londonderry residents in accordance with State laws and local guidelines. Annual financial contributions are also granted to non-profit organizations that serve residents in need of different types of social and medical services.

During 2003, financial assistance was granted to one hundred twenty five (125) individuals and/or families. In addition, the department assisted with the coordination and distribution of over two hundred (200) Thanksgiving and Christmas baskets with the Fire Department, School Department and various churches and civic organizations.

Applications for general assistance are available at the Town Offices Monday - Friday from 8:30 am to 5:00 pm. Interested applicants are required to schedule an appointment with the Welfare Director and be prepared to provide identification, birth certificate(s), medical information and verification of basic household expenditures and income.

Respectfully submitted,

Troy R. Brown  
Welfare Director

| ACTIVITY FOR THE PERIOD OF JANUARY 1 - DECEMBER 31, 2003                    |                     |                     |                     |                     |                     |
|-----------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| (This report is unaudited and is intended for statistical information only) |                     |                     |                     |                     |                     |
| DESCRIPTION                                                                 | 1999                | 2000                | 2000                | 2002                | 2003                |
| Department contact                                                          | 145                 | 176                 | 164                 | 364                 | 321                 |
| Applications granted                                                        | 73                  | 86                  | 87                  | 141                 | 125                 |
| Applications denied / other                                                 | 16                  | 28                  | 20                  | 24                  | 42                  |
| Average monthly caseload                                                    | 12.08               | 14.6                | 22.5                | 30.33               | 26.75               |
| Avg cost per eligible applicant                                             | \$ 294.21           | \$ 407.69           | \$ 696.01           | \$ 644.80           | \$ 451.30           |
| Annual collections                                                          | \$ 1,225.00         | \$ 12,098.66        | \$ 0.00             | \$ 0.00             | \$ 0.00             |
| Housing assistance                                                          | \$ 11,868.00        | \$ 23,730.00        | \$ 88,413.00        | \$ 74,788.00        | \$ 44,953.00        |
| Electric assistance                                                         | \$ 5,484.00         | \$ 4,646.00         | \$ 9,350.00         | \$ 7,269.00         | \$ 2,829.75         |
| Fuel assistance                                                             | \$ 915.00           | \$ 2,210.00         | \$ 2,758.00         | \$ 4,035.00         | \$ 2,449.33         |
| Medical assistance                                                          | \$ 627.00           | \$ 443.00           | \$ 11,272.00        | \$ 3,964.00         | \$ 6,182.54         |
| Other                                                                       | \$ 2,583.00         | \$ 4,033.00         | \$ 2,364.00         | \$ 862.00           | \$ 0.00             |
| <b>TOTAL</b>                                                                | <b>\$ 21,477.00</b> | <b>\$ 35,062.00</b> | <b>\$114,157.00</b> | <b>\$ 90,918.00</b> | <b>\$ 56,414.62</b> |

*Town of Londonderry, N.H.*



*Board, Committee  
and  
Commission Reports*

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BUDGET COMMITTEE REPORT

The Londonderry Budget Committee consists of seven elected members who serve staggered three-year terms. The Committee’s charter is to advise the Town Council and the School Board on their annual budgets and warrants, providing a taxpayer’s perspective to the process. Budget Committee meetings are held on the fourth Thursday of the month and more frequently during the budget season.

This year, the Budget Committee continued the tradition of meeting with Town Department Heads to receive more detailed information about their budgets. Among those who participated in this process was Senior Affairs Coordinator Sarah Landry, who provided us with an inside view of the various services provided to the Town’s Seniors and her future plans for that Department.

The Budget Committee also accepted a new charge from the Town Council this year, agreeing to undertake the task of interviewing the various social services organizations seeking funding from the Town, and recommending which should be funded and for what amount. Two special Budget Committee meetings were held in August and September to complete this project. Troy Brown invited all interested organizations to schedule interviews with the Committee during those meetings. The process allowed us to weed out organizations that duplicated services and to uncover the greatest social needs, which turned out to be adequate medical care for families/seniors and transportation for the sick/elderly. Our recommendations were reflective of these needs and were forwarded to Troy Brown and the Town Council in September.

This year, due to changes in the State’s Education Funding and the withholding of tax payments by AES budgeting decisions were especially difficult. Both Town and School budgets were carefully scrutinized, with the aim of eliminating unnecessary spending, and doing so without disrupting services or affecting current employees. The Town and School budgets allow for the responsible maintenance of our community’s infrastructure in order to minimize unforeseen expenditures.

Several employee union contracts are currently in the negotiation phase and will be voted on during the town elections in March. These expenses, coupled with the expenses of maintaining current services and infrastructure did not, unfortunately, allow for a flat tax rate this fiscal year. However, the diligence of the Town Council, Town Manager, School Board, School Superintendent, and their respective staffs to minimize the tax impact should be applauded. The Budget Committee is pleased to have been part of this year’s rewarding, yet difficult, budget process.

Respectfully submitted,

*Denise Southmayd*

Denise Southmayd, Chairperson  
Mary Tetreau, Vice-Chair  
Joe Paradis, Secretary

Members:

Jim Finch  
Ken Hajjar

Bob Lincoln,  
Ron Chandler

### CONSERVATION COMMISSION



2003 has been an active year for the Londonderry Conservation Commission. The Commission has worked in the following ways to fulfill our charge.

The Commission reviewed eleven dredge and fill applications for the NH Wetlands Bureau. Overall, there was an impact to less than one acre of wetland. Most projects had small or temporary impacts.

Sixteen Conditional Use Permits applications for conservation overlay district impacts were reviewed for comment to the Planning Board. All were recommended for approval, some with conditions. The developer of one large project provided a twenty five acre conservation easement on upland in the project area to compensate for the impact. Throughout the year, the Commission reviewed thirty six designs for the Planning Board as a member of the Design Review Committee.

Developers are always invited in to meet with the Commission to work out planning details early in the design process. Site visits are taken when necessary.

The Open Space Subcommittee worked very hard in 2003. Four parcels totaling 191 acres were protected by purchase of land or the development rights. The 115 acre Ingersoll parcel, now owned by the Society for the Protection of New Hampshire Forests, is a working tree farm. The Town of Londonderry purchased a conservation easement on the land. Phase II of the purchase of the development rights to Sunnycrest Farm was completed, adding a 22 acre parcel of farmland. We completed phase II of the purchase of 79 acres of forested land off Old Alexander Road. The project is divided in to 3 phases, with three portions of about 30 acres. All will be placed under easement until the final purchase, when we will exercise an option to buy the land for \$1. Finally, the Town purchased 27 acres of land protecting water and providing an area for passive recreation near the West Road fields. Expenditures totaled \$3,099,870.60 for land and \$49,895.90 for associated costs. The Town of Londonderry was awarded grants totaling \$615,281.50 for two of these purchases.

The Commission continues to collaborate with other Town groups. Working with Londonderry Trailways, the Commission constructed a walking bridge over Watts Brook off Faucher Lane to provide another access point to the Musquash Conservation Area. A new map to the Musquash was created and distributed by Trailways. They sent volunteers to the Musquash to do trail work and provided trail signage which co-ordinates with the map. Two Boy Scouts earned their Eagle Scout status with projects in Londonderry. Brad Lever created an extension of the Blue Trail at the Kendall Pond Conservation area and provided signage for tree identification; and Patrick Hines built an information kiosk also at Kendall Pond.

As part of our stewardship plan, the Commission hired students from the UNH Natural Resources Program to prepare a baseline study of Moose Hill Orchards, parts of which Londonderry owns the



**CONSERVATION COMMISSION** (Cont'd)

development rights to. No study was done at the time of purchase. This work was their senior project. We hope to take advantage of this reasonably priced program again next year to help us continue to get documentation on our conservation lands.

Our annual Musquash Field Day sponsored in cooperation with the UNH Cooperative Extension was held on one of the coldest days of winter. But the sun was bright and the bonfire warm. Many families and groups hiked or skied to the landing to enjoy refreshments and hear a presentation from our county forester. Eastern Mountain Sports provided snowshoes for visitors to try out.

Working with Administrative Services Director Troy Brown and other Town staff, we finalized a list of Town owned land to be held for conservation in Londonderry. This list was approved by the Town Council in 2003. These properties, Town owned easements, and those lands held for conservation purposes by other organizations or entities total approximately 2,445 acres, or about 9.5% of the Town.

Commissioners have supported other working groups including the I-93 widening issues, the Best Towns Initiative, the Master Plan Committee, and open space protection activities. Members also attended the NH Association of Conservation Commissions annual meeting. Gene Harrington continues to serve on the Board of Directors. Commissioners Mike Speltz and Deb Lievens were honored as Londonderry Co-Citizens of the Year in 2003 for their efforts for open space protection.

2003 saw the retirement of Conservation Commission founder and long-time member, Dan Hicks. He will be missed. The Commission welcomed one new member this year, Ken Henault.

The Commission meets at 7:30 PM on the second and fourth Tuesdays of each month in the Large Conference Room. We encourage anyone who is interested to attend our meetings and take part in our activities.

Respectfully submitted,



Deborah Lievens, Chairman  
Conservation Commission

Gene Harrington, Vice-Chairman  
Mike Considine  
Ken Henault  
Nancy Hobbs  
Tony Jimino  
Mike Speltz  
Sarah Nelson, Alternate



### **CULTURAL RESOURCES COMMITTEE**

**Vision:** Believing that our cultural resources are essential for nurturing lifelong learning, building strong relationships and promoting civic responsibility, we envision a community in which we participate in and support our cultural resources as a valued part of our everyday lives.

**Mission:** To enrich Londonderry's quality of life through our cultural resources.

The Committee's continued focus in 2003 was on developing and building a cultural facility for the performing arts programs in our schools and community. Originally this was known as the Arts Center/Auditorium project, but the path has taken many twists and turns over the past year and has evolved into the Londonderry Performing Arts Center project.

Interviews of four architectural firms that could facilitate a Community Design Charrette were held to assess programming needs and to develop a building plan to be used for selecting a site and assist in our fund raising efforts. After careful consideration, the project was awarded to Alan Joslin of Epstein & Joslin Architects. Mr. Joslin offered a wealth of experience in many of the areas we were seeking. Most important is his extensive resume of creating performing arts facilities.

Over the course of 2003, we continued to meet with school and town officials, as well as private landowners, about where we might be able to locate this facility. At present, we are working with the Recreation Facilities Planning Committee to assess the feasibility of using town owned land.

During the Community Design Charrette last year Alan Joslin and his design team met with various user groups to assess the needs of the individual programs. These consisted of representatives from the Music, Theatre, Dance, Visual Arts and Senior Citizens and from these discussions arose a vision of a facility that will meet many needs within the community. The focal point of the facility and the concentration of the committees work at this time is a 950 seat concert hall/theater that will provide a wonderful experience for both audience and performers. The seating will be broken up into sections so that whether there is an audience of 200 to 300 or a full house, it will always be an intimate experience for both audience and performers. The main hall will also provide a place for civic activities such as Town Meetings, debates, films, conferences and awards ceremonies.

In February 2003, a formal report from the design team was received that spelled out the space needs, an annual calendar of existing and potential activities and a preliminary set of building plan specifications to be used for seeking an appropriate building site. The Committee is now at work reviewing the results of the formal report with the goal of scaling the project to one that best suits the community.



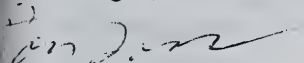
**CULTURAL RESOURCES COMMITTEE** (Cont'd)

Over the course of the Summer of 2003, the Committee sponsored a series of "Concerts on the Common" enjoyed by young and old alike and were extremely well attended. Our thanks to Brian Farmer for his wonderful coordination efforts for these events.

Our Committee is extremely grateful to all that have helped us over the last several years and we wish to acknowledge those that have volunteered their time to make our accomplishment possible. They are Julie Lee, Don Schwartz, Jim Boccia, and Donna Tongue.

Respectfully submitted,

Don Tongue, Chairman



Joy Dean O'Connor, Vice Chair

Brian Farmer

Steve Lee

Ann Krupp

Marty Bove, Town Council Liaison

## **ELDER AFFAIRS COMMITTEE**



The Elder Affairs Committee was formed to focus on understanding the needs of the senior population of Londonderry. The Committee meets the first Tuesday of the month at 6:30 PM at the Senior Center, Mayflower Grange, 535 Mammoth Road, Londonderry. The public is welcome and encouraged to attend and participate.

We have been fortunate to have had the services of Sara Landry as our Senior Affairs Coordinator all year. She has helped us with much experience and enthusiasm. During this past year, her part-time hours were changed from twenty per week to twenty four per week. And, as of 2004/2005, her hours will be expanded to thirty-two per week, subject to an affirmative vote of the budget at Town Meeting. This will enable the Senior Center to be open five days a week, and the support the possibility of having meals at the Center. (Londonderry did have a Meals-on-Wheels program years ago.)

We continue to explore our Town's lack of low and moderate income housing, transportation for Seniors to the Center and shopping, the Town to allow low income Seniors to "work off" a portion of their property tax bill, increase elderly property tax exemptions and the disabled persons exemptions. We supported the State's low and moderate property tax relief claim (6/30/03), the "Best Towns" meeting forums, the RAD (Rape Aggression Defense) programs, as well as the State Council on Aging conference at Concord, and the Senior Health Fair at Pinkerton Academy.

We continue to oversee the renovation of the Center and have secured the necessary legal documents for the Londonderry Senior Citizens, Inc., so they could reorganize and elect officers.

We felt the loss of Ken Barton due to his heavy business commitment, but we did gain the services of Normand Belanger and Flo Silver. Thanks.

Respectfully submitted,

Chester Ham, Chairman

Gladys Frederick, V. Chair

Dorothy Greenler, Acting Secretary

### **Members:**

Normand Belanger

Helen Conti

Frank Gile

Flo Silver

Tom Dolan, Council Liaison

Sara Landry, Sr. Affairs Coord.



### ENVIRONMENTAL BASELINE STUDY COMMITTEE

The Environmental Baseline Study Committee (EBSC) was established in March of 2001 by a number of residents concerned about the unprecedented residential and industrial growth in the Town of Londonderry. This proactive volunteer committee set out to establish the current *State of the Environment* in Londonderry. This "baseline" of air, noise and water quality data will serve as a historical record. Data of this type should assist with future town planning decisions related to residential and industrial growth that could impact the quality of life in Londonderry.

In its first year of operation, the Environmental Baseline Study Committee focused most of its efforts on randomly testing Londonderry residents' well water. In addition, surface water was tested at various locations throughout the community. These studies showed that for the most part, both well and surface water quality in Londonderry is quite good relative to state standards. Like many New Hampshire communities, arsenic was the most significant contaminate associated with well water quality as it was detected in nearly 40% of the home wells sampled. In addition, the gasoline additive Mtbe was detected in about 8% of the wells evaluated.

Last year, the Environmental Baseline Study Committee conducted additional well and surface water quality tests in order to strengthen the baseline database. The Committee also conducted a series of ambient noise tests in the northwest portion of town.

This year, the Committee has also been working very closely with the Air Resources Division of the New Hampshire Department of Environmental Services (NHDES) in an effort to establish an air quality monitoring system for Londonderry. The Town has purchased air quality monitoring equipment. The NH DES has offered their full support in terms of staffing, maintenance, and data analysis / reporting for the air monitoring station at no additional expense to the town. This air quality monitoring station is being set up at the North Londonderry Fire Station.

The EBSC committee will continue its efforts over the next year to complete its environmental audit. It is hoped that this data will prove to be valuable to future generation Londonderry residents.

Respectfully submitted,

Robert Malloy, EBSC Co-chair  
Bruce Burgess, Co-chair  
Paul Sussman, Secretary

**Members:**

Anne Jacoby, Past Chair  
Richard Picanso  
John Silvestro, Town Council Liaison  
Michael Speltz, Conservation Commission Liaison  
Troy Brown, Town Administration Representative





### HERITAGE COMMISSION

The Heritage Commission was established by vote of town meeting in 1989. The powers and duties of the Commission are governed by state statute. It is a seven member board - one Planning Board representative and one Town Council appointed - in addition, three alternate positions are allowed.

The purpose of the Commission is to oversee the preservation of historical and cultural resources for the Town of Londonderry, while educating the public and working with other land use boards to assure responsible development.

As an Historic District Commission, the Heritage Commission also governs four pieces of property designated within an Historic District by the vote of the Town: the Town Common, Town Wood Lot, Morrison House Museum and Grange #44. As part of the design review process, the Heritage Commission reviews plans for new development, commenting on landscaping, viewsheds, lighting, signage, and stonewall preservation.

Of most importance is that the Commission is responsible for approving architectural design for all new commercial development.

Commission goals include: expanding the Historic District, establishing a Demolition Delay Ordinance for structures fifty years old or older, furthering the protection and restoration of stonewalls and tree lined vistas, local designation of scenic roads, updating the Town's Cultural Resource Survey, National Historic Register qualification, Historic overlay for the North Village district, and writing an Historical Tour Guide.

After a tremendous amount of effort over the past years, the Heritage Commission is pleased to announce that the Town of Londonderry has been declared a "Certified Local Government". This status is held only by a handful of other towns in the state. Showing preservation efforts and instituting preservation techniques is a major part of the qualifications. As a result, grant money for various preservation projects will be more readily available.

The Commission meets every other month on the third Thursday in the Town Offices, meetings are open to the public, and new members are always welcome.

Respectfully submitted,

Joe Caldarola - Chairman

Arthur Rugg - Vice Chairman  
Junie Vickers - Secretary  
Vickie Stachowske  
James Schwalbe  
Marilyn Ham (Alt)

Mark Oswald - Town Council Liaison  
Tim Thompson - Asst. Planner  
James Anagnos - Planning Board Rep.  
Sharman Cohen

**HISTORICAL SOCIETY**



The year 2003 was another period of continued work on the site of the Morrison House Museum buildings by the Londonderry Historical Society.

In addition to this continuing work, an increase in active members enabled the Society to provide a new program, the *House and Garden Tour* in June. More than 400 fourth grade students toured the Museum and, for the first time, all three buildings were open to visitors during Old Home Day.

Restoration to the Parmenter Barn continues at a steady pace. The exterior of the barn is now complete with a working cupola and donated weathervane. Access to the barn has been greatly improved by the addition of earthen ramps at the front and rear, electrification has begun and work on a permanent floor is in progress. Landscaping in the fall completed the museum's exterior improvements.

This year we have added a wonderful 19<sup>th</sup> century paint-decorated sleigh on permanent loan from the Derry Historical Society, an early horse-drawn hay rake used for bringing in the hay, and many agricultural farm implements. We thank our donors for their generosity and our members for their hard work and interest in preserving Londonderry's past.

Please visit our website: [www.londonderryhistory.org](http://www.londonderryhistory.org)

Respectfully submitted,

Ginny Dahlfred, President  
Linda Walton, Vice President

William Bringham  
Betsy McKinney, Treasurer  
Sue Joudrey, Secretary



### INTERNATIONAL EXCHANGE COMMITTEE

The Londonderry International Exchange Committee (LIEC) was formed in 1992 for the purpose of "developing cultural and other ties appropriate to a sister city relationship with the City of Vologda, Russia" as well as "any future established relationships". The resolution between Vologda and Londonderry states our "...friendly ties contribute greatly to peace, friendship and mutual understanding".

LIEC is responsible for coordination and development of programs, communications, and fund raising activities that support international visits from our Russian sister city. Since 1993, LIEC has hosted visits from a girl's basketball team, children's ballet, puppet theater, police delegation, and chamber orchestra. With every visit, LIEC strives to organize the best cultural exchange possible for all involved. Every group's visit includes interaction with Londonderry businesses, schools, and town departments.

Currently, due to Russian economic conditions, it has been difficult for cultural groups to afford the airfare to the U.S. We are investigating possibilities of finding sponsors to assist in funding a visiting delegation.

The Committee relies totally on donations, sponsors, and fund raising efforts. We are grateful to area families, organizations, and businesses who have donated so generously in the past. Anyone interested in any kind of involvement with our exchanges (you don't need to be a member), or becoming a sponsor, please contact the International Exchange Committee at Town Hall.

Respectfully submitted,

A handwritten signature in cursive script that reads "Julie Liese".

Julie Liese - Chairman  
Londonderry International Exchange Committee  
Telephone: (603) 432-1100 X163  
[liec@londonderry.org](mailto:liec@londonderry.org)

Gaile Graichen - Secretary  
Tom Dolan (Town Council liaison)  
Reed Page Clark  
Rosemary Dann  
John Michels  
Arthur Rugg



**JOINT LOSS MANAGEMENT COMMITTEE**



The health and safety of each employee in the operation of the Town is a vital concern to the Town of Londonderry. The Town's commitment to safety and injury prevention led to the formation of the Joint Loss Management Committee whose efforts promote a safe and healthful work environment for all employees. Members are from Management and Labor categories representing each of the facets of Town government: Town Offices, Library, Fire Department, Police Department, and Public Works.

The Committee works to enforce the Town's Safety Policy as adopted April 29, 1996, and to help educate managers and employees about safety regulations. It makes recommendations for improvements and changes in operating procedures and programs to help prevent injuries. With the assistance and cooperation of PRIMEX3, the Town's workmens' compensation underwriter, and the NH Municipal Association, Property Liability Trust, the Town's loss underwriter, the Committee meets quarterly to discuss past injuries or losses sustained, review how they could be avoided in the future, and to inspect the Town's facilities for safety hazards.

The Committee's continuing goal is to achieve a rate of zero accidents, injuries, property damage and losses throughout the Town. Remember: all accidents and injuries are preventable if we all take the time to do our work in a safe manner.

Respectfully submitted,

Richard S. Brideau  
Chairman

Ron Anstey  
Troy Brown  
Mark Cagnetta  
Gary Tendler

Sally Nelson  
Elaine LaFond  
Matthew Laquerre

Kathy Mague  
Mark Brien  
John Trottier



**HOUSING & REDEVELOPMENT AUTHORITY**



In 1968 the citizens of Londonderry authorized the formation of the LHRA and charged it with acquiring and developing a large portion of government surplus land adjacent to what is now the Manchester Airport. The development of this land represented a significant opportunity to increase the industrial tax base and influence the course of development in this part of town. By pledging their personal credit, the original commissioners were able to obtain a loan and purchased over 200 acres. This land, long since re-developed and sold, has contributed millions of dollars of tax revenue to Londonderry. Our aim continues to be to foster high value development of underutilized sites in the industrial zone south of the airport creating a financial benefit for the town. Over the next few years, the commissioners will work with

town officials, state, and national legislators to acquire and develop additional government-owned surplus property around the airport.

Today, the Authority continues to make investments in the area's infrastructure in an effort to increase attractiveness and to draw more tax paying commercial enterprises to this part of town. During 2003, commissioners worked on several initiatives the purpose of which was to plan for continued positive development of this area. For example, the LHRA played an active role in the selection of the engineering firm that will design Londonderry's portion of the airport access road. Our commitment to this project began last year with the Authority's contribution of \$150,000 toward the cost of engineering this vital roadway. Commissioners also served on committees working to provide direction for the orderly and sensible development of the town as a whole.

During the past year, the Authority formulated plans for the development of several underutilized industrial parcels on Harvey Road. Our efforts included identifying area businesses that may be potential users of these sites and we are now discussing the potential redevelopment of these properties with town officials and private landowners.

Last spring the LHRA removed two dilapidated buildings, at a cost of roughly \$30,000, from a site it owns on High Range Road. These buildings, long abandoned, had become both an eyesore and a potential hazard. We are now working with town officials to reconfigure this site in order to provide additional area for the town garage which is needed as a result of overcrowding at this facility.

Last winter the LHRA donated \$15,000 for the purchase of the Londonderry High School clock which was installed last spring. A commemorative plaque will soon be placed on the clock tower.

For more than 35 years, the LHRA has been a significant force behind the prudent development of the industrial area in the northern part of town. This development has generated millions of dollars in property tax revenue that, in part, has funded many essential services for Londonderry's citizens. The commissioners are proud to direct an organization that makes such a positive contribution to our town.

Respectfully submitted:

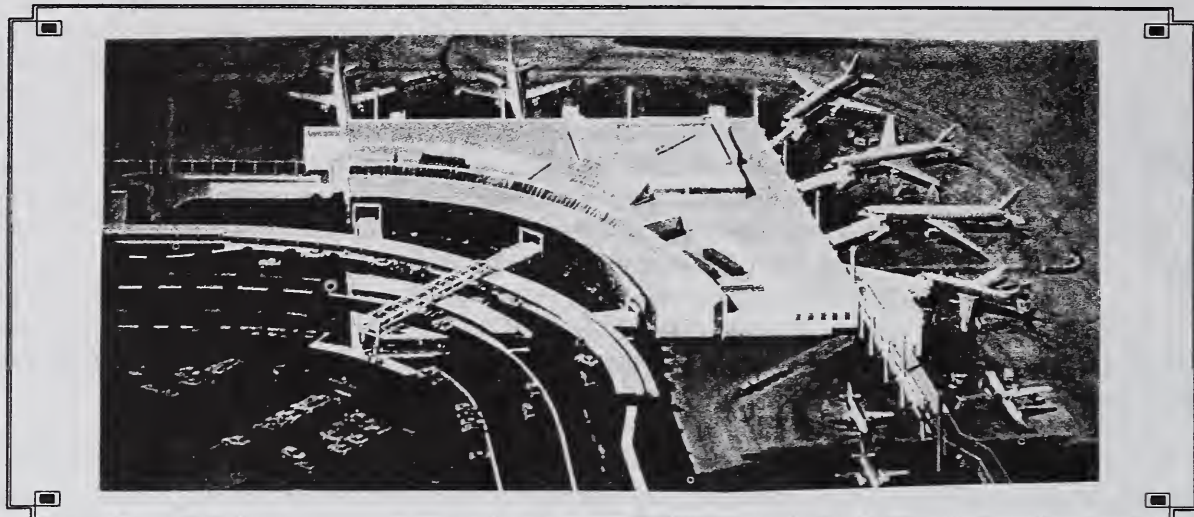
**Members:**

Robert McDonald  
Paul Donehue

Edward David  
Robert Lievens

Earle F. Rosse – Chairman

**MANCHESTER AIRPORT AUTHORITY**



*Aerial Photo of the Terminal at the  
Manchester Airport in Londonderry, NH*

The goal at Manchester Airport is to successfully meet the air transportation needs of the region while continuing to strike a balance between the development of the airport and the quality of life issues that are so important to the citizens of the Town of Londonderry. The Manchester Airport Authority is a seven member volunteer advisory board, with five members from Manchester and two members from Londonderry. Town Councilor Mark Oswald serves as the Londonderry Town Council liaison on airport matters .

On behalf of the Manchester Airport Authority, we are proud to report that Manchester Airport had another successful year in 2003. The airport continued its efforts to improve airline services and update facilities and infrastructure, while working more closely with the Town of Londonderry to address the community's airport concerns. As part of ongoing efforts to be a good neighbor, Manchester Airport is again updating its noise contours and exploring other opportunities to make additional Londonderry homes eligible for sound insulation modifications. Manchester Airport achieved a new passenger activity record, welcoming over 3.6 million passengers during the year. Air travelers from across the region continue to discover Manchester's easy access, competitive airfares, convenient jet service and inexpensive parking.

We would like to take this opportunity to acknowledge the tremendous support the airport receives from its neighbors, the local communities, and our state and federal officials. Manchester Airport is an important economic asset to the entire State of New Hampshire, creating jobs and increasing opportunities for everyone. In the Town of Londonderry, the airport represents hundreds of good paying jobs and millions of dollars in payroll, local expenditures and taxes each year. Thank you for your continued support.

Respectfully submitted,

Steve Young, Londonderry Representative  
Brian Cashman, Londonderry Representative





Planning Board Secretary  
Barbara Camm

PLANNING BOARD REPORT

2003 was another eventful year for the Londonderry Planning Board. The Board began the year examining extending the Performance Overlay District (POD) along Rt. 28. Staff, working with the Southern NH Planning Commission, prepared information such as maps, traffic and financial information for the Planning Board to consider prior to making a decision. After approximately a year's worth of discussions and public hearings, the Planning Board will hold a final public hearing in January 2004 to consider recommending the Rt. 28 (POD) to Town Council.

The Planning Board appointed a Master Plan Steering Committee (MPSC) to oversee the update of Londonderry's 1997 Master Plan. The first task of the MPSC was to select a planning consultant to assist them in preparing the update. The committee received six responses to its Request For Proposal (RFP). The MPSC selected Behan Planning Associates for the job. In accordance with the timeline established for this project, the MPSC has been in the data-gathering phase for the last several months. The MPSC has been working closely with the Best Towns Process Committee. The growth related information derived from their "Kick Off" meeting held on June 12, 2003 and their October 18, 2003 "Community Forum" meeting will be used in the master plan update. As of November 2003, the MPSC created six vision statements that will serve as guiding principles by which future land use decision will be based upon (See Planning & Economic Development Town Report article for full text of the Vision Statements). Ultimately, the Planning Board and the Master Plan Steering Committee will present to the community an updated master plan. **Public input is critical to the success of the new master plan.** The Planning Board hopes that the community will come to the upcoming public hearings to give their input to the Master Plan Steering Committee and Planning Board.

The Planning Board extends its thoughts and prayers to Barbara Camm, who suffered a serious accident in October of 2003. We wish her a speedy and full recovery. We thank Linda Lecomt for doing a terrific job filling in for Barbara in her absence.

The Board welcomes its new members Rick Brideau, Charles Tilgner and Bruce Heiser. Late this year, the Board sent a request to the community for volunteers to serve on the Planning Board. These three individuals stepped forward to serve and we thank them for the time and effort spent on behalf of their community.

The Planning Board meets the first two Wednesday of the month at 7:00 pm, in the Northgate meeting room, suite 105, in the Town Hall complex. Legal notices describing upcoming meetings are published in the Friday edition of the Derry News. The public is always welcome to attend these meetings.

Respectfully submitted,

*James P. Anagnos, Jr.*  
James P. Anagnos, Jr., Chairman  
Mark Cohen, V. Chairman  
Arthur Rugg, Secretary

**Board Members:**

|                           |                                     |
|---------------------------|-------------------------------------|
| Tom Moran                 | Andre Garron, Dir. Plan/Econ. Dev.  |
| Rob Collins               | Tim Thompson, Town Planner          |
| Dana Coons                | Janusz Czyzowski, Dir. Pub. Works   |
| Junie Vickers             | John Farrell                        |
| Dani-Jean Stuart          | John Trottier, Asst.Dir, Pub. Works |
| Tom Dolan and Mike Brown, | Council Ex-Officio                  |



### **Police Building Committee**

Construction began shortly after town meeting this year with the formal Ground Breaking on May 5, 2003. The current scheduled completion date of July 15, 2004 represents a slight slip in the original scheduled July 1, 2004 date. Although we are lagging in the schedule for the exterior bricking and roofing, there has been no impact on the interior work. As the project stands today, we have accepted change orders in total of \$50,067, which represents 21% of the contingency reserve that was

budgeted as part of the original \$4,900,000 bond.

The change orders relate primarily to additional site work, and minor items that have come up as construction progresses. The Building Committee continues to review every single requested change order prior to authorizing it into the project. As of December 2003, the project is approximately 35% complete based on the original plan, and our expectations are that this project will come in well within the approved budget.

There has been one noticeable change to the design as a result of recent approval for a new Cell Tower to be erected in the woods between the existing Police Station and the Nelson Road athletic fields. The new Police Facility's communications equipment will be incorporated into the Cell Tower, which will eliminate the need for a stand alone antenna on the new Building.



The Building Committee meets once a month formally to review issues and status of construction. We will continue to oversee this project until the completion later this year. In addition, the committee is represented on the Building Committee overseeing the construction of the New Town Hall, to maintain open communications with the two projects.

We are all very excited to complete this project and are looking forward to a new and more functional Police Facility, which will provide added space and tools to our officers, as well as additional public meeting access for the town. We are expecting a formal building opening ceremony later this year, and hope that you can stop by at that time to see your new facility.

Respectfully submitted,

Londonderry Police Building Committee

*Dean G. Kacos, Russ Lagueux, Martin Bove, Denise Southmayd, Michael Bennet*

P.S.: Keep an eye out for the Purple Lilac when construction is complete!!!





Bridge Building at the X-Country  
Ski Trails

### RECREATION COMMISSION

The Recreation Commission meets on the second Monday of each month at 7:30 PM at Town Hall. All Town residents are invited to attend and voice concerns or present ideas to help improve recreation in Londonderry. Residents are also urged to take advantage of the **RECREATION HOTLINE, 437-2675**, which provides up-to-date Recreation information.

Adult programs currently offered to Town residents are men's, women's and co-ed softball, men's and co-ed volleyball, men's and women's basketball, and indoor soccer. Programs available to the Town's youth are: basketball, lacrosse, softball, baseball, football, cheerleading, soccer and

skiing. Also available is the Summer Playground Program, which operates at the Town's elementary schools during the students' summer vacation. It is hoped that Town residents avail themselves of the Nelson Road Field Complex, which includes four (2 illuminated) tennis courts, two illuminated basketball courts, a toddler playground, volleyball court, softball field and a multi-purpose field.

A new women's softball league was started in the spring of 2002 and has enjoyed continued success throughout 2003. The league was able to utilize the new softball field constructed at the high school constructed by Bob Lincoln.

Spearheaded by Troy Brown, a group was organized to develop cross-country skiing trails for the Town. Andy Mack has generously agreed to allow that his land be used for the trails. The Londonderry Trailways organization has provided guidance, labor and financial support for the project. If Mother Nature cooperates, hopefully the trails will ready for use in early 2004.

Two of the four fields at Continental Recreation Fields phase 2 were completed during 2003. The plan to complete the final two fields of Phase II will have to be addressed in the future.

The Commission would like to thank the Londonderry School District for the use of their facilities for all of our indoor activities, and to the field maintenance crew for all their help and guidance. A heartfelt thank you is also in order for Troy Brown and Sid Kerr who spearheaded the West Road project. The Commission extends thanks to the countless number of people who constantly give of themselves for both the adult and youth recreation and sports activities. Year in and year out, these people show us that the spirit of volunteerism is alive and thriving in Londonderry.

Respectfully submitted,

#### Recreation Commission Members

Ken LaMarca, Chair  
William J. Manning, Vice Chair  
Suzie Swenson, Secretary

Tony Matos  
Patty Hanley  
Robert Slater

Arthur T. Psaledas, Director



### ***SOUTHEASTERN N.H. HAZARDOUS MATERIALS MUTUAL AID DISTRICT***

The Southeastern New Hampshire Hazardous Materials Mutual Aid District is organized as a regional solution to the hazardous materials response problem. The purpose of the District is to prepare our communities, regionally, for responses to hazardous materials incidents, both with training and equipment. The 15 communities that comprise the district are: Auburn, Atkinson, Chester, Danville, Derry, East Derry, Hampstead, Hooksett, Litchfield, Londonderry, Pelham, Plaistow, Sandown, Salem, and Windham.

The District is managed by an Operations Committee, consisting of a Chief Officer from each member community, who carry out the day-to-day business of the organization; and a Board of Directors, consisting of an elected or appointed member of municipal government in each member community, who provide oversight and fiscal management. The District provides the highest level of response available for Hazardous Materials, Level "A".

As the Chairman of the District, I take great pride and pleasure in presenting the end of the year summary report to the fifteen communities that comprise the District. Let me first extend a heartfelt thank you to former Chairman and Chief of the Londonderry Fire Department Al Sypek for his tireless commitment to the member communities as well as the dedicated men and women who comprise the Hazardous Materials Response Team.

An incredible amount of work has been done since a new Board was formed in August of 2003. With the exception of our last Vice-Chair E. David Fisher, Chief of the Pelham Fire Department, the entire Operations Board has been replaced by new members. Additionally, Deputy Chief Paul Parisi of the Salem Fire Department and Chief Mike Carrier of the Londonderry Fire Department have become the new Haz-Mat Liaison and Haz-Mat Coordinator respectively. Salem Fire Chief Arthur Barnes brings years of budgetary experience to the position of Treasurer.

Administratively several procedures have been developed to better track inventory, equipment purchases, various expenditures, and the tracking of grants received throughout the year. The Regional Emergency Planning Committee has been moving forward with its training and development of the Hazard Risk Analysis for all communities as well as the Tier II reporting requirements of the Environmental Protection Agency through its E.P.C.R.A. program. The personnel dedicated to this task are entirely funded through the Department of Transportation Hazardous Materials Emergency Planning grants administered by the State of New Hampshire. New this year is a change in policy of the District providing gas meters to the member communities, as this budget item is consistently overspent. Individual departments will be responsible for upgrading and/or maintaining their existing inventory and supplies for the meters. Several grants are available to departments for the purchase of these items. The District will soon have a new member community; the Town of Candia, New Hampshire Fire Department is in the approval process as of this writing. The District's website has been developed and is used by the members as well as the public for information, updates, training schedules etc. See [www.senhazmat.org](http://www.senhazmat.org) for your District's site. Finally, a physical office has been established with the assistance of James Turse, Interim Town Administrator for the Town of Derry, NH at the new Municipal center adjacent to the Emergency Operations Center. This will allow the District's administrative functions to be centralized and better coordinated. The phone number is 421-9254. This office is being provided free of charge by the Town of Derry.

The Hazardous Materials Team members have had a full year of training under the guidance of Lt. Jim Roger and Firefighter Don Worthington. Members are required to attend a minimum of 24 hours of refresher training per



***SOUTHEASTERN N.H. HAZARDOUS MATERIALS***  
***MUTUAL AID DISTRICT*** (Cont'd)

29C.F.R. 1910.120. These requirements are consistently exceeded annually with the dedicated hard work of these two individuals.

In the communication and networking areas the State of New Hampshire Department of Health and Human Services has funded an Electronic Studio for all eight regional Hazardous Materials Teams within the state. As the administrator of the studio, the Chairman of the District is responsible for the constant updating of material, resources and terrorist alerts as part of his duties as the Hazardous Materials Liaison for the Department of Health and Human Services. Funding for this encrypted and secure Virtual Private Network is paid entirely through a grant from the Centers for Disease Control. Additionally, the Chairman of the District sits as the Vice-Chair of the New Hampshire Hazardous Materials Collaboration Council, which is comprised of the leadership of all eight Haz-Mat teams in the state. This gives the Southeast District member communities the benefit of the latest information from the state and Washington, access to the status and availability of grant funding mechanisms, as well as providing a network of professional representatives from the E.P.A., O.S.H.A., the military, and the State Police. Communication for emergency response personnel including the Technical Team Leaders has been dramatically improved through the purchase of Nextel wireless devices with a capability of wireless faxing, sending and receiving email communications, and the sending of digital photographs at the scene of Haz-Mat events.

The Hazardous Materials Response component of the District responded to approximately 25 events in 2003 ranging from liquefied propane gas leaks to a school bus collision resulting in petroleum products leaking into a water supply.

In closing, I would like to thank the leadership of the Board of Directors, Operations Committee members and the men and women that comprise one of the finest Hazardous Materials Response Teams and the District in the State of New Hampshire. This District could not exist without these dedicated, hardworking, and selfless individuals from all fifteen communities. I am truly humbled and amazed at the amount of volunteer effort put forth by this diverse group of dedicated individuals as they protect the more than 150,000 residents from the adverse effects of hazardous materials, bio-terrorism, and natural disasters. As 2004 approaches, we look forward to continued service to the citizens that make up the Southeastern New Hampshire Hazardous Materials Mutual Aid District and extend a heartfelt thank you for your continued support.

Respectfully submitted,

James Richardson  
Chairman, Operations Committee



**SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION**

The Southern New Hampshire Planning Commission has a wide range of services and resources available to help the dues-paying members deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants who are selected for their specialized skills or services. Each year, with the approval of your appointed representatives, the Commission staff designs and carries out programs of area-wide significance that are mandated under New Hampshire and federal laws or regulations, as well as local projects which would pertain more exclusively to your community.

Technical assistance is provided in a professional and timely manner by staff at the request of the town's Director of Planning and/or the Town Manager. The Commission conducts planning studies and carries out projects that are of common interest and benefit to all member communities, keeps your officials apprised of changes in planning and land use regulations and, in conjunction with the New Hampshire Municipal Association, offers training workshops for Planning and Zoning Board members on an annual basis.

Services that were performed for the Town of Londonderry during the past year are as follows:

1. Co-sponsored the Municipal Law Lecture Series. These meetings were attended by Londonderry officials.
2. Conducted traffic counts at forty-three (43) locations in the Town of Londonderry. Data was forwarded to the town's Planning Director.
3. Forwarded to the Planning Department a copy of the *Regional Bicycle and Pedestrian Plan*.
4. Provided the Londonderry Conservation Commission a set of documents pertaining to New Hampshire's Wetlands and Shorelands workshop.
5. Made population, dwelling unit, and employment projections for the Town. Copies were forwarded to the Planning Director.
6. Provided a video of the presentation made at the workshop.
7. Updated the analysis of NH Rte. 28 corridor (both Western and Eastern).
8. Provided a videotape of the discussion on the decision of the U.S. Supreme Court on *Tahoe Sierra Preservation Council, Inc., et al. v Tahoe Regional Planning Agency, et al.*
9. At the request of the town, provided a CD containing all of the town's data layers for the use by the Town's GIS consultant.

Londonderry's representatives to the Commission are: Sharon M. Carson, and Arthur E. Rugg with one position vacant. Executive Committee member is Sharon M. Carson.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'M. N. Sharma', is written over a horizontal line.

M. N. Sharma  
Executive Director



**TRAFFIC SAFETY COMMITTEE**



The Traffic Safety Committee's charter is to address the problems of the Town citizenry when submitted to the Committee. The Committee uses Regulation 94-1, which was adopted by Town Meeting 1995 as a guide to uniform enforcement. This regulation employs the standards of the US Department of Transportation Federal Highways Administration (*MUTCD*), *Manual on Uniform Traffic Control Devices for Streets and Highways* (as amended), the New Hampshire Department of Transportation Publication "Traffic Control Standards, Statutes, and Policies" (as amended) and New

Hampshire's RSA 259:125. The Town's inventory of standard devices are installed under this Regulation.

The Traffic Safety Committee continued to hear complaints of excessive speed and requests for instructional signs, such as *NO PARKING* and *STOP*. Two major changes for the Town were the added "No Thur Trucking" signs on problem roads within the community and the response to reducing the speed limit on High Range Road made by request of citizens who live on that road. The Committee always welcomes suggestions on how to make our Town roads safer. All requests by individuals and petitioners to appear before the Committee were scheduled and the parties were notified of the time and place of the meeting. Most problems were resolved adequately.

Copies of the meeting minutes of the past year are available for information and viewing at the Town Manager's office. This past year's goals will overlap into 2004 as the Town continues to experience growth. Meetings of the Committee are held quarterly, the first Monday of the month, with the exception of the July meeting, which will be held on the second Monday, at 6:00 PM. The location is the second floor of the Town Offices in the Large Conference Room.

Finally, the Committee gratefully acknowledges the support and professional assistance provided by the Town Council, Executive Secretary, Police Department Executive Secretary, Police and Fire Chiefs, Town Planner, Town Manager, and the Administrative Services Director. In addition, the Committee would like to thank the Highway Department personnel for the effort they put forth during the year to assist this Committee in meeting its responsibilities to the Town of Londonderry.

Respectfully submitted,

Robert A. Ramsay  
Chairman

Janusz Czyzowski, Pub. Wks. Dir.

Nate Greenberg, School Supt.

Suzanne Hebert, Secretary

Mark Oswald, Council Liaison

David R. Caron, Town Manager

Bill Cullen, Public at Large

Joseph E. Ryan, Police Chief

Troy Brown, Admin. Services Dir.

Michael Carrier, Acting Fire Chief

Paul Margolin, Member at Large

WEBSITE COMMITTEE



The Londonderry Website [www.londonderry.org](http://www.londonderry.org) is comprised of three main sections: Town Departments, Schools and the Leach Library. It is the goal of the Committee to provide a resource of community information and services to residents, businesses and future tenants, and to promote Londonderry throughout New Hampshire and the nation as an innovative and technologically progressive community.

During the past year, a new web site committee was formed. The Web Site Committee is composed of members of the community who recognize the potential that a more effective town web site represents. Our initial meetings focused on the current state of the web site and future enhancements.

During the coming year, the committee will be engaging the Town Council, the Londonderry community and its businesses in discussions that will consider the possibilities of how the Internet can be used in terms of improved access to the Londonderry Town Hall. Our focus will be on expanding communications between town government and the community, creating access to transactions currently being done by entering town hall and finally, using the technology that the Internet represents to increase the efficiency of daily administrative operations.

Our long-range goal is to develop a web site that many people will consider an accessible, friendly portal to a "Virtual Londonderry Town Hall." Please join us in making [www.Londonderry.org](http://www.Londonderry.org) a useful enterprise that helps draw us together as one community.

The Londonderry site is on a sound foundation and well-poised for future growth.

Respectfully submitted,

Daron H. Libby  
Chairman and School Board Rep.

Marty Bove, Town Council Rep.  
Bill Stewart, Town Staff  
Brian Farmer  
Victoria Venuti, Town Staff

Dyan Ciccone, Citizen  
Larry O'Neill, Citizen



**NUTFIELD COMMUNITY YMCA**

Since opening in 1999, the Nutfield Community YMCA has continued to foster family programming and childcare for the greater Londonderry and Derry region.

The YMCA is committed to creating a place where all are welcome. Since 1842, The YMCA has been dedicated to building a healthy Spirit, Mind, and Body in individuals and families by instilling the values of caring, honesty, respect and responsibility through our practices and programs.

The YMCA is the largest provider of childcare in the US. Serving Kindergarten through 8<sup>th</sup> grade, Nutfield YMCA not only offers daily childcare, but programs for holidays, school vacations and summertime. Although operating from a small facility, future expansion plans include increasing enrollment capacities for childcare, summer camp, and adding year-round pre-school program. The popular Summer Camp Program, Camp Pa Gon Ki, reached its enrollment limit this past year with 230 children per week registered.

In addition to childcare, the Nutfield YMCA offers Family Nights and Teen Nights for Middle School and High School – Youth Leader Corps and special events such as Healthy Kids Day, and Family Holiday Parties.

Our annual fund raiser – Reach Out For Youth and Families Campaign, 2004 – will take place on Friday, May 7. The dinner and auction successfully raises money to help fund scholarships for those families who otherwise could not afford childcare or participate in YMCA programs.

The Nutfield Community YMCA looks forward to hearing from the community regarding future ideas for programming or facility expansion. The YMCA Advisory Board is currently working on a five-year strategic Plan that includes capital expansion projects. New members are always welcome. Thank you for your continued support. Visit our website at [www.nutfieldymca.org](http://www.nutfieldymca.org).

Respectfully submitted,

Crissy Jache  
Sr. Program Director



### **ZONING BOARD OF ADJUSTMENT**



The Zoning Board of Adjustment meets at the Town Office complex on the third Tuesday of each month in the Northgate Management Conference Room, 50 Nashua Road, Suite 105. Applications for hearings must be completed by the applicant/owner of said property along with Zoning Officer/Building Inspector and submitted to the Zoning Board of Adjustment (ZBA) Secretary by 4:30 PM on the third Friday of each month prior to the meeting. All residents are encouraged to attend the monthly meeting and deliberations.

The ZBA is required by RSA 673:1 and is mandatory whenever a town or city enacts a Zoning Ordinance. The Town Council is given the authority to make appointments to the ZBA and a new member is usually appointed for a three year term. State enabling statutes (RSA 674:33) give the ZBA the authority to act in four separate and distinctive categories:

1. **Relief from Administrative Decision** - To hear and decide appeals where it is alleged there is an error in any order, requirement, decision or determination made by any administrative official in the enforcement hereof or any ordinance thereto.
2. **Special Exception** - (Must be specified in Zoning Ordinance) To hear and decide special exceptions to the terms of the ordinance upon which such Board is required to pass under such ordinance.
3. **Equitable Waiver of Dimensional Requirements** - When a lot or other division of land, or structure thereupon is discovered to be in violation of a physical layout or dimensional requirement imposed by the zoning ordinance, the Board shall grant an Equitable Waiver from the requirement if and only if the applicant can prove all of the following findings:
  - a. That the violation was not noticed or discovered by any owner, former owner, owner's agent or representative, or municipal official until after a structure in violation had been substantially completed, or until after a lot or other division of land in violation had been subdivided by conveyance to a bona fide purchaser for value;
  - b. That the violation was not an outcome of ignorance of the law of ordinance, failure to inquire, obfuscation, misrepresentation, or bad faith on the part of any owner, owner's agent or representative, but was instead caused by either a good faith error in measurement or calculation made by an owner or owner's agent, or by an error in ordinance interpretation or applicability made by a municipal official in the process of issuing a permit over which that official had authority.
  - c. That the physical or dimensional violation does not constitute a public or private nuisance, nor diminish the value of other property in the area, nor interfere with or adversely affect any present or permissible future uses of any such property; and



**ZONING BOARD OF ADJUSTMENT** (Cont'd)

- d. That due to the degree of past construction or investment made in ignorance of the facts constituting the violation, the cost of correction so far outweighs any public benefit to be gained, that it would be inequitable to require the violation to be corrected.

In lieu of the findings required above, the owner may demonstrate to the satisfaction of the Board that the violation has existed for 10 years or more, and that no enforcement action, including written notice of violation, has been commenced against the violation during that time by the municipality or any person directly affected.

This section permits waivers only from physical layout, mathematical and dimensional requirements and not from use restrictions.

- 4. **Variances:** To authorize upon appeal in specific cases, such variances from terms of the ordinance as will not be contrary to the public interest, where owing to special conditions, literal enforcement of the provision of the ordinance will result in unnecessary hardship and so that the spirit of the ordinance shall be observed and substantial justice done.

While the majority of cases come under the variance category, each case usually presents a unique set of circumstances. When considering a variance, the following conditions must be demonstrated:

- a. No diminution in value of surrounding properties would be suffered;
- b. Granting the Variance would not be contrary to the public interest;
- c. Special conditions exist such that literal enforcement of the ordinance results in unnecessary hardship. In order to establish this “unnecessary hardship,” you must establish ALL of the following:
  - 1. The zoning restriction as applied to your property interferes with your reasonable use of the property, considering the unique setting of the property in its environment,
  - 2. No fair and substantial relationship exists between the general purposes of the zoning ordinance and the specific restrictions it places on your property,
  - 3. The variance would not injure the public or private rights of others.
- d. Granting the Variance would do substantial justice;
- e. The proposed use would not be contrary to the spirit of the ordinance

Variances are typically the most common type of appeal brought before the Board of Adjustment and this year was no exception. Of the 81 cases brought before the Board in 2003, 44 were Variance requests. (See table below)

Most variance applications denied by the Board are denied because the applicant failed to show that literal enforcement of the zoning ordinance resulted in unnecessary hardship. Although the New Hampshire Supreme Court reduced the burden of proving unnecessary hardship in a 2001 court decision, establishing hardship

**ZONING BOARD OF ADJUSTMENT** (Cont'd)

remains a significant hurdle. Zoning ordinances, by their very nature, impose some hardship on all property owners. These burdens, though, are shared by all parcels in a particular zoning district. When all property owners share equally in the hardship, there is no grounds for a variance. Unnecessary hardship exists only when some characteristic of the particular plot in question makes it different from others in the zone. To establish unnecessary hardship, applicants must demonstrate that the zoning restriction in question interferes with their reasonable use of the property, considering its unique setting. In other words, the proposed use must be reasonable and there must be something unique about the property in question that is not shared by every other property in the zoning district. There must also be no fair and substantial relationship between the purpose of the zoning ordinance and the specific restrictions on the property, which means the applicant must establish that relief can be granted without frustrating the purpose of the zoning ordinance. Finally, to demonstrate hardship, the applicant must establish that granting a variance would not have any negative impact on the rights of the public or any private person.

The Board views each case based upon its individual merits. While they recognize each property may have similarities to those surrounding it, their focus is on the unique characteristics of each property in question. The Board's decisions reflect this since they typically include restrictions to a granted request and explanations to those denied; this is aimed at ensuring their specific intent and avoiding future possible violations of the zoning ordinance concerning that case. Interested parties who feel a rehearing is in order after a case is decided may appeal that decision within 30 calendar days starting from the date of the decision. (RSA 677:2). There were five Motions for Rehearing in 2003, four of which were denied (2 Special Exceptions and 2 Variances), while one regarding a Special Exception was granted. When a Motion for Rehearing is granted, the application process is triggered back into effect and a new case may be brought before the Board. In 2003, the one rehearing that was granted enabled an applicant who had been denied a Special Exception to reapply and be granted based on new findings.

**Table 1 Cases brought before the Zoning Board of Adjustment  
January-December, 2003**

| GRANTED |          |          |        |          | DENIED   |          |        |        |       |
|---------|----------|----------|--------|----------|----------|----------|--------|--------|-------|
| Month   | Sp Excp. | Variance | Relief | Eq. Wvr. | Sp Excp. | Variance | Relief | Eq Wvr | Other |
| JAN     |          | 1        | 1      | 1        |          | 3        |        |        |       |
| FEB     |          | 2        |        |          |          | 1        |        |        |       |
| MARCH   | 1        | 1        |        |          |          | 2        |        |        |       |
| APRIL   |          | 3        |        |          | 1        |          |        | 1      |       |
| MAY     | 3        | 1        |        |          |          | 1        | 1      |        |       |
| JUNE    | 2        | 2        | 1      |          |          | 1        |        | 1      |       |
| JULY    | 4        | 4        | 1      |          |          | 2        |        |        | 2*    |
| AUG     |          |          |        |          | 1        | 1        |        |        |       |

**ZONING BOARD OF ADJUSTMENT** (Cont'd)

*Table 1* **Cases brought before the Zoning Board of Adjustment  
January-December, 2003 (Cont'd)**

| GRANTED |          |          |        |          | DENIED   |          |        |        |       |
|---------|----------|----------|--------|----------|----------|----------|--------|--------|-------|
| Month   | Sp Excp. | Variance | Relief | Eq. Wvr. | Sp Excp. | Variance | Relief | Eq Wvr | Other |
| SEPT    | 1        | 2        |        |          | 1        |          |        |        |       |
| OCT     | 1        | 4        |        | 1        |          | 5        |        |        |       |
| NOV     | 2        | 4        |        |          |          |          | 3      |        |       |
| DEC     | 3        | 3        |        |          | 1        | 1        | 1      |        | 2**   |
| TOTAL   | 17       | 27       | 3      | 2        | 4        | 17       | 5      | 2      | 4     |

**TOTAL CASES BROUGHT BEFORE THE BOARD, 2003 total: 81 (2002 total: 63)**

\* Cases that were withdrawn either before or during a presentation.

\*\* Cases that were brought before the Board in 2003, although were continued into 2004.

During 2003, the ZBA had several accomplishments. Some of the highlights were:

- 1) We continued efforts to better document the ZBA procedures in Londonderry. With the help of the ZBA secretary, Jaye Trottier, a "Londonderry ZBA Member Handbook" was created. This handbook has all of the procedures and reference information necessary for a new or existing board member to have to understand the "ins and outs" of the Londonderry ZBA. This was a major effort, and I appreciate everyone's help with this project.
- 2) A "demonstration" website of ZBA cases was developed. This will be used in the future to create a website, in conjunction with the Town's Web Site, that residents can use to get information on cases that have been before the Board.
- 3) Through efforts of Board members and the Town Council, we have kept the ZBA membership level very high.
- 4) We continued to be more consistent in our approach to applicants that are not prepared to present their cases. Specifically, we will not talk them through the points of law; rather, we give them the option of "continuing" the case and coming back the next month.



**ZONING BOARD OF ADJUSTMENT** (Cont'd)

Finally, I would like to thank Harry Hegg for eight years of service on the Board. Harry was the board's clerk for many years. He is also known for his attention to detail, especially in requests for additional signage that came before the board. Thank you, Harry, for a great job.

Respectfully submitted,

Stephen Lee, Chairman

Mark Officer, Voting Member and Vice Chairman

Harry Hegg, Voting Member and Clerk through 12/16/2003

Ken Hajjar, Voting Member

Larry O'Sullivan, Voting Member

Brian Blais, Alternate

Lloyd Godson, Alternate through 12/16/2003

Neil Dunn, Alternate

Jaye A. Trottier, Secretary



COMMUNITY INTEREST FORM

*INTERESTED in serving?*

*Volunteer your time to the community today!*

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Londonderry needs citizens who are willing to give time in the service of their community. The "Talent Bank" is organized as a means of compiling names of citizens willing to serve voluntarily on Boards, Committees and Commissions as resource people. Names in this file are available for use by the Town Council and the Moderators, and all Town Offices.

"Talent Bank" files will be updated to include categories consistent with the changing needs of the Town. Complete the items below, indicate your areas of interest, attached a current resume, and return to:

Town Government Talent Bank  
c/o Town Council  
50 Nashua Road - Suite 100  
Londonderry, NH 03053-3416

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No. \_\_\_\_\_ Occupation: \_\_\_\_\_

Background/Experience: \_\_\_\_\_

**PLEASE LIST ORDER OF PREFERENCE (1,2,3, etc.)**

- |  |   |
|--|---|
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Zoning Board of Adjust.  |
| <input type="checkbox"/> Planning Board          | <input type="checkbox"/> Econ. Development Comm.  |
| <input type="checkbox"/> Recreation Commission   | <input type="checkbox"/> Int'l Exchange Committee |
| <input type="checkbox"/> Solid Waste Adv. Comm.  | <input type="checkbox"/> Traffic Safety Committee |
| <input type="checkbox"/> Heritage Commission     | <input type="checkbox"/> Sewer Advisory Committee |

Other interests: \_\_\_\_\_

\_\_\_\_\_

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## **Dates Town Offices Are Closed**

### **Holiday**

### **Date Closed**

President's Day	Monday	February 16, 2004
Memorial Day	Monday	May 31, 2004
Independence Day	Monday	July 5, 2004
Labor Day	Monday	September 6, 2004
Columbus Day	Monday	October 11, 2004
Veteran's Day	Thursday	November 11, 2004
Thanksgiving Holiday	Thursday	November 25, 2004
Thanksgiving Holiday	Friday	November 26, 2004
Christmas Holiday	Noon, Thursday	December 23, 2004
Christmas Holiday	Friday *	December 24, 2004
New Year's Holiday	Noon, Thursday	December 30, 2004
New Year's Holiday	Friday **	December 31, 2004

LONDONDERRY



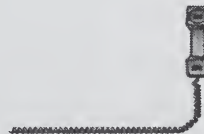
\* Actual Christmas Holiday falls on **Saturday, December 25, 2004**

\*\* Actual New Year's Holiday falls on **Saturday, January 1, 2005**

### **NO TRASH PICKUP/REMOVAL DATES**

Trash and Recycling pick up will be **delayed one day** for all recognized holidays:

Memorial Day	Monday	May 31, 2004
Independence Day	Monday	July 5, 2004
Labor Day	Monday	September 6, 2004
Thanksgiving Day	Thursday	November 25, 2004
Christmas Day	Saturday	(No Pick Ups/No Delay)
New Year's Day	Saturday	(No Pick Ups/No Delay)



If you have any questions regarding trash removal or recycling, please call the

**RECYCLING HOTLINE at 432-1100 Ext. 139**

## TOWN OF LONDONDERRY, NH

### EMERGENCY NUMBERS

Fire .....	911	Statewide Emergency .....	911
Ambulance .....	911	Civil Defense .....	432-1125
Police .....	911	Poison Control .....	1-800-562-8236

### MUNICIPAL SERVICES - Connecting All Departments at 50 Nashua Road - 432-1100

#### **Administration:**

Dave Caron -Town Manager .....	Extension 120
Troy Brown - Admin.Svcs.Dir. ....	Extension 119
Victoria Venuti - Exec.Asst .....	Extension 120

#### **Assessor's Office:**

Karen Marchant-Assessor .....	Extension 135
Richard Brideau -Asst.Assessor ....	Extension 109
John Avila - Appraiser .....	Extension 131
Dorothy Ouellette-Secty .....	Extension 135
Carol Fucarile - Clerk .....	Extension 132

#### **Building/Health/Zoning:**

James T Smith - Chief Inspector ....	Extension 115
Richard Canuel-Asst.Inspector .....	Extension 115
Frank Holdsworth-Code Enforce ....	Extension 125
Libby Canuel - Secty .....	Extension 115

#### **Conservation Commission:**

Deb Lievens-Chairman (Voice Mail) ..	Extension 160
Jaye Trottier - Secty .....	Extension 112

#### **Finance Department:**

Susan Hickey - Director .....	Extension 138
Cindy Holroyd,Clerk .....	Extension 126
Lynne Wagner-Town Accountant ...	Extension 102
Leianne Cotton -A.P.Clerk .....	Extension 143

#### **Highway Department:**

Janusz. Czyzowski, P.E.- PW Dir.. ..	Extension 130
John Trottier, Asst. PW Dir .....	Extension 146
Russ Pickering - Supt. ....	Extension 130
Donna Hines-Secty .....	Extension 130

#### **IT Coordinator**

Bill Stewart .....	Extension 136
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#### **Planning/Econ. Development:**

Andre Garron -Director .....	Extension 101
Tim Thompson, Asst. Planner .....	Extension 103
Barbara Camm - Secty .....	Extension 134

#### **Public Works Director**

Janusz Czyzowski, P.E. ....	Extension 130
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#### **Town Council's Office:**

Victoria Venuti-Exec.Asst. ....	Extension 120
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#### **Sewer Department:**

Garry Tendler-Supt. ....	Extension 137
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#### **Solid Waste /Recycling**

Carolyn O'Connor -Coordinator ....	Extension 139
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#### **Supvr. Checklist:**

Gerry VanGrevenhoff .....	Extension 114
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#### **Town Clerk/Tax Collector:**

Meg Seymour - TC/Tax .....	Extension 195
Joanne Peterson - Clerk .....	Extension 195
Melanie Cavedon - Clerk .....	Extension 195
Katherine Ross - Clerk .....	Extension 195
Jane Hicks-Deputy Tax .....	Extension 196

#### **Town Council: (Voice Mail Only)**

Tom Dolan-Chair .....	Extension 165
Martin Bove-V.Chair .....	Extension 167
Mark Oswald .....	Extension 166
John Silvestro .....	Extension 164
Mike Brown .....	Extension 168

**Treasurer** - Richard Bielinski (Voice Mail) .. Extension 162

**Welfare** - Troy Brown - Director ..... Extension 119 |

- Elaine LaFond - Tech ..... Extension 147 |

**Zoning Board** - Jaye Trottier - Secty ..... Extension 112 |

#### **Other Departments:**

##### **Cable Department:**

Dottie Grover-Coordinator .....	432-7459
Drew Caron and Access Center .....	432-1147

##### **Family Mediation:**

Joanne McCabe .....	432-9656
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##### **Fire Department:**

Alan J. Sypek - Chief (Ret. 6/02) .....	432-1124
Michael Carrier - Dep. Chief .....	432-1124
Ron Anstey, Fire Marshal .....	432-1124

##### **Library:**

Barbara J. Ostertag-Holtkamp .....	432-1132
Children's Services .....	432-1127

##### **Police Department:**

Joseph E. Ryan-Chief .....	432-1118
Animal Control .....	432-1138

##### **Recreation :**

Art Psaledas-Director .....	437-2675
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##### **Schools:**

Supt. Office .....	432-6920
Sr. High .....	432-6941
Jr. High .....	432-6925
Matthew Thornton .....	432-6937
Moose Hill Kindergarten .....	437-5855
North School .....	432-6933
South School .....	432-6956

### TOWN OFFICE HOURS

Town Clerk: Monday through Friday .....	8:30 AM to 5:00 PM
All Other Offices - Monday through Friday .....	8:30 AM to 5:00 PM

### LEACH LIBRARY HOURS **\*\*Closed Saturdays during Summer**

Monday through Thursday .....	9:00 AM to 8:00 PM
Friday and Saturday** .....	9:00 AM to 5:00 PM
Sunday .....	CLOSED